

**MILFORD SCHOOL BOARD  
MINUTES OF DECEMBER 4, 2017, MEETING  
MILFORD HIGH SCHOOL, LECTURE HALL #182**

**1**  
**2**  
**3**  
**4**  
**5**  
**6** 1. Call to Order  
**7**

**8** Board Chair Ron Carvell called the meeting to order in Lecture Hall #182 at the Milford  
**9** High School at 7:00 p.m. Board members present were Board Vice-Chair Kevin Drew, Ms.  
**10** Jennifer Siegrist, Mr. Len Mannino and Mr. Bob Willette. Also in attendance were  
**11** Superintendent Robert Marquis, Bill Cooper, Director, Building and Grounds and Jen  
**12** Burk, Business Administrator. The recording secretary was Trish Gedziun.  
**13**

**14** 2. Board Member Comments  
**15**

**16** Mr. Drew stated that there was legislation which would allow students to enroll in dual  
**17** credit courses free of charge.  
**18**

**19** 3. Public Comments  
**20**

**21** There were none.  
**22**

**23** 4. Reports and Presentations  
**24**

**25** a. Superintendent's Report  
**26**

**27** Superintendent Marquis read aloud from his report summarized as follows:  
**28**

**29** Milford High School  
**30**

**31** *Recently, NEASC notified the high school that i had reviewed the Two-Year Progress*  
**32** *Report and continued its accreditation. Some of the areas of progress noted included*  
**33** *movement to a Google platform, transition to Google classroom, the work on the high*  
**34** *school gymnasium, the use of SLO's and the completion of a district-wide technology*  
**35** *plan. The next step would be for the high school to submit a Five-Year Progress report*  
**36** *which is due on March 1, 2020. This report will focus on areas highlighted in the letter*  
**37** *which included the completion of the Capital Improvement Projects and how we use*  
**38** *technology across curricular areas to enhance learning.*  
**39**

**40** *Congratulations go out to Aspen, Tiapa, Abby Stillwagon, Renee Wilson and Leslie*  
**41** *MacGrath who recently came in first place for the Most Classical Design category in the*  
**42** *Department of Transportation Bridge Competition last week. Third place award for Bridge*  
**43** *Strength went to Ben Brockway, Dominic Evans and Jared Carl. I have mentioned our*  
**44** *STEAM initiative often at these meetings and our movement toward Performance Based*  
**45** *Tasks that are integral to competencies.*  
**46**

**47** *Ms. Siegrist stated that she had attended the Bridge Competition and it was awesome.*  
**48**

**49** *Thursday, December 14<sup>th</sup> at 7:00 p.m. students will be inducted into the National Honor*  
**50** *Society.*

51 *Last year the Board heard about The Young Kasamas Program at the high school as part*  
52 *of Steve Scannell's Advanced Health Course. The program and the students involved in*  
53 *the program were recently highlighted in an article in the Union Leader. The article*  
54 *focused on the volunteer work that the high school students do in their free time at the*  
55 *Crestwood Center.*

56  
57 **Heron Pond**

58  
59 *I would like to thank and congratulate Susanne Schedin who was just recently informed*  
60 *by the Milford Rotary Board that they met to discuss her request for assistance in the*  
61 *STEAM Program Lego Wall at Heron Pond and voted to donate \$400.00. I would also like*  
62 *to thank the Rotary for this generous donation.*

63  
64 *The ten fifth graders who participated in the Math Olympiad recently scored above their*  
65 *peers (there were thousands of participants) in all of the questions asked. Kudos go out*  
66 *to Suzanne Schedin.*

67  
68 **At Project DRIVE**

69  
70 *Students will be attending a Community Service Event at Crestwood Nursing Home this*  
71 *month. Middle school students were working on some Project Based Learning called*  
72 *Genius Hour.*

73  
74 *Career Day was spent working on filling out job applications and learning about the*  
75 *proper ways to search for a job.*

76  
77 *Efforts are being coordinated to have Project DRIVE students read to the elementary*  
78 *students at the Jacques School.*

79  
80 b. Kindergarten Team Presentation (PowerPoint Presentation Attached to  
81 Meeting Agenda)

82  
83 *Ms. Nancy McGuire, Principal, Jacques Memorial Elementary School, addressed the*  
84 *Board, and stated that it felt like the kindergarten students were always behind and trying*  
85 *to catch up. She said there was an increased focus on academics in a more fast paced*  
86 *with less hands on learning.*

