

MILFORD SCHOOL BOARD
MINUTES OF APRIL 02, 2018, MEETING
MILFORD HIGH SCHOOL, LECTURE HALL #182

1. Call to Order

Board Chair Ron Carvell called the meeting to order in Lecture Hall #182 at the Milford High School at 7:00 p.m. Board members present were Board Vice-Chair Kevin Drew, Mr. Bob Willette, Mr. Len Mannino and Ms. Jennifer Siegrist. Also in attendance was Superintendent Robert Marquis, Jen Burk, Business Administrator and Bill Cooper, Director of Buildings & Grounds.

2. Board Member Comments

There was none.

3. Public Comment

There was none.

4. Reports and Presentations

a. Superintendent's Report

Middle School

Last Friday the eighth grade students participated in Career Day. Adam Parker from Fratello's was the keynote speaker. The students rotated through seven different speakers throughout the morning. In addition to Mr. Parker, I would like to thank Ron Esberg from Under Armour; Todd Budreau, an inspirational speaker; Aaron Langenvin, Electrician, Carol Whitaker of Carol's Cake Creations; Peter Moresco from BAE; Glen Kramer from TSA and Rebecca Balleux, a Veterinary Technician for volunteering their time to come to the school and speak with the students. The students were extremely well behaved and respectful and the speakers did a tremendous job.

High School

On March 29th and 30th, fourteen members of the Milford Future Business Leaders of America participated in the State Leadership Conference and Competition in Manchester. Anika Stralow won first place in public speaking. Keelan Flynn and Ryan Gagnon won first place for the social media campaign competition. Elizabeth Nobel won first place for impromptu speaking. Melila Fantaisa came in second for the electronic career portfolio competition and Kaela Beem and Katlyn Morgan placed second in marketing. All seven students are eligible to go on to the National Leadership Conference in Baltimore, MD at the end of June.

STEAM night will be held on Thursday, April 12th, from 5:30 p.m. to 8:00 p.m. at the ATC Center.

Heron Pond

There were nine students who participated in the Fifth Grade Math Olympiad Contest. The performance of our students was higher than the average performance of 30,584 students for each of the 5 questions. One hundred percent of our students answered question D correctly.

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Jacques Memorial Elementary School

Last Friday, the students had a visit from a famous children’s author & illustrator, Marty Kelly. Kindergarten and first grade students were treated to the how to’s of writing and illustrating books and first grade students got to brainstorm superhero names and powers and then draw a sketch of the new superhero. Mr. Kelly went to Prek and read one of his books. It was funded by the PTO. Thank you.

A “Friend Bowling Night” was held March 23rd at Lefty Lanes. Staff and their children from Heron Pond and Jacques participated. I would like to thank Ms. Bigelow as well as the folks at Lefty Lanes for making it happen.

District Wide

Mr. Brad Smith, Music Teacher and Ms. Debra Almedia, Science Teacher have both been nominated for “New Hampshire Teacher of the Year.” I would like to thank them for the contributions that they have made to their students throughout the years and I wish them well in the competition. tomorrow they will be in Concord speaking to and presenting their and their student’s accomplishments

I have provided the Board as well as the Department of Education with the information needed around the full-day kindergarten program so the students can now be counted and calculated into our ADM membership to begin in the fall.

The Department of Education will be visiting the ATC Center on April 10th and 11th. In addition to a program review, an Office of Civil Rights review will happen as well as an audit of our Perkins Federal Funds and a facilities review.

Mr. Mannino asked if it was the state or the federal government who’s responsible for the civil rights portion of the audit. Mr. Marquis answered that it is the state performing the audit based on federal guidelines, but they are only focusing this civil rights audit on the ATC but taking the district policy into account to ensure the district is moving forward in allowing minorities to participate in those programs.

b. Quarterly Reports

- Granite Town Media Advisory Committee

Mr. Carvell said that GTM was working through some infrastructure issues on the website and they were still moving forward with the Comcast Draft Franchise Agreement which was up for renewal. He said they were also discussing the installation of some lights in the boardroom and other products for the Board of Selectmen.

