

District Professional Development Committee

Minutes

March 20, 2017

3:00 - 4:00

MHS Library

Attendance

D. Danhof
M. Ferrer
J. Kasperek
K. Martin
R. O'Neill-Verney
K. Parkhurst
M. Peterson
B. San Martino
C. Sousa
M. Tenters
K. Thibodeau
J. Zaino
(R. Marquis)

PD Offerings

- **Google Training**
 - 21 district staff attended the Google Boot camp during February vacation
 - 18 from other districts
 - Google training should continue, but different sessions need to be used for staff who are at different learning levels
 - There will be in-house experts at each school level
 - More chromebooks will be added next year
- **Simple K12**
 - This program is planned to continue next year, but it has not been utilized as much as hoped.
 - It would be helpful to have compiled lists of what people have found the most beneficial
- **Last Workshop Day**
 - Currently the last day for teachers would be a workshop day - CPR/CPI were suggested as possible agenda items for that day.

Plan Revision Subcommittee Work Time

- **3-year Individual Professional Development Plans / Forms / Timelines**

Pages 39-54 and 66-86

 - Mike Tenters
 - Kaylee Parkhurst'
 - John Kasperek
 - Rose O'Neill-Verney
 - SLO form updated to include a midyear check in
 - Recertification timeline update
 - Recertification can be turned in even if SLO is not finished (SLO will be turned in when evidence is completed/compiled)
 - Academy request form - administrator will sign off
 - On Domain 3 of the Summative Evaluation technology added
 - On Informal Observation Forms - recommendation area added
- **Data Collection, Interpretation, and Use**

Pages 14-38

 - Meg Peterson
 - Beth San Martino
 - Chris Saunders
 - Kaylan Thibodeau
 - Judi Zaino
 - NECAP replaced by SAT and Smarter Balanced

- SLO added to flowchart
 - SINI and DINI wordings removed
 - On the Needs Assessment Chart - Last year's survey was used to show PD growth, strength, and changes
 - From Technology Survey results - Tier 1 and Tier 2 were added along with Google classroom
 - Goal setting now includes SLO
- ***Job-Embedded Professional Development***
 - Pages 56-66 and 86+
 - Doreen Danhof
 - Jacqui Theriaque
 - Caroline Sousa
 - Jessica Dobson
 - Marguerite Ferrer
 - Dozen of pages that explained the strategies and gave examples of evidence have been reduced to a one page chart with 12 strategies
 - The chart lists the activity, description, and evidence
 - The chart is included on the back of a revised PD Activity & Reflection Form
 - Next year staff will again need to reflect on all PD activity - but those that pertain to building/district just need to be stated that they reflect goals for the building/district.
 - Para educators
 - Sue McNally
 - Kathie Martin
 - Jeanne Corcoran
 - Lisa Parkhurst
 - Para educators did not have a report
 - Mike, Meg, and Doreen will get all the pieces of the plan together for review by the committee at the May meeting, then it will go to the school board.

PD Committee Dates (snacks)

- May 15 (Project Drive + Jacques)