

1 MILFORD SCHOOL BOARD
2 MINUTES OF JUNE 19, 2017, MEETING
3 MILFORD HIGH SCHOOL, LECTURE HALL #182
4

5 Board Chair Ron Carvell called the non-public meeting to order in the SAU Conference Room
6 in the Milford High School at 6:00 p.m. Mr. Drew moved and Mr. Willette seconded a motion to
7 go into non-public session pursuant to RSA 91-A:3 II (a) Personnel. Motion passed 5-0. The
8 Board discussed a personnel matter while in non-public session. No votes were taken in non-
9 public session. At 6:55 pm, Mr. Mannino moved and Ms Siegrist seconded a motion to exit the
10 non-public session. Motion passed 5-0. The Board then moved to Lecture Hall #182 for the
11 public portion of the meeting.

12
13 **1. Call to Order**
14

15 Board Chair Ron Carvell called the meeting to order in Lecture Hall #182 at the Milford High
16 School at 7:00 p.m. Board members present were Board Vice-Chair Len Mannino, Ms.
17 Jennifer Siegrist, Mr. Kevin Drew and Mr. Bob Willette. Also in attendance were
18 Superintendent Robert Marquis, Business Administrator Jen Burk and Bill Cooper, Director of
19 Buildings and Grounds. The recording secretary was Trish Gedziun.
20

21 **2. Board Member Comments**
22

23 Ms. Siegrist stated that she had received an e-mail from a Milford resident on June 14th
24 requesting that the Board send an invitation to the Concord Delegation to attend future Board
25 of Education meetings. She further stated that the e-mail indicated that Senator Gary Daniels
26 was “fully interested in having a discussion.” She said that many bills had a direct effect on the
27 Milford School District and would likely affect the greatest increase in the property taxes and
28 she felt it was essential to ask the six representatives that were elected what they were doing
29 for the Milford School District.

30
31 Ms. Siegrist made a motion to invite the Concord Delegation that were elected individually to
32 the Board of Education meetings beginning July 17, 2017, and make it an agenda item. Mr.
33 Drew seconded the motion.

34 Mr. Willette commented that there were websites people could visit and there was a
35 Democratic and Republican committee in town. He further commented that every bill had at
36 least one reading and there were web addresses on-line and it was all publicized.

37 Mr. Mannino said that he felt the conversation would inevitably shift to school aid and
38 education. He commented that he had a conflict because he worked at the New Hampshire
39 Lottery Commission. He said that Gary Daniels was on the Board of Selectmen and Dave
40 Wheeler was a Councilor and the amount of good they had done for this town was extensive.
41 Committee assignments matter in the State Senate. I won't vote on the motion because I have
42 a conflict with my employer which is the State of New Hampshire.

43 Ms. Siegrist replied that she did not feel that having a discussion with them would be a conflict
44 of interest.

45 Mr. Willette stated that there was a public session for every bill and people could go up there

46 anytime.

47 Ms. Siegrist replied that not everyone had that option because it was not local.

48 Mr. Carvell stated that he spent a lot of time watching a lot of things that went on up north and
49 personally he was not really in favor of using the School Board as an avenue for politicians.
50 He further stated that if residents wanted to have discussions with their state representatives
51 that they should do that by contacting them directly and not go through the School Board.

52 Ms. Siegrist replied that she felt a lot of their work directly impacted what the School Board did.

53 Mr. Carvell indicated that there was a public comment session at the beginning and the end of
54 each meeting and any of the legislators were welcome to come forward at that time. He also
55 said that he felt the legislators who were voted into office should make themselves more
56 accessible.

57 Mr. Drew indicated that he would support the motion and seconded the motion.

58 **Vote: 2 Yea - 2 Nay – 1 Abstention – Motion Failed**

59 **3. Public Comments**

60

61 There were none.

62

63 Mr. Carvell stated that there were some big projects coming up over the summer and into next
64 year and that collectively the Board decided that there would be a shift in the position of vice
65 chairman.