- Wellness Committee

Mr. Willette stated that one of the things the committee had done this year was the “Fuel up to

100 Play 60” program. He further stated they had meetings every Wednesday from 7:15 a.m. to 7:30
101 a.m. in each building. He said they also had competitions and fundraisers and were able to
102 purchase a storage shed to house playground equipment, a food processor, t-shirts for Fuel Up
103 to Play 60 and free gym times with the money raised. Mr. Willette said that it was a very active
104 committee.

- 105
- 106 • Technology Committee
- 107

108 Mr. Carvell said that the Technology Committee met on the 20th and they were discussing the
109 change over to the electronic time sheets. He said they were also talking about the Google
110 meeting classrooms, Google training and perhaps having a Google summit again.

- 111
- 112 • ATC Regional Center Advisory Committee
- 113

114 Ms. Siegrist stated that the ATC’s next regional meeting would be in May. She said the
115 Commissioner of Education would be attending the STEAM night on April 12th. She also said
116 that the STEAM night would include social studies teachers for the first time.

- 117
- 118 • Capital Improvement Plan
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120 Mr. Drew said that the CIP Committee would meet in the fall.

- 121
- 122 • Bond Projects
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124 Mr. Drew stated that he would have an update later in the meeting.

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126 **5. New Business**

127

128 a. Request for Funding – Bass Fishing Club

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130 Mr. Richard Parent, addressed the Board and stated that the club was doing very good and
131 fifteen students had registered. He said that two of the club members won the All-State Award
132 for New Hampshire and were now eligible to win the All-American Bass Master in Tennessee on
133 August 2nd – August 4th. Mr. Parent said they would leave Milford on Saturday, July 28th and do
134 some pre-fishing for three days. Mr. Parent then showed a short video which described the
135 competition.

136

137 Students, addressed the Board and stated that they had set a goal of \$3,000; \$1,000 per person
138 to ensure there would be enough money for all of the expenses. They said sponsorships and
139 car washes were a good way to raise money.

140

141 Mr. Carvell asked if it was the first time they had traveled for that competition. Mr. Parent replied
142 it was the first time they had qualified to go to the national tournament.

143

144 Mr. Carvell said that a request for funding was before them under School Board Policy #5100
145 and asked if there was a motion to approve a funding request for \$500 to the Bass Fishing Club.

146

147 Mr. Willette made a motion to approve the request for funding for \$500 to the Bass Fishing Club.
148 Mr. Drew seconded the motion.

149
150 **VOTE: 5 – 0 – MOTION CARRIED**
151

152 b. Policy Proposals – **Policy Exhibits are Attached to the Meeting Agenda**

153
154 1. Policy #3532 Advanced Coursework/Advanced Placement Courses (Dual and
155 Concurrent Enrollment) (First Reading)
156

157 Mr. Carvell stated that this was something they already did but were required to put a formal
158 policy in place to ensure that they were following the guidelines.
159

160 Superintendent Marquis replied that was correct and the policy needed to be in place by July 1,
161 2018.
162

163 Mr. Mannino asked if it was the same program that was tied in with the New Hampshire
164 Community College system. Superintendent Marquis replied that was correct.
165

166 Mr. Mannino asked if it was open for juniors and seniors. Superintendent Marquis replied that
167 was correct and it would allow the state to reimburse the students for the tuition cost. Currently
168 it's a convoluted system where the students pay the college directly and then submit forms for
169 reimbursement. The state is currently looking for a way to streamline the reimbursement
170 process, but for right now this is the procedure.
171

172 Mr. Willette made a motion to move Policy #3532 from a first reading to a second reading. Mr.
173 Drew seconded the motion.
174

175 **VOTE: 5 – 0 – MOTION CARRIED**
176

177 2. Policy #2298 Video and Audio Recording in School Classrooms (First Reading)
178

179 Mr. Carvell stated that this was an update to the current policy regarding live-streaming videos
180 in the classroom. Superintendent Marquis replied that was correct and it was with respect to live
181 streaming only. He said the change was if live streaming were to occur and was shared outside
182 of the district then written consent would be required by a parent or guardian, but if it is limited
183 to within the school district no permissions would be required.
184

185 Mr. Mannino asked who would be doing the live streaming. Superintendent Marquis replied it
186 would be the classroom teacher streaming video between classrooms in the same school,
187 between classrooms in multiple schools within the district or beyond the district.
188