87  
88 *Ms. Beth Gibney, Elementary Curriculum Coordinator, addressed the Board, stating that*  
89 *kindergarten today was more like the new first grade and it was far from being a daycare.*  
90 *She said that there were not as many children that had attended pre-school noting that*  
91 *some children were coming to school for the very first time in kindergarten. She said that*  
92 *a 2 ½ hour per day program had some pretty lofty goals expected by the end of the school*  
93 *year. She further said that part of the full-day standards included counting to 100 (as*  
94 *opposed to counting to 50 writing numbers from 0-20 (as opposed to writing numbers*  
95 *from 0-10) and solving addition and subtraction problems within 10 (as opposed to*  
96 *solving addition and subtraction problems within 5.)*

97  
98 Ms. Gibney said that additionally some of the full-day standards would include  
99 recognizing and producing rhyming words, count, pronounce, blend and segment  
100 syllables and know and apply grade-level phonics and word analysis skills in decoding  
101 words.  
102  
103 Ms. Gibney stated that the teachers could only introduce so many high frequency words  
104 to the children and there was not enough time in the ½ day program for the children to  
105 practice and master many skills.  
106  
107 Ms. Erin Mello, kindergarten teacher at Jacques Memorial Elementary School, addressed  
108 the Board and stated that even something like using scissors to correctly cut out a shape  
109 was lacking in the amount of time she had to teach and consequently that affected the  
110 children’s fine motor skills and dexterity.  
111  
112 Ms. Mello said the kids loved learning about science but in order to do teach that in the  
113 ½ day program something else had to be cut.  
114  
115 Ms. Gibney said that she felt a full-day program would take the kids so much further. She  
116 said that it was important to help children learn skills for a changing world and that skills  
117 like soft skills needed to start at the very earliest level in order for them to be  
118 developmentally and socially appropriate.  
119  
120 Ms. Gibney stated that a full-day kindergarten program would, in part, offer theatrical play,  
121 more intervention services and two recesses through the day which would get the kids  
122 moving. She said that more time for instruction and practice, performance based tasks  
123 and guided play would be gained with a full-day program.  
124  
125 Mr. Carvell thanked the entire team and said he appreciated all of the work they did.  
126  
127 Ms. Siegrist also thanked the kindergarten team for doing the presentation.  
128  
129 Mr. Willette asked how many children entered the first grade who had no kindergarten  
130 experience at all. Ms. McGuire replied it was approximately under ten.  
131  
132 Mr. Mannino asked what the physical education, art and music programs would look like.  
133 Ms. McGuire replied that they would still have each one of those classes once per week.  
134  
135 Mr. Mannino asked if perhaps a full-day kindergarten program would be too long of a day  
136 for a youngster. Ms. McGuire replied that she did not.  
137  
138 Mr. Willette asked if they really thought a five year old could do full-day kindergarten. Ms.  
139 McGuire replied that the teachers had phenomenal training and skills and felt they could  
140 do it as well as the children.  
141 Mr. Carvell asked if there were any further comments from members of the Board or the  
142 public.



189		
190	<b>Reduction in Estimated Health Insurance Increase:</b>	<b>\$75,000</b>
191		
192	Additional Recommendations to the Board to Fulfill the Requested \$200,000 Reduction:	
193		
194	<b>Worker's Comp. Renewal:</b>	<b>\$ 1,776</b>
195		
196	<b>Property/Liability Renewal:</b>	<b>\$11,844</b>
197		
198	<b>Retirement/Attrition Savings:</b>	<b>\$83,322</b>
199		
200	<b>Non-Teaching Positions / Supply / Equipment:</b>	<b>\$13,058</b>
201	(As Denoted by * <b>Bold</b> - From the Listing Below of Possible Reductions)	
202		
203	<b>Total Budget Reduction:</b>	<b><u>\$200,000</u></b>
204		
205	<b>Non-Teaching Positions/Supply/Equipment Lines:</b>	
206		
207	<b>*2840-3330 (IT) Server Software:</b>	<b>*\$2,000</b>
208		
209	<b>*2120-650-3 (MHS) Guidance – Naviance:</b>	<b>*\$5,000</b>
210		
211	<b>*1116-733-3 (MHS) Furniture:</b>	<b>*\$3,000</b>
212		
213	<b>*Alpine Ski Coach (MHS) - (Includes WDB's):</b>	<b>*\$1,884</b>
214		
215	<b>*2700-514-3 (MHS) Athletic Transportation - (Partial of \$5,000):</b>	<b>\$1,174</b>
216		
217	1115-735-1 (JMS) Chromebook Cart:	\$7,550
218		
219	1410-735-3 (MHS) Soccer Goal replacement:	\$3,500
220		
221	1410-810-1 (HP) DI Registration:	\$ 380
222		
223	1107-735-1 (HP) Repl. Furniture:	\$ 659
224		
225	1114-645-1 (HP) Reading Workbooks:	\$1,500
226		
227	1105-641-2 (MMS) English Books:	\$ 565
228		
229	1111-650-2 (MMS) Math Software:	\$ 450
230	1111-645-2 (MMS) Math Workbooks:	\$1,200
231		
232	1114-641-2 (MMS) Reading Books:	\$1,023
233		
234	1118-732-2 (MMS) Repl. Equip (Speed Bumps):	\$1,355

