

1 MILFORD SCHOOL BOARD  
2 MINUTES OF JANUARY 3, 2017 MEETING  
3 MILFORD HIGH SCHOOL, LECTURE HALL #182  
4

5 1. Call to Order

6 Vice-Chairman Kevin Drew called the meeting to order at 7:00 PM in Lecture Hall #182  
7 at Milford High School. Board members present were Mr. Ron Carvell, Mr. Len Mannino,  
8 and Mr. Bob Willette. Also in attendance were Superintendent Robert Marquis, Business  
9 Administrator Jennifer Burk, and recording secretary Dana Laviano. Chairman Paul  
10 Dargie was not in attendance.

11 2. Board Member Comments

12 There were no Board comments.  
13

14 3. Public Comments (for items not on the agenda)

15 There were no public comments.  
16

17 4. Reports and Presentations

18 a. Superintendent's Report

19 Superintendent Bob Marquis welcomed everyone back from the holiday break. He  
20 expressed his thanks to parents and staff for all their help with the many pre-break  
21 school activities that took place.  
22

23 Mr. Marquis said that tonight his report would focus on the questions and answers  
24 contained in a memo he wrote to the Board relative to firearms in school. (SEE EXHIBIT)  
25 He reviewed the memo and invited Board member questions and comments.  
26

27 Mr. Mannino asked if the District can petition the court to get clarity on the answers  
28 mentioned in questions 1 and 2 of the memo. Mr. Willette replied that state  
29 representatives can petition the court to provide an interpretation of the legality of a  
30 bill but he is unsure if an individual citizen can petition the court for a similar request.  
31

32 Mr. Marquis replied that he would look into it but he believes the answer would remain  
33 the same as indicated in his memo: that we could not rely on the court upholding any  
34 such requirement. Mr. Marquis said that we can attempt to require that individuals  
35 carrying a firearm keep it on their person but if they choose not to do this, there are 5-6  
36 conditions (outlined in the memo – SEE EXHIBIT) which would affect the district's ability  
37 to restrict.  
38

39 Mr. Carvell suggested that the administration reach out to an attorney about the  
40 possibility of including language in our collective bargaining agreements requiring those  
41 employees with concealed carry permits to disclose that information.  
42

43  
44  
45  
46  
47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83

Mr. Marquis said this is a very complex matter and he will continue to pursue it. The goal is to ensure everyone's safety within the context of individual legal rights/restrictions. This seems to be a new area of law and so it is not all settled yet.

Mr. Mannino said that an alternative is for the District to prohibit firearms on the grounds as a proactive measure in the case of an employee concealed carrying and to sponsor gun safety classes. He also reiterated Mr. Carvell's suggestion of requiring in future employment contracts full compliance with recommended guidelines as to gun storage. Mr. Mannino said his concern is for the situation where a student or other adult becomes aware of someone carrying a firearm and either assuming it is fine when the person is actually a threat, or assuming there is a threat where there is none and creating panic.

Mr. Marquis said that in terms of open carry laws, the administration can and will choose not to let someone openly carrying a firearm in the building, conducting a lockdown procedure until the police have investigated it. If it is a question of someone in the building possessing a concealed carry permit and another person realizing they are in possession of a firearm then the process is to alert the police and have them investigate it. He said it is his belief that it is within the administration's authority to restrict the locations of a person carrying an open or concealed firearm in the buildings. Mr. Marquis stressed that the district has an excellent relationship with the Milford Police Department who can be relied upon for assistance in any circumstance.

Public Comments:

Mr. Rick Wood commented on Mr. Carvell's suggestion to include prohibition of carrying firearms onto school property in the collective bargaining agreements, asking can you "bargain away someone's rights?" He said the Board needs to be very aware of not creating an environment where lockdowns become so commonplace they are no longer heeded in a real emergency. He encouraged the administration to continue the message of "if you see something, say something".