66 Mr. Mannino said that he worked in Concord and had been for twelve years and the projects
67 that were coming up required someone who had flexibility could take committee assignments.
68 He indicated that he could not accept committee assignments because the meetings were
69 scheduled when he was at his my regular job. Mr. Mannino then announced that he would be
70 stepping down from the position of vice chairman.

71 Mr. Mannino made a motion to nominate Mr. Drew as vice chairman. Mr. Willette seconded
72 the motion.

73 Mr. Mannino said that Mr. Drew had not only the professional experience to take on the
74 position but also the leadership and flexibility.

75 **VOTE: 5-0 – Motion Passed**

76 **4. Reports and Presentations**

77

78 a. Superintendent's Report:

79

80 Jacques Memorial Elementary School

81 Superintendent Marquis said that last week the children at the Jacques School were
82 harvesting their crop of vegetables, lettuce, carrots, beets as well as other vegetables that they
83 had planted before April vacation. He said they were all treated to a small salad made with the
84 vegetables they grew. Superintendent Marquis thanked Gail Basilier and Gretchen Vagof who
85 were two retired teachers who gave of their time to create and coordinate it.

86 Superintendent Marquis noted that at PROJECT DRIVE the students took a trip to the Nashua
87 Silver Knights Education Day.

88 Superintendent Marquis offered his congratulations to the Milford High School Girls Varsity
89 Softball team for winning the Division 2 Title for the second year in a row.

90 Superintendent Marquis extended an invitation to the Board to attend the 8th grade middle
91 school completion ceremony at 6:30 p.m.

92 Superintendent Marquis stated that a film entitled "Mostly likely to Succeed" was developed
93 which described competency-based learning and was a journey that the District was walking
94 toward. He said that the staff and community were just starting to become aware of it and that
95 it was a big initiative.

96 b. Morgan: My Bicycle and STEM

97

98 Morgan Peterson presented her bicycle to the Board and showed how some of the STEM
99 students, Nicolas Liamos, Derek Lovejoy and Matt Chase created an attachment for Morgan's
100 prosthetic arm to fit on the handlebar of her bicycle which allowed her to ride her bicycle more
101 safely. The students said that special attachment took about two months to create. Morgan
102 also gave the Board a brief presentation of how she rode her bicycle. Mr. Liamos stated that
103 there were three other students involved in the project who were not in attendance at the
104 meeting and they were Samuel Draper, Jen Carson and Tyrell Bryan. Mr. Liamos commented
105 that they were getting a provisional patent for the attachment and eventually it would be
106 available to purchase in bike shops.

107

108 c. Enrollment Updates (Exhibit Attached)

109

110 Superintendent Marquis referred to a memo he sent to the Board of Education regarding the
111 status of enrollment and noted that the figures had changed slightly. He said that grade two
112 was up by four children. He stated that they had anticipated that the grade 1 enrollment would
113 be 160 children which would require eight teachers which was a ratio of 20:1. He further
114 stated that the actual enrollment was only 133 students which was a ratio of about 16:1.
115 Superintendent Marquis said that the converse was true for the 2nd grade. He said they had

116 anticipated 129 children would enroll which would require six teachers and that 139 (plus four)
117 students actually enrolled which created a ratio of 24:1. He said his recommendation would be
118 to move one of the 1st grade teachers into the 2nd grade but that he would not make that
119 recommendation at the present time as he felt there was more time to make that
120 determination. Superintendent Marquis stated that he would keep the Board informed.

121

122 There were no public comments.

123 **5. New Business**

124

125 a. 2017-2018 District Goals (Exhibit Attached)

126

127 Superintendent Marquis described six goals that the district would be working on in the 2017-
128 2018 school year.

129

130 1) Examination of student growth as measured by NWEA scores revealed that
131 students in grades 2 through 5 demonstrated continuous progress in the areas of
132 mathematics and reading during the 2016/2017 year. The district will continue to
133 provide professional development opportunities during the 2017/2018 school
134 year.

