

1 MILFORD SCHOOL BOARD MINUTES

2 MONDAY, APRIL 18, 2016 7:00 PM

3 MILFORD HIGH SCHOOL – LECTURE HALL – ROOM #182

4 Chairman Paul Dargie called the meeting to order in the SAU conference room at the rear of the  
5 high school at 6:00 pm. Mr. Kevin Drew moved and Mr. Mannino seconded to go into non-public  
6 session under RSA 91-A:2I (a) Strategy or negotiations with respect to collective bargaining. Motion  
7 passed 5-0. The board discussed collective bargaining while in non-public session. No votes were taken  
8 in non-public session. At 6:50 pm, Mr. Drew moved and Mr. Mannino seconded to exit non-public  
9 session. Motion passed 5-0. The board then moved to the lecture hall for the public portion of the  
10 meeting.

11 1. Call to Order

12 Chairman Paul Dargie called the meeting to order at 7:00 pm in Milford High School Lecture Hall  
13 room 182. Those in attendance were Mr. Kevin Drew, Mr. Robert Willette, Mr. Len Mannino  
14 and Mr. Ron Carvell. Also in attendance were Superintendent Robert Marquis, Business  
15 Administrator Jen Burk, and Minutes Recorder Marie Walker.

16  
17 2. Board Member Comments

18 Mr. Drew gave a report regarding the ATC Committee - postponed from the last Board meeting  
19 because the committee had not recently met. The equipment in the machinery department and  
20 graphics will require replacement. The culinary program received a rotary convection oven.

21  
22 3. Public Comments

23 An Eagle Scout Project Construction of a Storage Shed at Jacques Memorial School was  
24 presented. Eagle Scout candidate Dylan Lestico from Milford Troop 407 will be building a 10' x  
25 12' shed at Jacques School for this Eagle Scout project, which will house field hockey and softball  
26 equipment. The shed will be in the northeast corner of the field and should be done by the end  
27 of the summer. The Board did not have to approve the donation of the shed since it was under  
28 \$5,000.

29  
30 4. Reports and Presentations

31 a. Superintendent's Report

32 Superintendent Marquis thanked Joan Dargie for her 12 years of service as the Milford School  
33 District Clerk, and presented a token of the District's appreciation of service. Ms. Dargie was not  
34 able to attend the meeting, so the Superintendent gave Chairman Dargie the plaque to give to  
35 her.

36 Superintendent Marquis also congratulated Irene Soucy, Executive Secretary at Jacques, who  
37 was voted Secretary of the Year by the NH Association of School Principals.

38 At Jacques School the chicks have hatched, and the kindergarten classes participated in a  
39 wedding ceremony for the letters Q and U.

40 At the Middle School, students participated in a Career Day for Grade 8 students. A number of  
41 local professionals also participated in the day. Superintendent Marquis thanked staff,  
42 administrators and the participants of the career day.

43 On May 12, 2016, Commissioner Barry from the NH Department of Education will visit the  
44 Milford schools. Superintendent Marquis is setting up a schedule with the Administrators for  
45 the visit.  
46 Superintendent Marquis met with Milford Town Administrator Mark Bender as well as with the  
47 EPA to discuss the air quality surrounding the two Fletcher Paint clean-up sites and their  
48 proximity to the Jacques, Middle and High Schools. An air monitoring device will be placed  
49 somewhere around the Middle School to monitor the air quality.  
50 Michelle Small from the Department of Labor, granted an extension until August 30<sup>th</sup> to  
51 complete items noted on the February Department of Labor report. This time extension will  
52 allow the replacement of area rugs at the Heron Pond and Jacques schools.  
53

54 5. New Business

55 a. Destination Imagination Request for Funds Team 1 and Team 2

56 Destination Imagination team members from the Middle and High School presented a summary  
57 of the Destination Imagination program and to request funds from the Board. Both teams are  
58 participating in fundraising activities such as a carwash and scavenger hunt. Destination  
59 Imagination provides team members with creativity, critical thinking and problem solving skills.  
60 The two teams will be participating in the Global Finals in Knoxville, TN in late May. Both teams  
61 were awarded special awards at the state finals.

62 Mr. Drew made a motion to approve a \$912 donation to Team 1 and a \$1,279 donation to Team  
63 2. Mr. Carvell seconded the motion. Motion passed 5-0. These amounts represent 10% of their  
64 anticipated trip expenses.  
65

66 b. Adoption of New Flexible Benefit Plan

67 Business Administrator Jen Burk received the formal agreement for Benefit Strategies, the new  
68 third party administrator for the flexible spending plan. Mr. Drew made a motion made to  
69 authorize Chairman Dargie to sign the agreement with Benefit Strategies. Mr. Mannino  
70 seconded the motion. Motion passed 5-0.  
71