Mr. Marquis replied that he sensitive to the difference between someone openly carrying a firearm in the lobby and the discovery in a one-on-one situation of a person concealed carrying and that judgement will be used to differentiate between the need for a full lockdown and a request for the police to investigate.

Mr. Mannino expressed his agreement with Mr. Wood's comments that it is critical to make the right call between someone legally carrying and an active-shooter situation. Mr. Mannino said that the Milford School District seems to be the only district in NH that is actively grappling with this issue. It does not seem to be on the radar of other

84 school districts. Mr. Marquis commented that the District’s attorney with Primex said it  
85 is on the radar of municipalities in the state but not yet with school districts.

86  
87 Mr. Willette wondered what effect it would have if the administration posted signs  
88 stating the District is a “gun-free zone”; if this would have a passive effect on any visitor  
89 who might consider bringing a firearm onto school property.

90  
91 4b. Quarterly Reports

92 Mr. Drew reported on the following committees:

93 1. Granite Town Media Advisory Committee: This committee has been unable to  
94 meet because of the holidays and inclement weather. He reported that the EZStream  
95 service is being phased out and the transition to the Tightrope service has begun. This  
96 may result in some hiccups in service during the transition.

97 2. Wellness Committee: There is no report.

98 3. ATC Regional Center Advisory Committee: There is no report.

99 4. Technology Committee: Mr. Drew reported on behalf of Mr. Dargie (absent)  
100 that the committee met last month and the discussion about the Chromebook roll-out is  
101 going well. The District has also been subject to a few significant cyber-attacks which  
102 were unsuccessful.

103  
104 Mr. Marquis said that the upgrades that Mr. Jerry Stajduhar and the Tech staff have  
105 made protected us from any data breaches. Mr. Mannino asked for further information  
106 about the attacks. Ms. Burk said that one happened during the Hour of Code day in  
107 December and a previous one happened in October. Mr. Carvell asked that the attempts  
108 be reported to the federal government as one of the attacks did take down our internet  
109 provider for a time.

110  
111 Mr. Wood said that Mr. Stajduhar had reported to the Budget Advisory Committee and  
112 because Bay Ring is a telecommunication company it would have had to report the  
113 attacks at the federal level.

114  
115 5. Professional Development Committee: Mr. Carvell said there was nothing to  
116 report at this time.

117  
118 There were no public comments.

119  
120 5. New Business

121 There was no new business.

122  
123 6. Old Business

124 6a. Trust Fund Information

125 Ms. Burk reviewed the information about the O'Connor Trust Fund (SEE EXHIBIT). She  
126 reported that information was received from Ms. Janet Spalding, one of the three  
127 Trustees of the Trust Funds, and she read aloud the email from Ms. Spalding which  
128 confirmed that the principal of the fund is not expendable; only net income can be  
129 expended. Ms. Burk reminded the Board that the interest income of this fund is already  
130 earmarked for payments on the track.

131  
132 Mr. Carvell said the original trust was \$300K and now totals \$1.7M. He asked whether  
133 the principal is the original amount or the entire \$1.7M? Ms. Burk said it is the \$1.7M  
134 and this is confirmed in the Trust's Charter document. Mr. Carvell asked to receive a  
135 copy of the charter. Mr. Willette asked if the interest is disbursed by the calendar year  
136 or fiscal year. Ms. Burk said that she is unsure if the principal also includes any  
137 additional contributions made to the fund. She said she receives a monthly statement.  
138 Mr. Drew asked if the roughly \$30K we receive in interest from the trust exhausts all the  
139 interest income. Ms. Burk replied that the amount varies (this year it is \$28K) but that  
140 yes, that is the entire interest income.

141  
142 Mr. Carvell asked what steps are in place for the Board to petition the trustees to allow  
143 access to some of the principal. He said if there is an avenue we should explore it so we  
144 don't have to petition the taxpayers. Mr. Carvell asked Ms. Burk to find out the process  
145 for the Board to petition the trustees.

