

1 MILFORD SCHOOL BOARD
2 MINUTES OF DECEMBER 5, 2016 MEETING
3 MILFORD HIGH SCHOOL, LECTURE HALL #182
4

5 1. Call to Order

6 Chairman Paul Dargie called the meeting to order at 7:00 PM in Lecture Hall #182 at
7 Milford High School. Board members present were Mr. Ron Carvell, Mr. Len Mannino,
8 Mr. Bob Willette and Board Vice-Chair Mr. Kevin Drew. Also in attendance were
9 Superintendent Robert Marquis and Business Administrator Jennifer Burk. The recording
10 secretary was Dana Laviano.

11 2. Board Member Comments

12 There were no board member comments.
13

14 3. Public Comments

15 There were no public comments.
16

17 4. Reports and Presentations

18 a. Superintendent's Report

19 There will be a silent auction at the Wadleigh Memorial Library, and one of the items
20 featured is a wreath made by students at the Jacques School.
21

22
23 At Heron Pond, last Friday there was a Title IX Family Night was held with a great
24 turnout. Forty families attended the "Polar Express" themed evening. Thank you to all
25 who worked on this.
26

27 Superintendent Marquis reminds everyone that there will be a band concert on
28 December 13th at the Middle School and a Chorus concert on December 20th. He hopes
29 you will attend as they are always an enjoyable evening.
30

31 For the 15th year in a row, students at the Middle School have been collecting clothing
32 for Share Outreach. The drive ends this Friday.
33

34 Team Navigator at the Middle School held "sneaker week" which was a great success.
35 Students collected 1,022 shoes to be recycled and/or donated. The recycling is part of
36 the "Nike Grind" program where soles of shoes are ground up to make new shoes, or
37 trails or running tracks for running and sports. Some of the shoes collected will also be
38 donated to Share Outreach.
39

40 There will be a gingerbread house competition on December 21 at Project Drive at the
41 Bales School. Project Drive students have done some landscaping at the Share Outreach
42 clothing, barn and they toured the Nashua Community College which has made an

43 impression on many of the students who voiced their interest in attending there after
44 graduation.

45
46 Mr. Mannino asked Superintendent Marquis for follow up information on the need for
47 more funds for sports and playground activities at Heron Pond Elementary, which was
48 communicated during the Wellness presentation at the last meeting of the School
49 Board. Mr. Marquis said that was actually a miscommunication and there is no lack of
50 materials for the students to use at recess so no need for the Board to requisition more
51 funds for that purpose.

52
53 There were no public questions or comments on the Superintendent's Report.

54
55 4b. Equestrian Team Club Sport (Kim Snow)
56 Ms. Kim Snow, the coach for the Milford High School Equestrian Club gave a
57 presentation to the Board regarding the Club and its activities. The Club was started in
58 2014 and is an all-volunteer organization. Three adults coach the students and all
59 parents of the students are required to contribute some time. It is operated via the
60 NHHSET program (New Hampshire High School Equestrian Teams) which is a state-wide
61 organization. The entire state is divided into Districts and the participating schools
62 within the Districts compete with one another and then join together as a team to
63 compete at the state level. Milford High School belongs to District 2 which also includes
64 Goffstown, John Stark, Derryfield, Trinity, and Bedford. Ms. Snow reported that many
65 other Districts have seen a decrease in the number of students participating but Milford
66 has seen an increase. This is the third year of the program, and the number of
67 participants has increased from 5, to 8, to 11 this year. The NHHSET sets the fees for the
68 program which are currently \$175 per student per year. It is an all-volunteer program
69 with no funds coming from the school district. The fees cover the cost of competition
70 entries and liability insurance. Students pay out of pocket for horse rental fees,
71 dressage, equipment and travel to competitions. There are three main district 2
72 competitions, and any entrant that earns two first or second place wins at the district 2
73 level gets to compete in those categories at the state level. The Club is open to students
74 of all abilities but beginners must also be enrolled in outside riding lessons until they are
75 ready to compete. The season starts December 1 and ends in mid-May. Competitions
76 occur in the spring. The Club does some of its own fundraising to afford things like
77 saddle pads, team shirts (sponsored by Blue Seal), a banner, and windbreakers. They
78 hope to raise the money for vests this year. Every member has to match in the
79 competition, and having matching vests would help keep them warm during the spring
80 events. Spirit team members are ones that help with all ground activities, but do not
81 enter the competition.
82 Some of the students in the Club also addressed the Board and showed their many
83 awards and achievements in the two short years they've been competing. The team
84 coach is Cheryl Descateau, and the school advisers are Lin Pare and Kim Snow. Some of