135

136 2) During the 2016/2017 school year the District adopted DOE model competencies
137 for grades Kindergarten through 12. During the 2017/2018 school year the
138 District will continue to create professional learning opportunities for staff to
139 explore how their instructional practices reflect these competencies so as to
140 create common language and understanding of these competencies.

141

142 3) The District will assist the Board in evaluating the Full Day Kindergarten (pilot)
143 Program instituted during the 2017/2018 school year by developing and utilizing
144 both qualitative and quantitative assessments.

145

146 4) During the 2017/2018 school year a STEAM (Science, Technology, Engineering,
147 Art and Mathematics) committee will be established to begin to organize and
148 assess the District's STEAM practices throughout the grade levels.

149

150 5) The District will continue to assist the School Board in reaching a successor
151 collective bargaining agreement with the Milford Teacher's Association.

152

153 6) The District will assist the Board in developing a timeline and project plan
154 schedule for the implementation of the projects contained the in the \$3 million
155 bond as well as those monies in the contingency fund as approved via a warrant
156 article passed by the voters in March, 2017.

157

158 Mr. Drew asked who would be on the STEAM Committee.

159

160 Superintendent Marquis replied it would be comprised of some people that were already
161 involved in some of the STEAM projects and it would have ten to twelve people. He said that
162 the first organizational meeting would be Thursday at 10:30 a.m.

163
164 Mr. Mannino, referring to goal #2 asked if a kindergarten or 1st grader would be more apt to
165 benefit from this goal in the long term than those in older grades.

166
167 Superintendent Marquis replied that if you think of it in a linear way then you would be right.
168 However, one of the things that we know about STEAM is that the central ingredient of it is
169 project based learning and performance based tasks. He further replied that he felt everyone
170 would benefit from it eventually.

171
172 b. Approval of General Fund Transfer for Food Service Program (Exhibit Attached)

173
174 **Pricing for 2017/2018**

175
176 Ms. Burk stated that The Department of Education uses a “Paid Lunch Equity” tool to
177 determine meal pricing and that the reimbursement rates did not subsidize paid lunches in any
178 way. The weighted average price for meals served in October 2016 for the District was \$2.69.
179 The price required by the DOE for 2016-17 was \$2.86 per meal which represents the
180 difference between the Free and Paid reimbursement rates. Since the elementary meal price is
181 lower than the middle school & high school, and since that is the level in which most meals are
182 typically served, that price drives the overall weighted average down for the District. There are
183 two options to address this issue – either raise the meal prices again or the Board authorizes a
184 payment from the general fund (non-federal source) to offset this inequity. Raising lunch prices
185 to something like \$2.50 for elementary, \$3.00 for middle and \$3.25 for the high school would
186 offset the inequity issue for at least a couple of years, however it would also likely result in
187 another significant decrease in participation. Instead, the Board could authorize a payment of
188 \$6,500 from non-federal source funds in 2016-17 to offset this equity issue and avoid a rate
189 hike for 2017-18.

190
191 Ms. Siegrist asked if the amount that was in arrears because of unpaid student balances would
192 go up as well.

193
194 Ms. Burk replied that it would.

195
196 Mr. Mannino said that he felt it was a bailout for the program and that the hole keeps getting
197 bigger. He further suggested that the Board should send a letter to Washington asking for
198 relief for the lunch program?

199
200 Mr. Carvell stated that while he agreed that the program was a problem, he was not in favor of
201 raising prices and taking more money from the parents for a program that is failing. He further
202 stated that he did not see a way out of it until the government fixed it.

203
204 Mr. Willette made a motion to authorize the expenditure of \$6,500. Ms. Siegrist seconded the

205 motion

206

207 **Vote: 4-1 – Motion Passed**

208

209 **Unpaid Student Debt at year end 2016/2017**

210

211 Ms. Burk said that the Board put a new policy in place for 2016/17 that allowed students to be
212 able to get the full, reimbursable meal for lunch even if their accounts were in the negative.
213 She said that the Food Service staff continued to contact parents of students whose accounts
214 had gone into in arrears but said she anticipated that some student debt would continue
215 beyond the end of June. Ms. Burk said that the understanding from last spring was that the
216 Board would assume some debt so that it did not carry over into the following year by
217 transferring funds from the general fund into the Food Service Program. She recommended
218 that an amount of not-to-exceed \$5,000 be transferred.