146  
147 Public Comments: Mr. Wood suggested that the Board be provided a complete record  
148 of all transactions on the trust account since its inception to have a clear picture of what  
149 there is. He asked if there was interest income earned but not spent, does it get rolled  
150 into the principal and considered as principal going forward? He commented that it  
151 seems absurd that a trust would be created to generate money that cannot be used.

152  
153 Mr. Wood then asked about the second trust in the memo (the Athletic Expendable  
154 Trust Fund) (SEE EXHIBIT). He asked what the other \$56K of this trust was earmarked  
155 for. Mr. Carvell said that he has some recommendations for items which can be taken  
156 off the bond and be paid for by that \$56K.

157  
158 Mr. Marquis reminded the Board that there is a \$70-80K price tag coming due in about  
159 five years (see paragraph two of EXHIBIT). If this fund is exhausted now, we might not  
160 be able to cover that anticipated expenditure. Mr. Carvell responded that we need to  
161 spend some of it to decrease the impact on taxpayers.

## 162 6b. Budget Work session

### 163 1. Tax Impact Analysis

164 Ms. Burk reviewed the documents outlining the tax impact analysis (SEE EXHIBIT). At the  
165 last meeting of the Board, additional information was requested which has been  
166

167 incorporated into the breakdown of cuts (see page 3.) Page 4 is an updated list of  
168 budget restrictions which reflects changes in the health insurance for non-teacher staff  
169 members. The final estimated amount for the proposed 2017/18 year is \$40,631,738.  
170 That number reflects all proposed cuts and an entirely self-funded full-day kindergarten  
171 program.

172  
173 Mr. Willette asked if the money needs to be raised for the full-day kindergarten would  
174 that impact the estimated taxes. Ms. Burk said that no it would result in an offset on the  
175 revenue side.

176  
177 Mr. Carvell asked why the contingency fund balance is listed as zero and why it is  
178 included if that is money realized after the budget is approved. Ms. Burk referred Mr.  
179 Carvell to line two, saying it would change how much balance is available within that  
180 number.

181  
182 Public Comments:

183 Mr. Wood took up Mr. Carvell's point about the fund balance saying that if we assume  
184 no revenue, that changes the tax rate. He said there is no requirement to assume the  
185 fund balance as revenue if you don't anticipate having a fund balance. It's cleaner to  
186 take the \$200K assumption out of the revenue piece. Mr. Wood went on to say that the  
187 Budget Advisory Committee's final budget number was \$357,019 less than the original  
188 ask which brings the net increase this year to \$1,179,608. He said the Committee took  
189 the proposed full-day kindergarten (if not self-funded) out of the equation. Mr. Wood  
190 said we are very close now to the number that the administration is currently proposing.  
191 He expressed his appreciation for the ongoing open dialog and for the presence of  
192 Board members at the Advisory Committee meetings. Mr. Wood had additional  
193 comments on the Full Day Kindergarten program (see below).

194  
195 Ms. Susan Schedin asked the Board for clarification on what staff members will be  
196 affected by the proposed cuts in the health insurance programs and it was clarified that  
197 it applies to non-affiliated staff such as secretaries.

198  
199 2. Full Day Kindergarten

200 Public Comments:

201 Mr. Wood said that the Budget Advisory Committee does not support the full-day  
202 kindergarten program being added to the tax rolls. He said that the warrant for the  
203 program, as it is written, fails to mention if it is a "pilot program" or a "trial program"  
204 and without that language there is the risk that it will become a default item. He  
205 recommends adding that language into the warrant and program description. Mr.  
206 Wood went on to say that data from other districts with a full-day kindergarten shows  
207 that only 50-66% of their eligible population is taking advantage of the full-day program.  
208 The Board is assuming that 75% of our eligible population will take advantage of the full-

209 day program but the data doesn't seem to support this assumption. Jen Burk replied  
210 that the enrollment projections for the program for next year are at about 58%. Mr.  
211 Wood asked if other districts are offering tuition assistance? He recommends exploring  
212 this in order to have some guidance for setting rates.