85 the students were Cassie Blumm, Sofia Blumm, Jessica Oesterle, and Aiden Fagen, The
86 students said the Club has helped them learn and grow and connect with students they
87 might not have met otherwise. It teaches grace, responsibility and good sportsmanship.
88 They first start as the Milford High School team, then join with other District 2
89 competitors to form a District 2 team at states. Kacie Leach sang the national anthem at
90 the District competitions and at the state meet. The team did well at earning ribbons at
91 the state meet this year.

92
93 Mr. Dargie asked the students if they each had their own horse or if they rented or
94 borrowed or shared horses. The girls all said that with one exception, they rent their
95 horses and sometimes split the rental cost between them. The horses are able to adjust
96 to the different riders and the different styles of riding. Mr. Willette asked if sharing a
97 horse put the team members at a disadvantage to others that did not share a horse.
98 The answer was yes to some extent. Mr. Willette asked if there were any boys on the
99 team. The answer was that there had been some interest by boys, but when they
100 learned of the financial commitment that was involved, especially for new riders, they
101 did not join the team. Mr. Dargie asked how many entrants were at the state meet.
102 The answer was that there were about 80 entrants. Mr. Drew asked where they
103 practiced; practices are held at homes in Lyndeborough and Milford.

104 105 4c. The Screening, Brief Intervention, and Reference to Treatment Program (Heather 106 Fortin)

107 Ms. Heather Fortin, social worker at the Milford High School, presented to the Board a
108 proposed screening tool referred to as SBIRT (Screening, Brief Intervention, and
109 Reference to Treatment program) as well as an implementation plan for bringing this
110 program to the High School. It is an intervention program, not a treatment program.
111 The SBIRT is a set of protocols that allows the social worker, guidance counselor or
112 school nurse assess in just a few minutes, whether or not a student is at risk for
113 substance use. It provides anonymous, early identification of students who might be at
114 risk and allows for follow-up referral to treatment or just conversations with the
115 identified students. SBIRT is entirely voluntary, requires parental permission and no
116 records are kept of the interview. In fact, the student is given his screening assessment
117 when he leaves the interview.

118
119 The plan is to use this as part of the ninth graders' health and wellness curriculum
120 where it will be a natural extension of that class. Ninth grade is the target age group
121 because data shows that between ninth and tenth grade students show a significant
122 jump in experimental behaviors, so ninth grade is a good time to start conversations
123 with them about substance use. If, after screening, there is no risk, students are
124 congratulated for their healthy behaviors. If there is a positive screen for risk, then the
125 student is brought to an additional brief intervention (i.e. a conversation) which is
126 motivational and non-judgmental. If the screening reveals a significant concern, the

127 student is referred to treatment or support services outside of school, and parents are
128 notified as well.

129
130 There is little cost in implementing the SBIRT program, perhaps some copying costs and
131 some postage fees. The program is entirely voluntary, and students are not required to
132 participate. They will get authorizations from parents to enter the screening. No
133 records are kept to keep the program anonymous. Massachusetts has recently passed a
134 law requiring all of its schools to use the SBIRT screening tool after the success of its
135 pilot program there.

136
137 Mr. Dargie asked if the program had been implemented yet. Ms. Fortin said that it has
138 not but could be implemented as soon as January. Mr. Carvell asked what other schools
139 are using this in NH, and Ms. Fortin explained that she doesn't know of any other
140 schools in NH but that it is used frequently in hospitals, doctors' offices, and clinics. She
141 said there is a program called "Project Success" that is used in some Districts which is
142 similar but this brings in non-school personnel at a large expense to do the assessments
143 and is more of a long-term, group intervention program.

