

Pre-Bid Meeting MHS & MMS Rooftop Air Handling Units Replacement
October 2, 2017

Project Engineer:
Bill Gagnon- Yeaton Associated, Inc.

Vendors Present:
Matt Feters – SAM Mechanical
Nathan Goebel – Eckhardt & Johnson
Matt Bell – Eckhardt & Johnson
Dan Wentworth – Northern Peabody
John Cote – LP Cote
Bob Gregoire – Granite State Plumbing and Heating
Randy Hartser – Longchamps Electrical

District Personnel Present:
Bill Cooper – Director of Buildings and Grounds
Janice French – Administrative Assistant to the Superintendent

Summary of Project:

The contract includes the removal of existing rooftop air handling units and replacement with new packaged rooftop natural gas heat/electric cooling packaged rooftop units as scheduled on the contract drawings, including all associated rigging, crane lifts, roofing, miscellaneous structural steel, electrical ductwork, insulation, gas piping, controls and other incidental work required to provide complete and functional systems.

The owner may attempt to advance particular unit installations this fall; as a result, the contractor will be responsible for coordinating work schedules and site impact with the owner's representatives, plus maintaining a safe work environment, including barriers to prevent work area entry.

Crane set-up sites and other related logistics and details are of the utmost importance and will require close coordination with the owner's representatives.

Mr. Cooper opened the meeting at 10:05 am in room # 182 in the Milford High School. Mr. Cooper introduced Bill Gagnon, the engineer from Yeaton Associates, Inc. who prepared the paper work for the RFP.

Mr. Cooper gave an overall explanation of the scope of work involved in the project.

The Middle School and High School will be closed to activities for the summer in order to accommodate the work involved. Mr. Cooper also said work could be done during

school vacation weeks, and the dates of those weeks could be found on the school calendar on the District website, milfordk12.org.

Mr. Cooper gave the ground rules for working in a school district. ID's will be required, workers are required to wear shirts at all times, no smoking, no drinking, and proper language will be required.

A vendor asked if there were any underground utilities in front of the high school. Mr. Cooper replied that there is nothing in front, but the gas line for the Middle School runs along the football field, over to the soccer field to the side of the middle school along Osgood Road.

Mr. Cooper told those present they could email him with any questions, and that all questions and answers would be posted on the web site.

The group then accessed the high school roof.

Mr. Cooper told the vendors that units #26 and #27 at the high school would be an option to the base price.

The Group then went to the Middle School and Mr. Cooper stated that the split systems that were to be included in the piping project will now be put into the rooftop replacement project. These units will cover rooms 400 and 402.

Mr. Cooper also told the vendors that RTAH 1, 2, 3, 4, 5 would not be packaged units but rather heat and ventilation only. RTU # 5 is a newer unit and will not be replaced and the Art room unit will be replaced with a packaged unit.

Bill Gagnon from Yeaton Associates stated that he will send an addendum by next week with all of the changes that were brought up today during the site visit.

The group went back to the lecture hall and spoke briefly. The site visit was completed at approximately 11:40 am.