

Pre Bid Meeting Minutes
Construction of Fire Alarm System at Milford Middle School
March 31, 2017 9:00 AM

Vendors Present:

Hank Stuart – Tre State Fire Protection, LLC
Dan Sullivan – BK Systems
Brian Leborgne – Interstate Electrical Services

District Personnel Present:

Bill Cooper – Director of Buildings and Grounds
Janice French – Administrative Assistant to the Superintendent

Summary of Project:

The current system was installed in 1992 and is obsolete. The system has had numerous issues over the past few years ranging from card problems to audio and strobe malfunctions. The Milford School District is soliciting proposals for the replacement of the Fire Alarm Control panel, all associated wiring and all associated fixtures (smoke detectors, pull stations, duct smokes, heat detectors, etc.).

The Meeting opened at 9:00 am in the lobby of the Milford Middle School. Mr. Cooper explained that the walk through was not made mandatory, so there may be other bidders. Mr. Cooper explained the bond was passed by a majority of voters, however the votes have not yet been ratified at the State level due to the fact the voting day was moved due to inclement weather. We are proceeding with the project in the hope that the State will make a decision to ratify the votes soon.

The existing panel in the lobby will be moved to the opposite wall. Mr. Cooper spoke with Captain Jason Smedick of the Milford Fire Department and he stated we can cut down on smoke heads throughout the building.

Q. Who is responsible for the block work in the lobby?

A. The District will work together with the vendor.

The vendor is responsible for sending prints to the Milford Fire Department and the State Fire Marshall for approval.

A remote annunciator and voice control panel will be installed in the lobby of the gym with a horn/strobe unit. The system shall have the capability to allow remote message boards to be installed and controlled from main office. At least four exterior strobes are needed. Two on the north side, and two on the south side of the building.

Q. Mr. Cooper asked those present if the school board approved the bid on April 17th, could the project be completed by August 25th?

A. Yes, it will take about 8-9 weeks. All paper work and approval could be done prior to the end of school with construction taking place after school is out.

The group moved to the cafeteria. The big air handlers will be changed next summer. The ducts will remain. There are a total of 20 units on the roof, some take up both floors.

Q. Are there beam detectors here?

A. No

In the kitchen, a pull station will be installed at the exit door.

Walking down the hallway, Mr. Cooper stated the smoke and fire break doors in the middle of the hallway may be removed. If they remain there should be detectors on each side.

There are speaker/strobe detectors in the classrooms.

Q. Who is responsible for ceiling tiles?

A. The District will take care of the ceiling tiles.

Q. Who is responsible for magnetic door holders?

A. The vendor is responsible for the magnetic door holders.

The District will defer to the industry standards regarding placement of units near exit doors and stair wells.

Rest rooms will require strobe only.

Q. Is new wiring required to be piped?

A. No. MC Color coded. Old wiring is to be ripped out, the RFP requires all new wiring.

There are two roof top units in the library.

Q. Are there any pre-existing drawings of building?

A. Mr. Cooper will check on that.

Q. Do we design the project by code, or recommendations of the Milford Fire Department?

A. Design the project by code.

Mr. Cooper will send CADS on building to all vendors.

Heat detectors will be needed in the elevator and kiln room.

Mr. Cooper remarked he was happy with the Simplex Panel system that was installed at the High School. One of the vendors present remarked that he did not sell that particular brand. Should he bid on the project anyway? Mr. Cooper said yes, he will consider anything that is equivalent or better.

The District wants a new panel, not an upgrade to the existing system.

Q. Are you going audio through the whole building?

A. Yes, a complete audio evacuation system.

The vendors viewed the sprinkler room. Mr. Cooper stated if there were any more questions vendors could email him a bcooper@milfordk12.org.

One of the vendors will be in touch with Captain Smedick at the Milford Fire Department regarding permits, and clarification of the 200 ft. rule, and will get back in touch with Bill. Mr. Cooper will send out answers to all the vendors present.

The meeting adjourned at 9:40 AM.

Respectfully submitted,

Janice French, Administrative Assistant to the Superintendent