219

220 Mr. Carvell stated that the policy was intended so that all of the students were able to have
221 lunch but that he struggled with it because the taxpayers were being asked to pay for other
222 students as well as their own kids.

223

224 Mr. Willette said that the system was not equal because there were parents not paying for their
225 child's lunch and he felt if the parents did not pay then the student should not receive the meal.

226

227 Ms. Siegrist asked if the free lunch sign-up was completely confidential?

228

229 Ms. Burk replied that is was highly confidential and that not even the employees serving the
230 lunch had any knowledge of which students were part of the free or reduced lunch program.
231 She said that only two people saw the applications (noting that she was one of the two) for the
232 program and that was for verification purposes only.

233

234 Mr. Willette made a motion to authorize the transfer of not-to-exceed \$5,000 from the general
235 fund in the Food Services Program. Mr. Drew seconded the motion.

236

237 **Vote: 5-0 – Motion Passed**

238

239 **Profit & Loss**

240

241 Ms. Burk stated that as of the end of May 2017, the program was still operating with a positive
242 balance of almost \$2,000 of revenue over expense. She said that typically there was a drop-off
243 in participation in June as seniors graduate and early release days. She further stated that she
244 anticipated that the program could still end with a negative balance at year end. Ms. Burk
245 recommended that the Board authorize a transfer from the 2016/2017 general fund, not-to-
246 exceed \$10,000 to address any potential losses for the food service program as of June 30,
247 2017.

248

249 There were no public comments.

250
251 Mr. Drew made a motion to authorize the transfer not-to-exceed \$10,000 from the general fund
252 to address any potential losses to the Food Service Program as of June 30, 2017, should that
253 need occur. Ms. Siegrist seconded the motion.

254

255 **Vote: 4-1 – Motion Passed**

256

257 c. Staff Openings and Reorganizational Plan (Exhibit Attached)

258

259 Superintendent Marquis stated that presently there were two non-teaching positions that
260 needed to be filled: Human Resources Director (current salary for 17/18: \$63K; probable salary
261 \$75K) and a Kitchen Manager at Heron Pond (current salary: \$30K) He said that given the
262 vacancies the following (reorganization) was proposed:

263

- 264 1) Elimination of the Director of Human Resource position. ● Human Resource
265 position is not viable as it is structured. Would need an assistant based on
266 volume of work. ● This results in cost savings and an increase in candidates.

267

268 Superintendent Marquis stated that it was very late in the year to advertise for the Human
269 Resource position. He also stated that hiring a Human Resources Director would cost about
270 \$75,000 and that currently the position was at \$63,000. He said that currently one person had
271 difficulties handling all of the responsibilities as the position was outline and would require
272 hiring an assistant and that was not fiscally possible.

273

- 274 1a) Hire a Human Resource Generalist (Salary range: \$45-55K prorated for 17-18)
275 ● Responsibilities of position will be restructured and some (higher level
276 functions to be) assumed by the Business Administrator, e.g. negotiations.

277

- 278 2) Eliminate the Kitchen Manager position(s) at all buildings: Heron Pond (which
279 also covers Jacques Middle School) Milford High School in fall of 2017 and
280 Milford Middle School in fall of 2018.

281

- 282 2a) Create and hire a Food Service Director: (proposed salary and benefits total:
283 \$75K) ● Position would assume many of the responsibilities currently being
284 performed by the Business Administrator in this capacity. ● Position would
285 provide consistent menu across District. ● Position would allow for one source
286 for ordering, planning and coordination. ● Position would allow staff in all
287 kitchens to be “cross-trained” across the District. Note: The Business
288 Administrator would retain supervisory responsibility of the Food Service
289 Director as well as the Human Resource Generalist.

290

- 291 3) Create and hire four building level coordinators from current staff at about
292 \$21,000 per year.