189 Mr. Willette made a motion to move Policy #2298 from a first reading to a second reading. Mr.
190 Drew seconded the motion.
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192 **VOTE: 5 – 0 – MOTION CARRIED**
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c. 2018-2019 School District Calendar – **Exhibit is Attached to the Meeting Agenda**

Mr. Carvell said that the Board had a draft of the 2018-2019 School District Calendar. Superintendent Marquis stated that it followed the present school calendar. He said one of the thoughts the Board might want to consider was that Friday, August 31, 2018, was a “No School Day” and that would mean the last day of school would be on June 17, 2018, which was a Monday. He further said that the Board might want to make a change that so the students would not be getting out on that Monday.

Superintendent Marquis stated that the draft also included his summary of what was required to be provided in terms of minimum hours for elementary, middle and high school as well as where the district stood with the number of snow days that they had off. He said the district still stands in a good place in terms of meeting the minimum required hours.

Mr. Carvell said he did not like the idea of ending the school year on a Monday and would rather push it back to the last day being Friday, June 14th. He also said he was in favor of having the Labor Day Weekend being a four-day weekend. Mr. Carvell suggested that they “chop down” October 5th and reinstate the 5th as not a teacher workshop day but a regular school day.

Mr. Drew asked if the rationale for having the August 31st off was not to start with a five-day week. Superintendent Marquis replied that typically they would build into the five-day week. He further replied that parents liked having the same Friday off in the current year.

Ms. Siegrist commented that she liked easing into the school year with a two-day week the first week, three days on the next week followed by five full days the next week seems to work very well for the students.

Ms. Siegrist said she had received some calls regarding start times and possibly looking at changing them. Ms. Siegrist noted that it probably would not work for the 2018-2019 school year but would like to put some questionnaires out to find out how the community felt about it. She said it was also brought to her attention that the Council in Amherst was also considering switching the elementary start times with the middle/high school start times. Ms. Siegrist pointed out that most young children were up at the crack of dawn and middle school and high school kids had a problem getting up really early which created problems with having enough sleep and affected their performance and grades.

Mr. Carvell asked if Ms. Siegrist wanted to do a study at some point through the next year and have a sub-committee look into it. Ms. Siegrist replied that it had been coming up more and more in the news and that was probably why she was receiving the inquiries.

Mr. Carvell stated that he had no problem with a committee being formed but it would take a lot of involvement with the community, the teachers as well as the union itself which would also include the bus contracts. Ms. Siegrist replied that she would take it on.

Mr. Willette stated that he is always in favor of doing some research into things like this.

Superintendent Marquis said that topic could be one of his goals for the following year.

241
242 Mr. Carvell asked Ms. Siegrist to compile a list of goals regarding what she wanted to accomplish
243 by doing it and then they would put a committee together.
244
245 Mr. Drew commented that he agreed with the idea of the 5th in lieu of June 17th was a good
246 compromise.
247
248 Mr. Carvell asked Superintendent Marquis to make the changes to the draft calendar.
249 Superintendent Marquis replied that he would.
250
251 Mr. Carvell asked if there were any members of the public who had questions or comments.
252
253 Ms. Paula Durand, member of the Executive Board for the MTA, addressed the Board and said
254 that she did not have her contract with her and did not recall if the number of workshop days
255 would be an issue. She asked the Board to please double check with Suzanne Schedin
256 regarding it. Mr. Carvell replied they would do that.
257
258 Mr. Carvell noted that the teachers would be at school for eight days with no students.
259 Superintendent Marquis replied that was correct.
260
261 Ms. Siegrist asked if there had been eight snow days. Superintendent Marquis replied that was
262 correct but added there were two days in October when there was no school because they were
263 without power.
264
265 d. Waiver of Policy #2415 Substitute Teachers
266
267 Mr. Carvell said that this policy restricted the Board in some of its communications on a
268 personnel matter that had to be taken up in a non-public session, but because the contents of
269 the non-public meeting conflicted with the policy, he needed the Board in public to waive the
270 policy so they could discuss it in a non-public session. He said if the Board was uncomfortable
271 with waiving the policy without knowing the contents of the meeting then they would have to go
272 into a non-public session to discuss why they were going to waive the policy and then come out
273 of the non-public session to waive the policy and then go back into a non-public session to
274 discuss the matter.
275
276 Mr. Willette made a motion to waive Policy #2415 for the purposes of discussion in the non-
277 public session. Mr. Drew seconded the motion.
278
279 **VOTE: 5 – 0 – MOTION CARRIED**
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281 e. Staff Recognition Day
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283 Superintendent Marquis said that each member of the Board voted to recognize the staff and
284 provide them with a little token of their appreciation by having some goodies made and delivered
285 to the various schools.
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287 Mr. Willette made a motion to support the Staff Recognition Day. Mr. Drew seconded the motion.