144
145 She reiterated for Mr. Carvell that the school does not retain any information gleaned
146 from the screening, that no names are written down and the school retains no records
147 of the interview. If the student is identified to be at risk, the parent is notified that there
148 was "something" that flagged the interviewer, but not what that something was.
149 Indeed, the interviewer doing the follow-up conversation after a positive identification
150 for risk does not actually know what the flag was because the student is given the
151 screening tool at the end of the initial interview. The only thing that would allow for the
152 breaking of confidentiality with the student is if they revealed that they are at risk of
153 harming themselves or someone else. Mr. Carvell asked for additional data on the
154 program's success in Massachusetts.

155
156 There were no public comments.

157
158 4d. Trust Fund Information (Marc Maurais)

159 Mr. Marc Maurais, Athletic Director at Milford High School, was asked by the School
160 Board to look into what trust funds could be tapped to help with some of the costs
161 associated with some of the NEASC (New England Association of Schools and Colleges)
162 recommended items in the budget for the gymnasium. He read from the summary. The
163 O'Connor Trust Fund was set up so that the interest income from the principal are
164 available to supplement the athletic program. At this time, the interest income is being
165 used to continue paying off the Track and Field renovations begun in 2008, leaving no
166 available monies for the NEASC items.

167

168 The Athletic Expendable Trust Fund utilizes gate receipts from Milford football and
169 basketball games (averaging \$8k per year) for athletic programs and repairs. Mr.
170 Maurais recommends using \$40k of the current balance of this fund toward the cost of a
171 new gymnasium floor or for the bleacher replacement, and then allowing the fund to
172 restore its balance over the next five years in anticipation of the Phase 2 Track
173 Maintenance Plan expenditure.

174
175 Mr. Maurais also mentioned a third fund, the Marchese Fund, which also disperses
176 about \$5k per year towards the Track project. He is not sure what money is left in that
177 fund.

178
179 Mr. Carvell asked if the principal of the O'Connor funds could be used with the approval
180 of the fund's trustees. Ms. Burk said the town would have that information and that she
181 would look into it. Mr. Willette pointed out that the principal of any fund that is not
182 receiving outside income is made up of interest income so theoretically the entire
183 principal is "interest income." Mr. Maurais said the fund is set up so that there are
184 limitations on the allowed disbursements to protect the fund from being drained. Mr.
185 Carvell said that using trust funds helps us to keep the burden off the taxpayers and
186 prevents us from paying interest to banks for loans. He expressed confidence in being
187 able to petition the trustees to help with the NEASC requirements.

188
189 There were no public comments.

190
191 5. New Business

192 a. Proposal for Multi-Year Gas Contract

193 Mr. Bill Cooper presented a memo submitted to the board outlining the costs and
194 savings for 12, 18, 24, and 30-month natural gas contracts. Each year our broker
195 supplies us with an assessment of our gas and electricity use, based on demand for
196 natural gas, its supply-chain woes, and the savings available for locking in at a multi-year
197 rate. Our current contract expires December 31, 2016. This time of year, natural gas
198 prices are very volatile. Mr. Cooper recommends the Board accept the 30-month rate of
199 \$1.05/therm and lock it in ASAP.

200
201 Mr. Dargie asked what kind of fluctuation there has been over the last few years. Ms.
202 Burk replied that our broker has advised we budget 1.36/therm to account for possible
203 fluctuations in pricing. Mr. Cooper said that two years ago it was .90cents/therm and
204 last year it averaged 1.36/therm so the trend is the price increases. Taking the
205 \$1.05/therm, 30-month deal would provide significant cost savings.