235		
236	1104-610-2 (MMS) Comp:	\$ 534
237		
238	1105-650-2 (MMS) Eng./Lang:	\$ 98
239		
240	1410-612-2 (MMS) Co-Curricular Gen. Supplies:	\$ 641
241		
242	2120-546-2 (MMS) Guidance:	\$ 200
243		
244	2600-735 (B&G) Repl. Equip:	\$15,000
245		
246	2600-430 (B&G) Repair & Maint.:	\$12,600
247		

248 Superintendent Marquis stated that the Board had requested that he come back with alternate  
 249 cuts that would not affect the art teacher or the health teacher at the high school.

250  
 251 Mr. Willette stated that he did not want to cut tools that the teachers needed to teach.

252  
 253 Mr. Carvell said that it was a work in progress and he had worked on a different approach which  
 254 he had distributed to members of the Board. He said he felt the Mental Health Counselor BCBA  
 255 were needed positions. He further said, in his proposal, that he gave the Athletic Director position  
 256 the full amount requested and funded half of Nature's Classroom.

257  
 258 Mr. Drew stated that he would be in favor of fully funding Nature's Classroom.

259  
 260 Mr. Carvell said that the Unified Basketball Program was paid out of IDEA money and he felt  
 261 that program should shift to the operating budget. He also said that in his proposal he suggested  
 262 that the part-time athletic secretary be listed as ten hours per week at 208 days.

263  
 264 Mr. Carvell said that the building and grounds position was definitely warranted.

265  
 266 Mr. Drew said that the two things that concerned him the most were the cuts in Nature's  
 267 Classroom and the reduction of the three part-time positions in Building and Grounds.

268  
 269 Mr. Mannino stated that he was concerned with the reduction of the full-time art teacher.  
 270 Superintendent Marquis replied that Dr. Craven felt confident that the art teacher position could  
 271 be reduced to 5/8ths and it would have a minimal impact on the students.

272  
 273 Mr. Carvell suggested cutting the professional development line.

274  
 275 Mr. Drew stated that he also had some concerns with the elimination of the art teacher.

276  
 277 Superintendent Marquis stated that the teacher reduction at the third grade level was a bit  
 278 worrisome for him because if there was an influx of children he would be back asking the Board  
 279 for another teacher. Mr. Carvell replied that he knew it was a risk but it was a risk he felt was  
 280 worth taking.

281  
282 Ms. Siegrist asked if it would be difficult to find a teacher after the school started. Superintendent  
283 Marquis replied there were a lot more applicants for elementary school than there was for the  
284 higher grade levels.

285  
286 Mr. Carvell took Item #6 Old Business (a & b) out of order.

287  
288 **6. Old Business**

289  
290 a. Acceptance of Roof Top Units Bid

291  
292 Mr. Cooper stated that all of the bids for the rooftop units came in over budget. He said that the  
293 budgeted number for the project was \$61,000 for the high school and \$635,250 for the middle  
294 school which totaled \$696,250.

295  
296 Mr. Cooper said that it was his recommendation to award the bid for the rooftop units to Sam  
297 Mechanical in the amount of \$725,500. He noted that this was actually a savings of \$70,500  
298 because they would purchase the rooftop equipment from another manufacturer and use  
299 venture-clad to wrap around the ductwork instead of the roofing material that had been specified  
300 on the RFP.

301  
302 Mr. Willette made a motion to award the bid to Sam Mechanical in the amount of \$725,500. Mr.  
303 Mannino seconded the motion.