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VOTE: 5 – 0 – MOTION CARRIED

6. Old Business

a. Contingency Fund Prioritization - Exhibit is Attached to the Meeting Agenda

Superintendent Marquis stated that he rewrote his memo and provided a little bit more detail, particularly in reference to the infrastructure funding that they had applied for and been granted. He said the entire cost of the high school locks would be \$15,000 and the district needed to front the money for that item to move forward. He further said that at the end of the day, the state would pick up \$12,000 of that cost and the district would be responsible for the remaining \$3,000.

Superintendent Marquis said the second item was the classroom lockdown shades and the total cost for that item would \$25,000. He said if the board so chooses to fund this, the district would have to fund the entire amount up front, but would be reimbursed \$20,000 of that with the district's cost being \$5,000.

Superintendent Marquis stated the cost for the district-wide security cameras was \$35,000 but would be reimbursed \$28,000 so the total cost from the district would be \$7,000.

Superintendent Marquis said the newest one that the district had been approved for was district-wide security cameras for a total cost of \$120,000 but \$96,000 would be reimbursed and the district's cost would be \$24,000.

Superintendent Marquis commented that he received a letter from the Department of Education which explained the reimbursement process and it was attached to his memo. He said payment from the Department of Education would be made within 30 days of receipt of the completed form.

Mr. Carvell asked how the money would show on the books, if they spent the money now and in 30 days received the reimbursement, would this come in as unanticipated revenue for the current academic year? Mr. Carvell also asked how long the school district has to make use of these funds? Mr. Marquis replied that these funds were available until July 1st of 2019. Ms. Burk replied that the way the purchase requisitions for these services were designed essentially booked the funds for use depending on when the project would be completed. She said they could anticipate the revenue for this year but it would all come down to timing. She further said if projects were completed in the summer then it would be considered unanticipated revenue for the following year.

Mr. Bill Cooper, Director of Buildings & Grounds, addressed the Board and stated that he spoke with one of the vendors about that and if they were to get approval then the lock down shades would be done within one month, some time in May and the same was true with the cameras at Heron Pond. He said he was meeting with the vendor doing the work on the locks at the high school this week and they could get started at any time.

Mr. Carvell asked what the difference was between the district-wide cameras at \$35,000 and the

335 next one at \$120,000. Mr. Cooper replied that when the grants first came out they picked Heron
336 Pond to start with the camera systems. He noted the state then indicated they had until March
337 15th to apply for more grant money because there was still some money left over. He said that
338 he re-applied and asked for cameras district-wide and the district was approved. Mr. Cooper
339 added these were all IP-based cameras.

340
341 Mr. Carvell still had some questions on the how and when these funds affect the general ledger.
342 The projects have to be completed before the district can submit the final forms for
343 reimbursement, it takes up to 30 days for the reimbursement to be received. His question is if
344 we approve these projects, they are completed and we get the funds reimbursed by June 25th,
345 does that leave us only five days to spend the remainder of the contingency fund?

346
347 Ms. Burke did agree that it becomes tricky because we are using contingency funds in order to
348 get provide for these security upgrades. She said that the district would need to spend any
349 remaining balance in the contingency fund or it would be moved over to the fund balance.
350 However, if we don't receive reimbursement until the following fiscal year, then the unanticipated
351 revenue would be booked in the following fiscal year which could then go toward the following
352 years fund balance.

353
354 Ms. Siegrist noted that there was one item that did not seem to be definitively awarded. Mr.
355 Cooper replied that they were not asked to provide additional information to finish the lock down
356 shades at the high school and he assumed they would be checking with Homeland Security
357 since no further questions or calls have been sent to the district.