213  
214 Mr. Drew asked the Board if members would agree on changing the language on the  
215 program and warrant to include "pilot program." Members agreed. Mr. Marquis and  
216 Ms. Burk said they would draft the new language and have Attorney Drescher review it.  
217 Mr. Carvell cautioned against using any language that limits the program to a particular  
218 year instead of simply indicating its status as a pilot program. This prevents the Board  
219 from having to petition taxpayers every subsequent year for the program. Mr. Marquis  
220 said that if the present warrant included the word "pilot", future warrant articles would  
221 say something like "to continue the self-funded program..." Mr. Drew said the Board  
222 would wait for Attorney Drescher's review before voting on the change.

223  
224 3. Draft 2017 Warrant

225 Ms. Burk said that the Board needs to vote on the proposed reductions. Mr. Carvell and  
226 Mr. Drew seconded a motion to approve the listed reductions that would bring the  
227 budget total to \$40,631,738.

228  
229 Mr. Carvell asked Mr. Marquis to review a memo regarding the purchase of a new  
230 mower/grounds maintenance machine as well as an additional memo outlining the  
231 repair costs for the model that needs replacing. (SEE EXHIBITS)  
232 Mr. Carvell said he is comfortable with including the cost of the replacement equipment  
233 in the budget and all the other proposed cuts.

234  
235 Public Comments:

236 Mr. Wood questioned the repair history of the current mower and Ms. Burk explained  
237 the repairs for the 2013/2014 year. Mr. Wood went on to discourage the Board from  
238 approving the new mower in order to decrease the gap between the budget total the  
239 Advisory Committee is proposing and the one the Board is approving. Mr. Carvell said  
240 that he had also felt that way initially (regarding the purchase of the new mower) but  
241 after studying the need and seeing the repair history of the current equipment, he now  
242 supports the purchase of the new mower. He said that a new piece of equipment frees  
243 up some of the maintenance money which can be used for other things.

244  
245 Ms. Burk reminded the Board that there is a motion pending. Mr. Drew called for a vote  
246 on the motion to approve the listed reductions that would bring the budget total to  
247 \$40,631,738. Motion passed 4-0.

248  
249 Mr. Drew stated that there are several items that need to be voted on in order for them  
250 to be included in the draft warrant. (SEE EXHIBIT)

251  
252  
253  
254  
255  
256  
257  
258  
259  
260  
261  
262  
263  
264  
265  
266  
267  
268  
269  
270  
271  
272  
273  
274  
275  
276  
277  
278  
279  
280  
281  
282  
283  
284  
285  
286  
287  
288  
289  
290

Item 1: Mr. Carvell moved and Mr. Mannino seconded a motion to remove the new sound system for the High School gym (\$75,000.00) and the Middle School replacement locksets in the classrooms (\$25,000.00) from the Additional Items for Bond section of the CIP list. Motion passed 4-0.

Mr. Mannino moved and Mr. Carvell seconded a motion to remove bathroom remodeling (renovate/paint/tile/ repair) at the Middle School (\$50,000.00), which was a duplicate of another item, and the Clerk of the Works, District Wide (\$50,000.00) from Additional Items for Bond section of the CIP list. Motion passed 4-0.

Mr. Carvell moved and Mr. Willette seconded a motion to add the \$3M Capital Improvement Plan bond article to the warrant. Motion passed 4-0.

Mr. Willette moved and Mr. Carvell seconded a motion to support the \$3M Capital Improvement Plan bond article. Motion passed 4-0.

Ms. Burk explained that “support” by the Board is what is shown at the budget and bond hearings. What is voted on there goes on the deliberative session warrant. The Board can then vote again on the final version and that is what actually goes on the ballot. There are multiple steps to the process.

