

Milford Policy Committee Minutes  
May 12, 2016  
SAU Conference Room

Superintendent Marquis opened the meeting at 1:00 PM.

Committee members present:

Paul Dargie – School Board  
Robert Willette – School Board  
Robert Marquis - Superintendent of Schools  
Jennifer Burk - Business Administrator  
Anthony DeMarco - Middle School Principal  
Janice French – Administrative Assistant to the Superintendent

Mr. Dargie explained that the Town of Milford Recycling Committee had suggested that the school district implement a policy for recycling in their buildings. Mr. DeMarco stated the Middle School has reduced one grades lunch trash from three barrels to one by recycling.

All schools currently have a recycle dumpster, and the thought is that if all schools actively recycle, the number of recycle dumpsters could be increased, and regular trash dumpsters reduced. The District currently pays a lesser price for the recycle dumpsters.

The recycle policy will be presented to the school board for first reading at the May 16, 2016 school board meeting.

The Committee discussed NH School Board Policy EBBC – Emergency and First Aid, which has been changed to include a new section relative to the obtaining and administration of naloxone/Narcan and other opioid antagonists. It was agreed that the District's Medication Policy was sufficient to cover the use and administration of Narcan. No changes to existing policies are required.

Business Administrator Jen Burk discussed Senate Bill 371 which addresses school lunch meal payments. No student will be subject to different treatment from the standard school lunch meal or school cafeteria procedures regardless of ability to pay.

This past spring the NH Department of Education conducted an Administrative Review of the High School kitchen operations. One item noted during the review was that our policies don't account for addressing discrimination in the food service program. Our current Policy 2320, School Lunch Management, needs to be revised to reflect a process for parents to follow if they feel they have been discriminated against, as well as a reference to the USDA regulations regarding complaints. Jen Burk will contact the DOE regarding their school lunch payment policy and will bring proposed revisions to policy 2320 to the next policy committee meeting.

The Group discussed the New Hampshire School Boards Association Spring policy Updates.

Policy BDB – Board Officers. Changes in this policy will be incorporated into our current policy 2130, and will be brought to the next policy committee meeting.

Policy GBK – Staff Concerns and Complaints. Current policy will be reviewed to determine if changes are necessary.

Policy GCQ - Non-renewal, Termination and Dismissal of Certified Staff. Current policy will be reviewed to determine if changes are necessary.

Policy IHBCA - Pregnant Students. Milford does not currently have a policy regarding pregnant students. Superintendent Marquis will present a policy for review and discussion at the next policy committee meeting.

Mr. Dargie moved and Mr. Willette seconded to adjourn the meeting at 2:15 pm. All in favor.

Respectfully submitted,

Janice French  
Administrative Assistant to the Superintendent