293

- 294 4) Retain all (part-time) Food Service workers, the savings would be substantial,

295 particularly within 18/19, and could “mitigate” cost of Veritime being proposed as
296 part of operating budgets moving forward.
297
298 The following spreadsheet provides details around savings that could be realized as a result of
299 this reorganizational proposal. (Note: Spreadsheet is Attached)
300
301 Ms. Mannino asked when a decision was necessary.
302
303 Ms. Burk replied a decision was necessary as soon as possible so there would be time to do
304 the recruiting.
305
306 Superintendent Marquis stated that it would be wonderful if the Board would allow this to move
307 forward.
308
309 Ms. Mannino stated that the changes would save in personnel costs and asked if it was all
310 outside of the budget.
311 Ms. Burk replied that it was not.
312
313 Ms. Siegrist commented that would leave the current Food Service Manager a full year to find
314 another job.
315
316 Ms. Siegrist asked what the difference was between the Kitchen Manager and the Site
317 Coordinator.
318
319 Ms. Burk replied that the Kitchen Manager was responsible for overseeing the employees and
320 designing menus and placing orders. She further replied that all of that would be shifted to the
321 Site Coordinators instead.
322
323 Mr. Mannino asked Ms. Burk if she had had a discussion amongst the personnel regarding the
324 changes.
325
326 Ms. Burk replied that she had conversations with all three employees.
327
328 Mr. Mannino said that he would have felt better if the underlying dynamics were working in the
329 District’s favor.
330
331 Mr. Carvell commented, to be clear, they were not eliminating anyone’s position but
332 restructuring. He further commented that he liked the idea.
333
334 Ms. Siegrist said that the net projected savings over the next two was \$65,000.
335
336 There were no public comments.
337
338 Mr. Willette asked if there was a policy that there needed to be two readings before voting on
339 this.

340
341 Ms. Siegrist made a motion to waive the policy that would require two readings (if there was
342 one) Mr. Mannino seconded the motion.

343
344 **Vote: 5-0 – Motion Passed**

345
346 Ms. Siegrist made a motion to approve the re-organization in accordance with
347 Superintendent's Marquis' memo. Mr. Mannino seconded the motion.

348
349 **Vote: 5-0 – Motion Passed**

350
351 Mr. Mannino made a motion to take the \$200,000 from Fund Balance into the contingency
352 plan. Mr. Drew seconded the motion.

353
354 **Vote: 5-0 – Motion Passed**

355
356 **6. Old Business**

357
358 a. Proposal on Substitute Pay (Exhibit Attached)

359
360 Superintendent Marquis proposed that the rate of pay for substitute teachers be increased
361 from \$65.00 per day to \$75.00 per day for the 2017/2018 school year. He said that the rate of
362 pay will be paid to an individual who has worked as a substitute in the Milford School District
363 for up to 50 days within an academic year. Superintendent Marquis also said that beginning on
364 the 51st day that a person works as a substitute teacher, the rate of pay will be increased to
365 \$85.00 per day. • The increase would Milford to be more competitive with area Districts. • The
366 intent of the increase is to attempt to decrease the percentage of "unfilled" days. • It is
367 anticipated that this cost increase will allow the District to remain within the expected budgeted
368 amount for the 2017/2018 year.

369
370 Mr. Carvell commented that the amount of pay for substitute teachers had not been changed in
371 about twenty one years.

372
373 Mr. Mannino stated that although he was going to support the increase he remained
374 concerned about the absenteeism of the professional staff. He said that he would like
375 experienced teachers in the classrooms as soon as possible. He said sixty-three people is a lot
376 to be out on a single day even though everything was in line with policies and if there were any
377 issue he hoped management was looking into it.

378
379 Ms. Siegrist commented that she felt the Board should re-visit it next year and see what kind of
380 an impact it had.

381
382 There were no public comments.

383
384 Mr. Mannino made a motion to approve the increase. Mr. Drew seconded the motion.