Item 2: Mr. Carvell moved and Mr. Mannino seconded a motion to remove the \$700K LED Lighting project from the warrant. Motion passed 4-0. Mr. Carvell said that the Board can tackle this project over the next 3-4 years without borrowing to pay for it.

Mr. Drew asked the Board about the second version of the LED project which involves raising \$97,573 to defray the cost of updating to LED at Jacques School and the Bales building. Mr. Carvell moved and Mr. Mannino seconded a motion to not include this second version of the LED project on the warrant. Motion passed 4-0.

Item 3: Shall the Milford School District raise and appropriate \$40,631,738 as an operating budget for 2017/18? Mr. Carvell moved and Mr. Mannino seconded a motion to set the operating budget at \$40,631,738 on the warrant. Motion passed 4-0. Mr. Carvell noted that the default budget could be discussed later if needed.

Mr. Carvell moved and Mr. Willette seconded a motion to support the operating budget of \$40,631,738. Motion passed 4-0.

Item 4: Full Day Kindergarten

291 Mr. Marquis reviewed the update memo (SEE EXHIBIT) outlining all projected costs of  
292 the program as self-funded. Total cost is listed as \$305,819 to be covered by the  
293 \$510/month/per student tuition.

294  
295 Mr. Carvell moved and Mr. Mannino seconded a motion to set the full-day kindergarten  
296 warrant article at \$305,819, and that it be self-funded by having the tuition cost as  
297 listed, with no impact to taxpayers. Motion passed 3-1 with Mr. Willette in opposition.  
298

299 Mr. Drew asked if the language of the program says explicitly enough that it is self-  
300 funded. Mr. Carvell asked about including language that states clearly there is no tax  
301 impact because there are often people who don't read the item descriptions and might  
302 make a snap judgement to vote down the bond thinking the program is another  
303 expenditure.

304  
305 Public Comments:  
306 Mr. Wood questioned how there can be no tax impact when we are adding 80 students.  
307 He also said the stated figure for the administration costs does not accurately reflect the  
308 costs that will be incurred with 80 more students using electricity, heat, flushing toilets,  
309 and using supplies. He called for a percentage for administrative overhead. Mr. Carvell  
310 replied that those costs are reflected in the \$9,586 listed. Mr. Wood responded that  
311 these items need to be listed out in the description. He then questioned the adequacy  
312 of the estimated teaching staff.

313  
314 Mr. Marquis said that the Board has already had multiple discussions on this and that he  
315 received the staff recommendations from the principal and teachers at Jacques and he  
316 stands by their recommendations.

317  
318 Mr. Drew moved that the Board support the full-day kindergarten warrant article. The  
319 second was not noted. Motion passed 3-1 with Mr. Willette in opposition.  
320

321 Item 5: Does the District vote to include the cost items in the Collective Bargaining  
322 Agreement (to raise and appropriate \$6,705 for 2017/18).  
323 Mr. Carvell moved and Mr. Mannino seconded a motion to place the MEPA warrant  
324 article on the warrant. Motion passed 4-0.

325  
326 The Board then voted 4-0 to support the item.

327  
328 Item 6: This item is a placeholder for a potential MESSA contract. Mr. Willette moved  
329 and Mr. Mannino seconded a motion to table this item. Motion passed 4-0.

330  
331 Item 7: Contingency Fund



332 No dollar amount is listed as written (SEE EXHIBIT). Mr. Drew asked for a motion to  
333 place this on the warrant without a specific dollar amount.

334  
335 Ms. Burk explained that there are two ways to do this: 1. Write it with a set amount for  
336 1 year only or, 2. write it as a non-lapsing article that allows up to 2.5% of the assessed  
337 valuation with the need for DOE/DRA permission for the expenditure. Mr. Mannino  
338 asked what our current process is. Ms. Burk said that if we hold this money it gives us  
339 the year to spend it. He asked if this could be considered a “slush fund”. Ms. Burk said  
340 that it simply takes leftover monies from this year and saves it for expenditures that  
341 might come up in the following year. If you don’t spend it, then it goes back to fund  
342 balance for the next year. She said if this is not included in the warrant article, the Board  
343 could still vote to use it right away in June.