206
207 Mr. Carvell asked what clauses might be included in the 30-month contract. Mr. Cooper
208 explained that the rate is fixed so if the prices go down, we still pay \$1.05/therm. If they
209 go up, we are protected. Mr. Carvell then questioned the timing of trying to lock in rates

210 in December when the pricing and demand is highest. Mr. Cooper said that our current
211 contract ends December 31 so we will need to make a decision. The 30-month contract
212 would expire in June 2019 which would set us up to negotiate in the summer when rates
213 are lower.

214
215 Mr. Mannino asked what kind of commission the broker receives. Ms. Burk explained
216 that the annual fee of \$2500 to the broker includes all the cost and usage analyses given
217 for our electricity and gas usage and weekly reports, and is independent of what we
218 choose. Mr. Dargie said he is more in favor of the 18 month contract as there are many
219 factors that could affect the price and we would have flexibility to renegotiate sooner
220 with the shorter contract term. An 18 month contract would end in June 2018. Mr.
221 Carvell agreed and asked to see some of our usage data for the past 30 and 60 day
222 periods. Mr. Cooper said he would supply this.

223
224 Mr. Dargie moved and Mr. Drew seconded a motion to authorize the administration to
225 sign a natural gas consumption contract for a maximum of \$0.65/therm for an 18 month
226 term for any time between now and December 31, 2016. Motion passed 4-1 with Mr.
227 Mannino in opposition.

228
229 5c. Draft 2017 Warrant (partial discussion)
230 Mr. Dargie asked Mr. Cooper to continue with the topics that he was here to review,
231 and to discuss the LED lighting replacement item in the draft Warrant article. Mr.
232 Cooper referred to the LED document that was distributed. Mr. Cooper explained that
233 we had missed the deadline for PSNH rebates for LED lighting installations/upgrades for
234 this year. He asked for a quote on rebates from Eversource. Eversource caps rebates at
235 \$50k per account (building). He said we could come under the max at the Middle School
236 and possibly Heron Pond if we do the outside lights at the same time, but we would be
237 capped at the high school. The estimated annual energy savings for going to the LED
238 lighting district wide is \$84,500. Mr. Cooper said he is waiting on another bid from
239 another vendor. This is just an update for now. He said that the first company they
240 sought a bid from had specifications on what style of light had to be used and that was
241 not what we wanted.

242
243 Mr. Dargie asked Ms. Burk if there was a way to write the warrant article so that the
244 rebate savings is a requirement for going forward with the upgrade to LED. She said yes,
245 that it would have to happen in the first year and that she would get specific details
246 from the Eversource representative.

247
248 Mr. Mannino asked if the intention is to bond out this project and if it includes the
249 projected interest. Mr. Dargie said it would be a 5 year note of some kind and Ms. Burk
250 said the estimated interest rate is 1.4% which is about \$14k in the first year.

251

252 Mr. Carvell said that he thought the Board was originally planning to put this item in the
253 operating budget and to get to it year by year, to avoid bonding all the time. We have
254 already started it with the exterior lights at Jacques so why not just continue chipping
255 away at it? Mr. Cooper explained that he does not have the manpower to do all the
256 classrooms, as it is a much larger project than was experienced with changing our the
257 exterior lights and the high bay lights in the buildings.

258

259 6b. Capital Improvement Plan

260 Superintendent Marquis reviewed the memo outlining the items re-prioritized for the
261 Capital Improvements Plan. This reflects the need to redo the lower, upper and grey
262 TPO roof at Heron Pond which has just been discovered to be in critical condition. Mr.
263 Cooper provided some background on this project. He said that in the spring the roof
264 was determined to be leaking and \$20k was spent to fix it. In the fall of this year, the
265 leaks continued and were fixed again but the wear on the roof is such that a full
266 replacement is recommended. There is 15k square feet of roof and the quote he
267 received was for \$11/sq. ft. Mr. Drew asked Mr. Cooper to find out the warranty on that
268 quote. Superintendent Marquis said that they are trying to keep the warrant under \$3M
269 and so some items have been removed in order to make room for this new roof expense
270 for Heron Pond. Mr. Dargie asked if the upper roof replacement could wait another 3-4
271 years when we would next have a bond. Mr. Cooper said possibly.