304  
305 Mr. Drew abstained from the vote as his employer had bid on this contract.

306  
307 **MOTION CARRIED – 4-0-1**

308  
309 b. Acceptance of High School Piping Project Bid

310  
311 Mr. Cooper said it was his recommendation to award the bid to Eckhardt and Johnson in the  
312 amount of \$600,411.

313  
314 Mr. Cooper noted that the project would be completed in two phases with one beginning in the  
315 summer of 2018 and the second phase beginning in the summer of 2019. He also noted that  
316 they were \$75,411 over the budgeted amount.

317  
318 Mr. Willette made a motion to award the bid to Eckhardt and Johnson in the amount of \$600,411.  
319 Mr. Mannino seconded the motion.

320  
321 Mr. Drew abstained from the vote as his employer had bid on this contract.

322  
323 **MOTION CARRIED – 4-0-1**

324  
325 **New Business (Continued)**

326

327 c. New Hampshire School Board Association 2018 Delegate Assembly

328  
329 Ms. Siegrist stated that the NHSBA would be assembling on January 20, 2018, and any NHSBA  
330 members were invited to attend.

331  
332 Mr. Carvell suggested that Ms. Siegrist send out additional information and there would be a  
333 discussion at the next School Board meeting.

334  
335 **7. Housekeeping Items**

336  
337 a. Approval of Minutes 11/06/17

338  
339 **Ms. Siegrist made a motion to approve the minutes from the November 6, 2017, meeting,**  
340 **as amended by the Board. Mr. Drew seconded the motion.**

341  
342 **VOTE: 5 – 0 – MOTION CARRIED**

343  
344 b. Approval of Minutes 11/20/17

345  
346 **Ms. Siegrist made a motion to approve the minutes from the November 20, 2017, meeting.**  
347 **Mr. Drew seconded the motion.**

348  
349 **VOTE: 5 – 0 – MOTION CARRIED**

350  
351 c. Approval of Manifests: 13,1064,1065,1066,1067,1068,1069, 1070, 1071 &1072

352  
353 **Mr. Willette made a motion to approve the manifests. Mr. Carvell seconded the motion.**

354  
355 **VOTE: 5 – 0 – MOTION CARRIED**

356  
357 d. Approval of July 2017 Treasurer's Report

358  
359 e. Approval of August 2017 Treasurer's Report

360  
361 f. Approval of September 2017 Treasurer's Report

362  
363 g. Approval of October 2017 Treasurer's Report

364  
365 Mr. Drew made a motion to approve the July, August, September and October, 2017, Treasurer's  
366 Reports. Mr. Mannino seconded the motion.

367 **VOTE: 5 – 0 – MOTION CARRIED**

368  
369 h. List of Email Correspondence (Informational Only)

370  
371 **8. Public Comments**



373 There were none.

374  
375 9. **Non-public Session**: Pursuant to RSA 91-A:2 I (a) Strategy or Negotiations with respect to  
376 collective bargaining, and/or RSA 91-A:3 II (a) Personnel.

377  
378 **a. Retirement Decisions**

379  
380 Ms. Siegrist made a motion to go into a non-public session. Mr. Willette seconded the motion.

381  
382 **VOTE: 5 – 0 – MOTION CARRIED**

383  
384 Mr. Drew made a motion to come out of the non-public session. Mr. Willette seconded the  
385 motion.

386  
387 **VOTE: 5 – 0 – MOTION CARRIED**

388  
389 Board meeting was reconvened at 9:51.

390  
391 Mr. Willette made a motion to accept the early retirements of Dorothy Dodge, Glenn Kelly and  
392 Stephen M. Scannell. Seconded by Mr. Drew. Motion passed 5-0.

393  
394 Mr. Willette made a motion to accept the retirement of Deborah Waldo. Seconded by Mr Drew.

395  
396 **Vote - 5-0 - MOTION CARRIED**

397  
398 **10. Adjournment**

399  
400 Mr. Willette made a motion to adjourn the meeting. Mr. Maninno seconded the motion.

401  
402 **VOTE: 5 – 0 – MOTION CARRIED**

403  
404 The meeting was declared adjourned at 9:53 p.m.

405  
406  
407  
408  
409 \_\_\_\_\_  
410 **School Board Chair**

\_\_\_\_\_  
**Date of Approval**

411  
412 **Note: The video for this meeting did not record and is not available for viewing on the**  
413 **website.**