358
359 Mr. Carvell asked if there was anything that said they had to fill out the application for
360 reimbursement the minute the job was completed? He asked if they could wait to submit the
361 forms for reimbursement and time it so the money came in when they needed it to hit the books?
362 He stated that he'd hate to have the money arrive in June, after the June Board meeting and not
363 be able to meet to discuss and address all the other necessary items on the list. Both Mr. Marquis
364 and Ms. Burk agreed they didn't see any wording requirements on when the reimbursement
365 forms must be submitted.

366
367 Mr. Carvell added that he did not want to hold off and be the last district seeking reimbursement
368 in case there might be a math problem in the remaining funds up in Concord. He asked if there
369 was a timeline on the lock down shades proposal being approved or not. Superintendent Marquis
370 replied that no one had even told them whether Homeland Security had even been approached
371 for more specific details and it was just hanging out there.

372
373 Mr. Carvell then asked Mr. Drew about where things stood with the other bond projects and said
374 we should consider what is outstanding and where the projects stand with regard to the budget
375 in case we need any of the contingency funds to complete these. Mr. Drew replied they were
376 tracking approximately \$67,000 in the red on the bond projects with about \$2.2 million between
377 the two contracts of the \$3 million total. He said the \$67,000 did not concern him too much
378 because it was something he felt they could make up over the remainder of the project. He
379 further said that they could certainly consider using some of the contingency to offset where that
380 was.

381

382 Mr. Cooper then introduced two interoffice memos he sent the Superintendent containing bids
383 on the Building Automation Controls Project and the Middle School Millwork Project. For the first
384 item, the Building Automation Controls, he said ten different companies attended the pre-bid
385 meeting and out of those ten they had received six bids as indicated below:

386

- 387 ● Siemens only bid \$241,165 for the middle school only and not the high school
- 388 because they said there were too many unknowns.
- 389 ● Basix Automation came in at \$491,625.
- 390 ● Alliance came in at \$901,542.
- 391 ● Automated Building Systems came in at \$705,426.
- 392 ● Energy Controls of New Hampshire came in at \$732,837.45
- 393 ● ENE Systems of New Hampshire came in \$339,400.

394

395 Mr. Cooper said he had sent all of the information to Mr. Drew and they had a sit down with ENE
396 and Bill Gagnon from Yeaton Associates. He said they had earmarked just over \$307,000 for
397 the projects, the middle school as well as the high school. Mr. Cooper stated that it was his
398 recommendation that the contract be awarded to ENE Systems of New Hampshire.

399

400 Mr. Drew said that the spread of bids that came in were of some concern and that was why they
401 brought ENE in to speak with the engineer. He said ENE answered all of their questions
402 satisfactorily and the engineer, Mr. Cooper and Mr. Drew felt comfortable with their responses.

403

404 Mr. Cooper said they expected to have the middle school completed in the summer along with
405 both boiler rooms so that the schools are all set once heating season begins in the fall.

406

407 Ms. Siegrist asked what the automation control would address. Mr. Cooper replied that at the
408 middle school, they currently turned all of the rooftop units on and off manually and they dialed
409 in the temperatures they wanted. He said the system was outdated, not supported any longer
410 and it was difficult to find parts. He also said these units would address the entire building and
411 help save the the district money.

412

413 Mr. Drew further explained that this essentially updates all the HVAC controls for both buildings
414 and allows it to be monitored and controlled from a central location.

415

416 Mr. Drew made a motion to award the Building Automated Controls project to ENE Systems of
417 New Hampshire in the amount of \$339,400. Mr. Willette seconded the motion.