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Vote: 5-0 – Motion Passed

- b. Prioritized List of CIP Projects to be Funded Through Fund Balance and Contingency Fund (Exhibit Attached)

Superintendent Marquis stated that the proposed retrofit of room 139, the computer lab, was the only item on the list that directly affected the students. He further stated that painting the classrooms was not recommended at this time. He recommended that the carpet at Bales be replaced on the first and second floors as well as the replacement of the stairwell treads. Superintendent Marquis noted that LED lighting was not a priority and painting the entire Bales building was also not a priority but the trim would be painted using funds from the operating budget. He also noted that many of the hand dryers were not working and did not recommend replacing the 54 walk-off mats.

Mr. Carvell asked what the fund balance was.

Ms. Burk replied the balance was \$250,000.

Mr. Carvell said that whatever was leftover on June 30th would go back to the taxpayers. He said he thought \$10,000 should be set aside in the event a late bill arrived.

Ms. Burk said that she did not anticipate that happening but that \$10,000 was not a bad figure to set aside.

Mr. Cooper commented that he already had a \$4,000 item.

Mr. Carvell stated that he would like to add a supply line correction of about \$7,500 for the administration to replenish supply items.

Mr. Mannino made a motion to put \$7,500 in a supply line. Mr. Willette seconded the motion.

Vote: 5-0 – Motion Passed

Retrofit of Room 139 Computer Lab

Ms. Siegrist said that of the entire list that the retrofit would be her priority.

Mr. Willette made a motion to approve the retrofit of Room 139. Mr. Mannino seconded the motion.

Vote: 5-0 – Motion Passed

Ms. Siegrist commented that while she understood and agreed that all of the items on the list needed to be done but that she also felt the Board needed to be fiscally responsible

430
431 Ms. Burk stated that all of the proposed work should be done by the end of July. She also
432 stated the money could be held until the end of June, 2018.

433
434 Sound System in Gym

435
436 Mr. Drew made a motion to approve. Mr. Willette seconded the motion.

437
438 **Vote: 5-0 – Motion Passed**

439
440 Restroom Countertops

441
442 Mr. Carvell stated that he did not think the restroom countertops were in bad shape and
443 thought they would last for a few more years.

444
445 Mr. Mannino commented that he agreed.

446
447 Carpets at Bales on First Floor, Second Floor and Stairwell Treads Only

448
449 Mr. Cooper stated that he still needed to get more bids and felt the price would drop drastically.
450 He further stated that he was just talking about the classrooms and not the stairwells.

451
452 Mr. Mannino stated that he would support it.

453
454 Mr. Cooper said that they would use carpet squares so that the ones that could not be cleaned
455 could be ripped up and replaced.

456
457 Ms. Siegrist made a motion to fund the work at Bales to include carpeting the first and second
458 floors and replacing the stairwell treads for a total of \$50,000. Mr. Drew seconded the motion.

459
460 **Vote: 5-0 – Motion Passed**

461
462 Hand Dryers

463
464 Mr. Cooper stated that all of the parts for the hand dryers were warrantied for ten years.

465
466 Mr. Willette made a motion to approve. Mr. Mannino seconded the motion.

467
468 **Vote: 5-0 – Motion Passed**

469
470 Superintendent Marquis commented that it would cost \$56,000 to convert the door openers to
471 make them ADA compliant; noting that there were two doors at the entrance to Heron Pond
472 and one at the entrance to the gym and the same was true at the middle and high schools.

473
474 Mr. Willette commented that the Board did not have to spend every bit of the money because it