344  
345 Mr. Carvell moved and Mr. Willette seconded a motion to place the contingency fund  
346 warrant article on the warrant, and to raise and appropriate up to \$200K. Motion  
347 passed 4-0. The Board voted 4-0 to support the item.

348  
349 Public Comments:  
350 Mr. Wood said that the Budget Advisory Committee supports this version of the item as  
351 it provides a tool for the Board to work on projects without resorting to borrowing.

352  
353 Mr. Carvell moved and Mr. Mannino seconded a motion not to place the second option  
354 for the contingency fund on the warrant. Motion passed 4-0.

355  
356 6c. Default Budget  
357 Ms. Burk explained that the updated default budget (SEE EXHIBIT) reflected the  
358 decrease in staffing positions that the Board voted on at the December 19, 2016  
359 meeting as one-time expenditures.

360  
361 Mr. Willette stated that a one-time expenditure is something you purchased last year  
362 and won’t purchase next year. He said the “Curriculum Cycle” should be classified as a  
363 one-time item. He asked for a discussion on this.

364  
365 Mr. Drew said he did not agree with Mr. Willette. He said that the Curriculum expenses  
366 are consistent expenses, even if they are not the same exact item from year to year. Mr.  
367 Willette countered that Mr. Drew’s definition is the same as “new items”.

368  
369 Public Comments:  
370 Mr. Wood discussed Mr. Willette’s definition of one-time expenses, particularly with  
371 regards to the curriculum cycle items. He said that this is not a contractually obligated  
372 item and if it is different from year to year than each should be considered separately,  
373 as we already do with equipment.

374  
375  
376  
377  
378  
379  
380  
381  
382  
383  
384  
385  
386  
387  
388  
389  
390  
391  
392  
393  
394  
395  
396  
397  
398  
399  
400  
401  
402  
403  
404  
405  
406  
407  
408  
409  
410  
411  
412  
413  
414  
415

Mr. Drew re-stated his disagreement. Mr. Carvell concurred with Mr. Drew. He then asked Ms. Burk if the change in the health insurance cost is reflected in the default budget and if all the listed cost cuts are also in the default budget. Jen Burk said that if the Board determines these items as one-time expenditures than they will come out of the default budget.

Mr. Wood pointed out that there are many items that should not now be included in the default budget as we have renegotiated contracts and therefore the amounts are different. Ms. Burk said that those amounts were based on a 3-year average so there is some flexibility.

Mr. Carvell stated that he is now comfortable with the default budget being slightly higher than the operating budget. He feels this reflects what a great effort has been put into trying to manage and cut costs. The discrepancy (about \$70K) is not that much. Mr. Drew agreed. Ms. Burk said that voters can change the operating costs at the deliberative session and the Board can make changes to the default budget right up until the ballot is printed.

Mr. Carvell moved and Mr. Mannino seconded a motion to decrease the default budget by \$122,226 to reach the final number of \$40,686,405. Motion passed 4-0.

Mr. Willette asked Ms. Burk what was spent on the curriculum cycle last year. She said it was \$175,550 in 2015/2016, \$141,353 in 2016/2017 and listed as \$150,160 in the 2017/2018 budget.

The Board voted 3-1 to support the Default Budget with the current numbers with Mr. Willette in opposition.

#### 6d. Capital Improvement Plan

Mr. Carvell listed three items he recommends removing from the bond and managing in other ways: the gym floor, sound system and bleachers at the high school and the locksets. (SEE EXHIBIT) He said if the trust doesn't pay for the gym floor than it should be listed as an item on the repair list.