272

273 Mr. Dargie explained that the total of the listed estimated costs of the CIP are \$4M. We
274 would be asking voters for approximately \$3M. If the warrant article is approved, then
275 items would go out to bid. Once we received quotes we would choose which items from
276 the CIP list -to fund.

277

278 Mr. Carvell noticed that the number of rooftop units has been reduced to 5-6 (from 10-
279 12) and we already have 10-12 units in a critical state. Mr. Cooper confirmed that is
280 true; he said we have 4 units at half-capacity right now and if we replaced 5-6 we could
281 get by. Then we could put 1-2 new replacements in the operating budget per year and
282 chip away at it that way. Mr. Marquis reiterated the need to factor in the athletic trust
283 funds which would fund some of the NEASC items. If that happens, we might be able to
284 afford the rest of the rooftop units. Mr. Carvell said he did not want to “kick the can
285 down the road” so that things become larger expenses for having been postponed. Mr.
286 Mannino asked if it was possible to put some of the units in this year’s operating budget
287 and Mr. Cooper said yes.

288

289 Mr. Willette asked why we are not changing the Bales windows item. Superintendent
290 Marquis explained that voters had had a problem with that item. Mr. Dargie said it was
291 part of paring the CIP down so we could get the list total to \$4M. Mr. Carvell said that
292 removing the Bales windows item leaves us right back to where we were 9 months ago
293 of needing to do something with that building. He asked for a discussion of why we

294 don't use the projected \$200k fund balance surplus to do the Heron Pond roof. Ms. Burk
295 said that we won't have confirmation of the surplus until the end of the school year and
296 the bond has to be written now. If we exclude it from the bond and the surplus isn't
297 there, the roof won't get done. Mr. Carvell asked what the next steps were. Ms. Burk
298 said to finalize the document by early January which leaves time to factor in monies
299 from the Athletic trusts and other factors.

300
301 Mr. Cooper then raised the issue of cost savings with our paper supplier, which is
302 currently Central Paper. He said if we went to a 2-3 year deal with them we would save
303 more money. They have been our supplier for 14 years. Ms. Burk said it is standard
304 protocol to get quotes from multiple vendors for our paper and cleaning supply needs
305 and we have in the past used Maine Paper for some items that they sold more cheaply.
306 That has prompted Central Paper to get more competitive and offer savings on long-
307 term contracts. Mr. Dargie asked Ms. Burk to research the options and come back to the
308 Board with a proposal.

309 310 5b. Full Day Kindergarten

311 Superintendent Marquis reviewed the cost breakdown for the Full Day Kindergarten
312 program. The memo outlines the costs that will be included in the warrant article, the
313 estimated numbers of students, and the required numbers of staff members. Mr.
314 Willette asked how we will cover the lunch program costs. Ms. Burk said that we are
315 estimating an increase in students having breakfast and lunch which will increase the
316 amount of funds available enough to cover it.

317
318 Mr. Carvell asked what the plan is if we end up with more than the estimated 20
319 students needing tuition assistance. Mr. Marquis explained that the plan is to have a
320 lottery system with a 20 student cap. Mr. Dargie said he disagreed with a cap
321 completely. He said the lottery should be blind and we should not be capping the
322 number of students that could have their costs waived if they qualify for free or reduced
323 price meals. He also said that we are estimating 60 students will be paying the tuition
324 (revenue), but it could be 50 students which would mean a decrease in revenue with all
325 the expenses remaining the same. Ms. Burk said that attorney Bill Drescher had
326 recommended the gross budget amount be included in the warrant article, with only an
327 estimate for revenues. The numbers would be filled in once we know them.