72 c. Discussion of Pipe Replacement at High School

73 Superintendent Marquis reported to the Board that the original estimate for the pipework at  
74 the High School was \$200,000. During the mandatory walk-through of the building prior to the  
75 bid opening, additional information and recommendations were made on the project. The  
76 additional items brought up were included in the two bids that were received, which were well  
77 over the \$200,000 – partially due to labor costs driven by the ambitious work schedule needed  
78 to complete the project over the summer months. Superintendent Marquis made a  
79 recommendation to the Board that the work to replace the pipes in the High School be done in  
80 stages. Phase 1 of the work would be completed using the remaining fund balance this year,  
81 and would be a scaled-down version of the original plan focusing on the main areas of concern  
82 from the past couple of years. The remaining work, Phase 2, would be done next summer using  
83 either next year's fund balance or monies from a bond if it is passed in March. The office, gym  
84 and ATC areas might be the areas to be replaced this year. The project will be rebid based on a  
85 scope of work that is estimated to be no more than \$250,000 to match up with the anticipated  
86 fund balance.

87  
88  
89  
90  
91  
92  
93  
94  
95  
96  
97  
98  
99  
100  
101  
102  
103  
104  
105  
106  
107  
108  
109  
110  
111  
112  
113  
114  
115  
116  
117  
118  
119  
120  
121  
122  
123  
124  
125  
126  
127  
128  
129

d. Policy Proposal

Mr. Dargie reported that the Policy Committee reviewed the policy concerning Board communications and district-provided email addresses, and that they decided not to move forward with the policy modification.

The Committee also discussed the sample policy regarding transgendered students that the New Hampshire School Boards Association had developed last fall. This policy was created at the request of a member of the school board, and has been implemented in modified form at Oyster River. The Committee decided not to generate a policy on this topic at this time, and to rely on the best judgement of the administration to handle whatever situation may arise.

1. Policy 2295 – Acceptable Computer, Network and Internet Use Policy (1<sup>st</sup> reading). This is an existing policy with recommended changes, which were noted in the packets. Mr. Mannino asked if personal devices would be permitted with the new policy. Mr. Mannino also asked what steps would be used to prevent malware from coming in to the district. Chairman Dargie stated that any person bringing a personal device would need to receive a password from IT Director Jerry Stajduhar. Mr. Mannino asked what the policy is for passwords. Superintendent Marquis stated that the procedure on passwords would be changed this summer to require more frequent changes. Mr. Mannino asked what happens to staff accounts upon leaving the District. Superintendent Marquis reported that they are removed.

Mr. Willette moved and Mr. Dargie seconded a motion to approve the first reading of policy of 2295. Motion passed 5-0.

6. Old Business

a. School Board Goals

In the packet there was a list of proposed goals, and the sixth one on the list pertaining to a goal related to improvement of text scores was eliminated at the last Board meeting. Mr. Mannino asked what the Boards view was on co-curricular items. Chairman Dargie stated this would be an activity not a goal.

School Board Proposed Goals:

- Collective bargaining
- Perform a capital needs analysis for a bond proposal (starting with last year’s analysis)
- Develop long-term plan for Bales
- Explore limited self-funded all-day kindergarten
- Explore other revenue sources
- Improving communication with public

With regards to the last one, Mr. Carvell noted that there needs to be a public awareness of the details on what the Board is proposing fiscally when it comes to the budget and bond processes. Chairman Dargie would put together a timeline for these goals for further discussion at the next meeting.

- 130 7. Housekeeping Items  
131 a. Approval of Minutes 4/4/16  
132 Changes have been made to the minutes and the corrected minutes are posted on the website.  
133 Mr. Drew moved and Mr. Mannino seconded. Motion passed 3-0-2 (Mr. Carvell and Mr.  
134 Willette abstained).  
135 b. Approval of Manifests: 24, 25, 1118, 1119, 1127, 1128, 1129 1130, 1131  
136 Mr. Willette moved and Mr. Dargie seconded. Motion passed 5-0.  
137 c. List of Email Correspondence (information only)  
138 d. List of Co-Curricular Appointments (information only)  
139 e. List of Employees Leaving Service (information only)  
140  
141 8. Public Comments  
142 None  
143  
144 9. Mr. Willette moved and Mr. Carvell seconded a motion to go into non-public Session under RSA  
145 91-A:5 VI Emergency Functions and 91-A:3 II (a) Personnel. Motion passed 5-0 at 7:52pm.  
146  
147 10. While in non-public session, the board discussed emergency response and planning, and they  
148 provided Superintendent Marquis with a preliminary performance review. No votes were taken.  
149  
150 11. Mr. Willette moved and Mr. Carvell seconded a motion to exit non-public session at 8:50pm.  
151 Motion passed 5-0.  
152  
153 12. Mr. Willette moved and Mr. Carvell seconded a motion to adjourn at 8:50pm. Motion passed 5-  
154 0. Meeting was adjourned.  
155  
156  
157

158 -----  
159 School Board Chair Date of Signing