475 would go back to the taxpayers.
476
477 Mr. Carvell stated that it was important to take care of the facilities.
478
479 Mr. Mannino said that he felt handicap accessibility was important.
480
481 Mr. Cooper stated that the ADA opener was only available at Jacques.
482
483 Ms. Burk noted that to do that at Bales would require a lot more retrofitting.
484
485 Ms. Siegrist asked how critical the UPS, Generator and A/C for the network rooms were under
486 the Contingency Funds?
487
488 Mr. Cooper said it was pretty critical and he strongly suggested that the Board approve
489 purchasing a back-up generator for the high school because it was an emergency shelter but it
490 would cost about \$210,000.
491
492 Mr. Carvell suggested that the Board approve the ADA openers but take the locksets in the
493 classrooms off of the contingency list and fix as many as possible.
494
495 Mr. Carvell said that the Board had eliminated Chromebooks for the social studies request at
496 the middle school.
497
498 Superintendent Marquis stated that he thought the buildings had been neglected for so long
499 and by not replacing the Chromebooks the children would not be put at a disadvantage but by
500 not doing some of these replacements we continue to kick the can down the road.
501
502 Mr. Mannino made a motion to approve the \$56,000 for the ADA door openers. Mr. Drew
503 seconded the motion.
504
505 **Vote: 5-0 – Motion Passed**
506 Motion by Mr. Mannino to approve the upgrade of the locksets not-to-exceed the \$57,000
507 remaining in the fund balance and it off of the contingency fund list. Mr. Drew Passed
508 seconded the motion.
509
510 **Vote: 5-0 – Motion Passed**
511
512 Mr. Carvell stated that the rules of the contingency fund was that there was one year to spend
513 the money and anything not spent within that year would go back to the taxpayers.
514
515 Replace Window Treatment with Room Darkening Shades at Milford High School
516
517 Superintendent Marquis said that these shades were for security purposes as well as the
518 additional benefit of cooling the room down.
519

520 Ms. Burk commented that it also made it easier for the students to see the projectors.

521

522 Security Camera Upgrade

523

524 Mr. Cooper said that each school had asked for additional cameras for the second floor and
525 the exterior. He further said that the administrators felt it was a priority.

526

527 Replace Lights with LED Lights at Jacques Middle School

528

529 Mr. Willette asked if there were any rebates available for this.

530

531 Mr. Cooper replied that there was.

532

533 Ms. Siegrist commented that she thought this could be tabled.

534

535 Mr. Carvell said that he did not think there was anything critical on the list and felt the Board
536 could leave it alone for now.

537

538 **7. Housekeeping Items**

539

540 a. Approval of Minutes for 06/05/2017: Mr. Mannino made a motion to approve the
541 minutes. Ms. Siegrist seconded the motion.

542

543 **Vote: 5-0 – Motion Passed**

544

545 b. Approval of Nominations: Mr. Mannino made a motion to approve the nominations.
546 Mr. Drew seconded the motion.

547

548 **Vote: 5-0 – Motion Passed**

549

550 c. Approval of Manifests: 31, 1152, 1153, 1154, 1155, 1156, 1157, 1158 and 1159: Mr.
551 Willette made a motion to approve the Manifests. Mr. Carvell seconded the motion.

552

553 **Vote: 5-0 - Motion Passed**

554

555 d. Approval of Treasurer's Report – May, 2017. Mr. Willette made a motion to approve the
556 Treasurer's Report. Mr. Mannino seconded the motion.

557

558 **Vote: 5-0 - Motion Passed**

559

560 e. List of E-mail Correspondence (Information Only)

561

562 f. List of Employees leaving Service (Information Only)

563

564 g. List of Classified Appointments (Information Only)

565

566 h. List of Co-Curricular Appointments (Information Only)

567

568 **8. Public Comments**

569

570 There were none.

571

572 9. **Non-public Session:** Pursuant to RSA 91-A:2 I (a) Strategy or Negotiations with respect to
573 collective bargaining, and/or RSA 91-A:3 II (a) Personnel

574

575 Mr. Willette made a motion to go into a non-public session. Mr. Mannino seconded the motion.

576 **Vote: 5-0 – Motion Passed**

577

578 **10. Adjournment**

579 The meeting was declared adjourned at 9:30 p.m

580

581 **11. Non-Public**

582 Motion to adjourn non public was made by Mr. Mannino. Seconded by Mr. Willette.

583 **Vote: 5-0 - Motion Passed**

584

585 **12. Adjournment:**

586 The meeting was adjourned at 10:30 p.m.

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School Board Chair

Date of Approval