328
329 Mr. Carvell asked why the plan is for a warrant article with some taxpayer paid expenses
330 when the Board had originally decided that this would be a self-funding program with
331 no financial impact to the taxpayers. Mr. Drew explained that the Board had decided
332 that it was unfair to expect the families paying tuition to bear the cost for those who
333 could not pay. Mr. Carvell expressed his dissatisfaction with passing this cost along to
334 the taxpayers. He explained that the program was originally proposed as a benefit to
335 parents and the children. He asked what the monthly total would be if the \$68k for the

336 warrant article was rolled into the total cost of the program. Mr. Dargie said that would
337 bring the tuition to approximately \$427/month instead of the \$340 that is being
338 proposed. Ms. Burk said the Board would have to set the actual tuition rate depending
339 on what number of students would qualify for the tuition waiver versus the number of
340 those students that don't qualify.

341
342 Mr. Dargie said he recommends doing the lottery earlier, in March after gauging interest
343 in January. That way, once the warrant article passes, families can be notified right away
344 and those that don't get in will have time to seek alternative programs.

345
346 Mr. Carvell asked what happens if there are more than 20 students that qualify for the
347 waiver. Mr. Dargie said then the revenue would go down and the amount the taxpayers
348 will pay will go up. Ms. Burk said it would not affect our operating budget.

349
350 Public Comments: Jennifer Siegrist, Osgood Road
351 Ms. Siegrist said that this was originally floated as a self-funded program. Why then
352 should taxpayers have to pay for kids who can't pay? It is a burden on our senior citizens
353 who are on a fixed income and not benefiting from the program. Mr. Dargie said it
354 became a question of fairness; of asking people to pay extra to fund others. He said he
355 felt it is unfair to pass the cost onto the paying families.

356
357 Mr. Carvell pointed out that it is not mandated by law that parents choose this program,
358 but if the cost is passed on to the taxpayers than it is mandated for them to pay. Mr.
359 Mannino said the program would open up the opportunity for kids to attend who
360 wouldn't otherwise be able to afford it. This, in turn, would allow parents of those kids
361 to take on employment that would not be possible if their child is attending a half day
362 program. The full day program allows for equity and fairness as well as increased
363 opportunities for families. Mr. Dargie said if we raise the tuition too high (by keeping the
364 program self-funding) then it risks cutting out those families who don't qualify for a
365 waiver but who can't afford the higher price point. Mr. Willette argued that by
366 instituting a full day program we are helping to put private kindergartens out of
367 business and costing people their jobs. Mr. Mannino said that had already happened
368 when mandatory part time kindergarten was passed into law years ago. He said that
369 providing a full time program now would put us ahead of a certain future mandate for
370 it. It gives us the chance to model a program that's best for families.

371
372 Continuation of review of the draft warrant: The next item on the draft warrant is the
373 Capital Improvements Bond. The wording for that item is the same as last year except
374 for the dates and numbers. Superintendent Marquis discussed the document that listed
375 the items to be referenced for the bond article.

376

377 The second item (Operating Budget) includes the current year's numbers as
378 placeholders only, the proposed budget and the default budget numbers will change.
379 The third item is the kindergarten article that had just been discussed. The gross
380 expenditure value at this time will be \$272,431, and the net amount to be funded by
381 taxpayers will be \$68,401. The fourth item is the LED lighting bond which is currently at
382 \$700,000. Mr. Drew asked that the word "bulb" in the article be changed to "lamp."
383 The fifth item regards the 2 year collective bargaining agreement. It is in the final format
384 and will not change. Item six is a placeholder in case it's needed for an agreement
385 between the Milford Educational Personnel Association and the school board, if an
386 agreement is reached. Article 7 allows the creation of a contingency fund and further
387 allows the District to move the fund balance into this contingency fund by Board vote,
388 up to the dollar limit listed in the article. Mr. Dargie said that we are allowed to have a
389 warrant article authorizing a special meeting to vote on a new collective bargaining
390 agreement if the proposed agreement is not approved by the voters. He said we have
391 not had this in the past, and that he is not in favor of it. He asked if any of the other
392 Board members want this included and all said no.