Mr. Marquis pointed out that the items listed under "Additional Items for Bond" at the bottom of the Capital Improvements Project plan are only there as optional items that could be swapped in if other things were first removed. He said that the locksets are not recommended by the Administration or included as part of the original lists. Mr. Carvell stated that his preference is to remove it as an option and that there are more important projects that could be put in like the rooftop units that need replacing.

416 Mr. Carvell moved and Mr. Mannino seconded a motion to remove the locksets and  
417 sound system items from the CIP, (totaling \$100K) and putting the \$100K back into one  
418 of the priority projects.

419  
420 Public Comments:

421 Mr. Wood stated he supports removing any items from the CIP that would be “death  
422 knells” for the bond. He said to get rid of the bleachers and pay for them with the  
423 Athletic Expendable Trust Fund. Mr. Wood pointed out an error in the CIP list: under the  
424 Middle School a remodeling project is listed twice. He also said that bonding something  
425 that is technology based (e.g. the “Virtual Services”) is foolish as the length of the bond  
426 will outlast the return on the item.

427  
428 Mr. Drew reminded the Board of the motion on the floor to remove the two items  
429 suggested by Mr. Carvell. Motion passed 4-0.

430  
431 Mr. Wood mentioned the “Clerk of the Works” line item for additional consulting fees  
432 stating it does not belong on the bond as it is already included in the cost of some of the  
433 projects listed at the top of the CIP.

434  
435 Mr. Mannino moved and Mr. Carvell seconded a motion to remove the Clerk of the  
436 Works line item and to correct the duplicate remodeling line item for the Middle School.  
437 Mr. Carvell seconded the motion. Motion passed 4-0.

438  
439 There were no other public comments.

440  
441 6e. Policy Proposal

442 1. Policy 5008 – Weapons on School Property – Second Reading

443 Mr. Drew moved and Mr. Mannino seconded a motion to approve the second reading of  
444 the revision to policy 5008.

445  
446 Mr. Willette moved to table the vote until we get more information from the NH  
447 Municipal Association. No second was found. Mr. Drew said that there is no harm in  
448 enacting the policy as it is now written because the Board can always make further  
449 revisions if necessary. Mr. Mannino commented that there is a lot of gray area as  
450 revealed by the Superintendent’s Q & A memo but that the policy as it is written  
451 specifies what students are to follow and he is in favor of it. Mr. Marquis reassured Mr.  
452 Willette of the last paragraph of the policy which provides discretion for any  
453 questionable circumstances or overreach.

454  
455 Motion passed 3-1 with Mr. Willette in opposition.

456  
457

458 7. Housekeeping items

459

460 7a. Approval of Minutes of 12/19/2016

461 Mr. Carvell moved and Mr. Willette seconded a motion to approve the minutes of

462 12/19/2016. Motion passed 4-0.

463

464 7b. Approval of Manifests: 14, 15, 1065, 1067, 1068, 1069, 1070, 1071.

465 Mr. Willette moved and Mr. Drew seconded a motion to approve the above listed

466 manifests. Motion passed 4-0.

467

468 8. There were no public comments

469

470 9. It was determined that there was no need for a nonpublic session.

471

472 10. Mr. Drew adjourned the meeting of the Board at 10:00 PM.

473

474 Note: An updated version of the Capital Improvements Plan (CIP) listing that

475 incorporates the line item detail changes that were approved at this meeting is

476 attached. It is a part of these minutes.

477

478

479

480 \_\_\_\_\_  
School Board Chair

\_\_\_\_\_   
Date of Approval

481

482 Note: If there is a "DRAFT" watermark on this document, then it is an unapproved version of

483 the document and it is subject to change. If there is no "DRAFT" watermark then this

484 version has been approved by the school board, and it is a copy of the approved final

485 version of the document. The original signed copy of the minutes is stored in the SAU 40

486 office at the rear (northeast corner) of Milford High School, 100 West St, Milford, NH 03055.