

JOB OPENING –

Substitute School Nurse, District Wide, Part Time

Job Specific Information: Interested applicants must include evidence of all requirements noted in the job posting as well as on the Milford School District Careers website.

To be considered for this position, you must submit the following materials:

- Milford School District Substitute Application - Which can be located at the following link: <http://milfordk12.org/human-resources/employment/> (If using a Chromebook, make sure to clear your browsing history before accessing the form.)
- Letter of interest, addressed to the Superintendent, Office of Human Resources
- Resume, clearly demonstrating education; training. Please include dates.
- Three professional references

SUMMARY DESCRIPTION:

The Milford School District is seeking part-time Substitute School Nurses to provide first aid to students and staff, including, administering medications, performing ordered treatments, caring for illness and documenting in accordance with the New Hampshire laws and the policies and procedures of the School District.

KNOWLEDGE, SKILLS, and ABILITIES:

1. Excellent interpersonal, verbal and written communication skills.
2. Prior experience with student or patient database information systems, and Microsoft Office systems.
3. Previous experience with pediatric, adolescent or urgent/emergency care preferred.
4. Ability to exhibit patient behavior and to work effectively with children, young adults, and staff members.
2. Ability to interact with and support students.

EDUCATION, TRAINING, and EXPERIENCE:

- Bachelor of Science Degree may be required dependent upon assignment
- Experience as a School Nurse preferred but not required.

CERTIFICATE LICENSE:

- Licensed NH Registered Nurse
- Certified in Basic Life Support CPR and AED (automated external defibrillator)

Milford School District is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

PRIMARY LOCATION: District Wide	CATEGORY: Substitute	
CLASSIFICATION: Non-Exempt	SCHEDULE: Varies	WORK MONTHS: Temporary

For information about the application process, please call the SAU 603-673-2202 or email Human Resources, Laura Sebert, laura.sebert@milford.k12.org