

Pre-Bid Meeting
MMS Exterior Windows/ MMS Exterior Doors
March 2, 2017

Project Engineer:
David Laurin

Vendors Present:
David Brennick – KTM/Lowgs (Exterior Windows)
Joel Vastl – Granite State Glass (Exterior Windows)
Stu Gregerman – KTM/Lowgs (Exterior Windows)
Adam Henderson – Marvell Glass (Exterior Windows and Doors)

District Personnel Present:
Bill Cooper – Director of Buildings and Grounds
Janice French – Administrative Assistant to the Superintendent

Summary of Project Windows:

The School District has experienced numerous repairs with windows at the Middle School. Many windows do not seal properly, resulting in a loss of heat or cooling. Due to the condition of the windows, the School District has decided to replace all of the exterior windows in the building. All window conditions shall be verified in the field. If the contractor needs to come back after school hours to complete a thorough inspection of the window systems, they will need to coordinate with the Director of Buildings and Grounds for access to the building. The School District will entertain Window systems form Efco, Kawneer, Pella, Marvin or approved equal, being made of aluminum or fiberglass.

Summary of Project Doors:

The School District has experienced many failures with the exterior door systems at the Middle School. Many of the doors have been repaired and still do not operate properly. The doors were installed in 1992 and have lived past their useful life. They do not close properly, have rotted through and the glass has been compromised by the elements. The School District has decided to replace all of the exterior doors in the building. All door systems and storefront conditions shall be verified in the field. If the contractor needs to come back after school hours to complete a thorough inspection of the door systems, they will need to coordinate with the Director of Buildings and Grounds for access to the building.

Mr. Cooper opened the Pre-Bid meeting at 9:35 in the Milford Middle School lobby.

The interior wall of the air lock will be re-located further into the lobby area, and the office will be re-configured to include a window adjacent to the air lock. The specs are on the drawing provided to vendors. The District wishes to change the configuration of the wall to a two leaf and single leaf.

The rest room windows will be changed to a fixed pane throughout the building. Clear glass will be used.

Classroom windows were installed in 1992. The new top panel will be insulated with a slider on the bottom. If the window is currently fixed, the replacement window will also be fixed. The sills will remain.

The stairwells have three aluminum store front doors. The District is looking for a wide stile with a panel on the bottom. The hardware on the doors are currently D handles. The District would like those changed due to safety concerns. The doors in the front as well as the gym doors have automatic door closers, and those will be re-used.

The outside doors in the art wing will be replaced with a 2 leaf, with the glass panel to one side. The inside doors will remain as they are.

The doors for the emergency exit in the lobby of the gym are solid metal (steel) doors. Bill would like an optional price for solid metal replacement doors there. The windows in that lobby will be stationary.

The windows in the stairwells will be changed to slide style with a panel on the bottom currently they are fixed. The window in the upstairs hallway will also be changed to a window that opens for more ventilation.

The windows in the cafeteria will be excluded. They are circled on page 2 of the plan provided to vendors.

The District will remove and replace the shades in the library.

Mr. Cooper asked those present how long it would take to order the windows and doors. The chosen bid will be presented to the school board at the March 19th school board meeting. 16 - 20 weeks was the general consensus for aluminum frames. If chosen vendor is unable to install all windows and doors prior to school starting the end of August, the District will work with the vendor once school starts regarding the installation. Weekends would be acceptable as well as after school hours. The vendors will include an installation schedule with their bids.

Mr. Cooper notified those present that other trades would be in the building as well this summer, and there would also be crane work involved. They will have to work around the crane's schedule.

Bids are due on March 14th, and the winning bid will be presented to the school board on March 19th. The winning bidder could start the project as soon as the contract has been signed.

Bill told all present that if they needed to re-enter the building they could contact him to set up a time.

The meeting adjourned at 10:10 am.

Respectfully Submitted,

Janice French
Administrative Assistant to the Superintendent