393

394 6. Old Business

395 6a. Policy Proposals:

396 Mr. Dargie explained that number five on the list of policy proposals at the last meeting
397 regarding weapons on school property was sent back to the Policy Committee for
398 further review and would not be discussed tonight. The other four proposals from the
399 last meeting had all passed their first readings at the last meeting. The four policies up
400 for their second reading at this meeting are:

401 Policy 2298 – Video and Audio Recording in School Classrooms (second reading of a
402 revision to the policy)

403 Policy 2421 – Procedural Safeguards: Non-Discrimination on the Basis of Handicap or
404 Disability (second reading of a revision to the policy)

405 Policy 3551 – Access to Public School Programs by Nonpublic School, Charter School,
406 and Home-Educated Pupils (second reading of a new policy)

407 Policy 3570 – Special Education Evaluation Procedures and Evaluation Requirements for
408 Children With Specific Learning Disabilities (second reading of a revision to the policy)

409

410 Mr. Dargie noted that there was discussion about each of these policies at the last
411 meeting during the first reading of the changes, and he asked if anyone had any
412 additional comments or questions about them; there were no additional questions and
413 there was no public comments.

414

415 Mr. Willette moved and Mr. Dargie seconded a motion to approve the second reading of
416 the four proposals listed in the agenda. Motion passed 5-0.

417

418

419 6c. Budget Worksession

420 A memo was reviewed which described the cost change from the LPN position at the
421 Jacques School to a RN position. Superintendent Marquis reviewed the items that were
422 removed or modified in the budget to cover the cost for this job upgrade. Mr. Dargie
423 said if the Board was going to consider reinstating any of the items removed that the
424 purchase of 25 Chromebooks with a cart for the Jacques School is his recommendation
425 as we will need to free up a room there for the proposed full day kindergarten which is a
426 priority. He said he is not in favor of reinstating any of the other removed items. Mr.
427 Mannino asked for clarification on what kinds of supplies or repairs would be lost with
428 the reduction in the line item for the High School. Ms. Burk said it was from the general
429 maintenance lab and the costs that were cut were only projected costs that had been
430 factored in. Mr. Marquis said a vote was needed by the Board to authorize adding it into
431 the budget. Mr. Drew moved and Mr. Dargie seconded a motion to accept the \$20k
432 savings on Chromebooks and to add back in the purchase of the Chromebooks and cart
433 for the Jacques School and to incorporate the other changes that were listed as item 3.
434 Mr. Dargie seconded. Motion passed 4-1 with Mr. Willette in opposition.

435

436 7. Housekeeping items

437 7a. Minutes of the November 21 meeting were still being reviewed and will be available
438 for approval at the next meeting of the Board.

439

440 7b. Approval of Manifests: 11, 1040, 1047, 1048, 1049, 1050, 1051.

441 Mr. Willette moved and Mr. Drew seconded a motion to approve the manifests listed on
442 the agenda. Motion passed 5-0.

443

444 7c. Nominations

445 Mr. Willette moved and Mr. Drew seconded a motion to approve the nomination of Ms.
446 Jaime Morin as a School Nurse. Motion passed 5-0.

447

448 There were no comments on the information only items on the agenda.

449

450 There was no public comment.

451

452 9. Mr. Mannino moved and Mr. Drew seconded a motion to go into non-public session
453 under RSA 91-A:2 I (a) Strategy or negotiations with respect to collective bargaining, and
454 RSA 91-A:3 II (a) Personnel. The motion passed 5-0 at 9:55 PM.

455

456 10. The board discussed collective bargaining and early retirement requests in non-
457 public session.

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459 11. Mr. Drew moved and Mr. Willette seconded a motion to exit non-public session at
460 10:30 PM. Motion passed 5-0.

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13. Mr. Willette moved and Mr. Carvell seconded a motion to accept the early retirement requests from Ms. Deborah Calvetti, first grade teacher, Mr. Kevin Ingram, middle school math teacher and Ms. Marigail Glasheen, high school English teacher. Motion passed 5-0.

14. Mr. Mannino moved and Mr. Drew seconded a motion to adjourn at 10:30 PM. Motion passed 5-0.

15. Meeting adjourned at 10:30.

_____	_____
School Board Chair or Designee	Date of Approval

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