418

419 **VOTE: 5 – 0 – MOTION CARRIED**

420

421 Mr. Cooper stated that the second item was for the Middle School Millwork Project which would
422 take care of 17 of the classrooms on the south side of the building, update and upgrade all of
423 the cabinetry. He said this would entail the teacher's storage, countertops, cabinets and shelving
424 and the last time these areas had any renovations was back in 1992. He said they went to six
425 different companies and out of those six companies, they received three bids as indicated below:

426

- 427 ● Lowe's came in as the low bidder at \$87,047.73
- 428 ● Hertz Furniture came in \$176,727.24

429 ● Aubin Woodworking came in at \$136,274

430
431 Mr. Cooper said that all three of the bids received came in below the number that they had set
432 for the project which was \$180,000. He further said that even though Lowe's was the lowest
433 bidder, he did not feel comfortable with them because when he asked them about the payment
434 and performance bonds they said they would not sign them and that would potentially put the
435 school district at risk. Mr. Cooper said it was his recommendation to award the contract to Aubin
436 Woodworking. He added that the district has worked with Aubin Woodworking before and feels
437 comfortable with these past experiences.

438
439 Mr. Drew made a motion to award the Middle School Millwork project to Auburn Woodworking
440 in the amount of \$136,274. Mr. Mannino seconded the motion.

441
442 **VOTE: 5 – 0 – MOTION CARRIED**

443
444 Mr. Cooper suggested that the locks, lockdown shades and the cameras for Heron Pond could
445 be worked on if approved and they could push the district-wide cameras in the amount of
446 \$120,000 out to the next year.

447
448 Mr. Carvell replied that all of the infrastructure projects should come out of the contingency fund
449 but he worried about how the money would come back into the district. He said he needed to
450 think about it.

451
452 Mr. Drew asked if Mr. Carvell was worried about the legal aspect of it. Mr. Carvell replied he was
453 just worried if they spent the money this year that the reimbursed monies would come in next
454 year as unanticipated revenue and he was not sure what to do with that. He said he would like
455 to take a couple of weeks and put some thought into it.

456
457 Mr. Carvell said that he would like to see the infrastructure projects be spent out of the
458 contingency fund and the revenue come in the next year to offset the next years' tax rates. Ms.
459 Burk replied that another option would be to look at using the contingency fund that would be
460 approved from this years' funding and do the projects next year. She said then you were basically
461 just spending \$39,000 out of that \$200,000 contingency fund and there would be plenty of time
462 to get the money back from the state. Mr. Carvell stated that he would like to see all of the
463 possible scenarios.

464
465 Mr. Carvell said that he felt the Board needed to prioritize the list.

466
467 Mr. Cooper said he had no issue in waiting another two weeks, but he would have to bring the
468 windows project to the next meeting on the 16th so that the project doesn't miss its window and
469 is pushed off further. Waiting a bit will also offer more time for the district to firm up timelines for
470 each project.

471
472 The group discussed the projects listed on the Contingency Fund Prioritization list which were
473 necessary or not to be completed along with how they may or may not affect the contingency
474 fund and not losing the chance to address the most serious repairs and upgrades due to final
475 costs for finishing all the bond items and possible cost overruns along with timing of the security

476 upgrades funds reimbursement.

477
478 Mr. Willette commented that none of the projects on the list met the requirements for use of the
479 contingency fund monies with the exception of the grants and perhaps the roof repair. He said
480 he would vote no on all of them except for the grants.

481
482 Mr. Carvell replied that he agreed that the grant items needed to come out of the contingency
483 fund but it was the piece of revenue coming back that concerned him and he wanted to see the
484 different options.

485
486 Mr. Carvell noted that the following items were a priority in his opinion:

487
488 1. Removing the chemicals from the high school for \$15,000.

489
490 Mr. Willette commented that he would like to see the chemicals removed every year but to
491 remove one chemical per year and never mix chemicals. Mr. Carvell replied that he felt they
492 needed to work on a chemical control plan and put it into the budget.

493
494 2. The high school emergency notification system for \$2,500.
495 3. The Chromebooks purchase district-wide for 60,050.
496 4. The sander for \$7,000.

497
498 Ms. Siegrist suggested that flushing the heating system at Jacques as well as the middle school
499 might be a priority. Mr. Cooper replied that he could get that money out of repair and
500 maintenance. He said he would strongly urge that the roof repairs at Jacques for \$16,000 be a
501 priority.

502
503 Mr. Carvell asked Mr. Cooper if he felt the roof repair was more important than the sander. Mr.
504 Cooper replied he thought it was. Mr. Carvell said that the roof repair would become #4 on the
505 list followed by the sander.

506
507 Mr. Carvell stated that the things they probably would not get to were as follows:

508
509 1. The LED projects.
510 2. The carpets and the painting.
511 3. Purchasing the Lathe.

512
513 Mr. Mannino asked what grades would be receiving the Chromebooks. Superintendent Marquis
514 replied he did not know where they would be deployed but he would get that information.

515
516 Mr. Mannino asked what full-time kindergarten looked like in terms of classroom space.
517 Superintendent Marquis replied they were repurposing three rooms for the number of students
518 that were anticipated. He also said they could repurpose two additional rooms if that was needed.

519
520 Mr. Mannino asked if it were possible to only purchase a certain percentage of Chromebooks
521 and use the other monies to purchase the Lathe. Superintendent Marquis replied they could do
522 that.

523
524 Mr. Drew asked if the chimney located at the boiler room was a masonry chimney. Mr. Cooper
525 replied it was. Mr. Drew asked what the state of the chimney was. Mr. Cooper replied it was
526 starting to show larger cracks. He said that eventually, it would have to come down and it was
527 not operational. Mr. Cooper said he spoke with Turnstone Corporation to see what it would cost
528 to either take down or repoint it to ensure it was safe. Mr. Drew said that was another one that
529 he felt they should not sit on.

530
531 Mr. Carvell stated that the Board would revisit the entire list at the next Board meeting.

532
533 b. School Board Goals for New Term

534
535 Mr. Carvell commented that the School Board goals would be moved to the next meeting and
536 he would get information to the members prior to that.

537
538 **7. Housekeeping Items**

539
540 a. Approval of Minutes - March 19, 2018

541
542 Mr. Drew commented that under "Election of Officers" – "Board of Education" should be changed
543 to "School Board."

544
545 Mr. Drew made a motion to approve the minutes from the March 19, 2018, meeting, as amended.
546 Mr. Willette seconded the motion.

547
548 **VOTE: 5 – 0 – MOTION CARRIED**

549
550 b. Approval of Manifests: 22, 1127, 1128, 1129, 1130, 1131, 1134, 1135 & 1136.

551
552 Mr. Willette moved to approve the manifests. Mr. Carvell seconded the motion.

553
554 **VOTE: 5 – 0 – MOTION CARRIED**

555
556 c. Approval of Professional Nominations

557
558 Mr. Carvell stated that Ms. Gibney was already employed by the district, but was moving from
559 the elementary school to the middle school as the Curriculum Coordinator. Mr. Carvell asked if
560 they had opened the position to the public and if people had applied for it. Superintendent
561 Marquis replied that a number of people applied for the position both in and out of the district.
562 He said four candidates were interviewed.

563
564 d. List of Email Correspondence (Informational Only)

565
566 e. List of Classified Appointments (Informational Only)

567
568 Superintendent Marquis stated that each year for the past number of years, part-time
569 kindergarten teachers were given an opportunity to obtain Title I funds for additional time spent

570 with the kindergarten students. He said both of the teachers were part-time kindergarten
571 teachers and they had applied for the positions at \$26.00 per hour. Superintendent Marquis said
572 that for some students who qualified under Title I, the kindergarten program was extended from
573 11:15 a.m. to 12:15 p.m. from March 12th through June 8th.

574

575 **8. Public Comment**

576

577 There was none.

578

579 **9. Non-public Session** under RSA 91-A:2 I (a) Strategy or negotiations with respect to
580 collective bargaining, and/or RSA 91-A:3 II (a) Personnel

581

582 Mr. Willette made a motion to go into non-public session. Mr. Drew seconded the motion.

583

584 **VOTE: 5 – 0 – MOTION CARRIED**

585

586 Mr. Drew made a motion to come out of non-public session. Mr. Willette seconded the motion.

587

588 **VOTE: 5 – 0 – MOTION CARRIED**

589

590 **10. Adjournment**

591

592 Mr. Manino made a motion to adjourn the meeting. Ms Siegrist seconded the motion.

593

594 **VOTE: 5 – 0 – MOTION CARRIED**

595

596 The meeting was declared adjourned at 9:45 p.m.

597

598

599

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601 _____
School Board Chair

_____ Date of Approval

602

603

604

605

606 Recording Secretary: Trish Gedziun