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**MILFORD SCHOOL BOARD
MINUTES
Monday, January 4, 2016 – 7:00 pm
Milford High School – Lecture Hall, Room #182**

6 1. Call to Order

7 Chairman Paul Dargie called the Milford School Board meeting to order at 7:00 pm in the
8 Milford High School Lecture Hall Room Number 182. Board members present included Mr.
9 Kevin Drew, Mr. Robert Willette, Mr. Len Mannino and Mr. Ron Carvell. Also present were
10 Superintendent Robert Marquis, Business Administrator Jennifer Burk and Ms. Marie Walker as
11 the recorder.

12 2. Board Member Comments: None

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14 3. Public Comments: None

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16 4. Reports and Presentations

17 a. Superintendents Report

- 18 1. Superintendent Marquis reported that the Milford Police Department will be holding
19 training during the February break at the Heron Pond School. No district personnel will
20 be on site during the training exercises.
- 21 2. On January 20th, the Milford School District and CAST (Community Action for Safe Teens)
22 will present a free interactive presentation “High and Seek” for residents of Milford and
23 surrounding communities for anyone 21 and over from 6:00-8:00 at the High School.
24 The presentation is by Safe Surroundings NE, LLC.
- 25 3. PowerSchool upgrades by the IT staff occurred during the holiday break
- 26 4. Athletics - both boys and girls basketball teams participated in holiday tournaments
- 27 5. Heron Pond School - the great Heron Pond Camp-Out Family Night is on Friday, January
28 22nd beginning at 5:45. A night of pizza, lemonade, games and activities will be
29 available for parents and students. All students attending will be able to choose a free
30 book.
- 31 6. The Heron Pond School received a letter of thanks from the organization “End 68 Hours
32 of Hunger” for their donation of \$463. There are currently 43 low-income students in
33 the district that are given backpacks each Friday containing basic food to cover the 68
34 hours of the weekend.

35 b. Quarterly Reports

- 36 1. Granite Town Media Advisory Committee – Mr. Drew indicated that no additional
37 information was available to report as he was unable to attend the most recent
38 committee meeting. He noted that the latest school board video on the ezstream.com
39 web site was missing more than an hour of activity, and that he was going to notify Mike
40 McInerney (Director of Community Media) about it to see if it could be fixed.
- 41 2. Wellness Committee – Mr. Carvell attended the wellness committee meeting last
42 month. Mr. Carvell reported that Jacques did a hand washing demonstration as well as
43 participated in a Polar Express Day where canned food items were donated, plus a Yoga

- 44 Day. Information was also presented at the meeting about adding Narcan availability
45 and training to the schools.
- 46 3. Technology Committee – Mr. Dargie attended the meeting in December. The focus of
47 the meeting was a status review of the Chromebook piloting that was going on in the
48 schools. Three teachers reported on their experiences so far this school year. Mr.
49 Dargie reported that documents are interactive when using the Chromebooks allowing
50 for sharing and collaboration among students. He said that the experiences have been
51 very positive so far. Mr. Dargie reported that there are funds in the proposed budget to
52 purchase additional Chromebooks to increase the amount of piloting that can be done.
- 53 4. Professional Development Committee – Mr. Carvell attended the meeting in November.
54 No significant issues were reported.
- 55 5. ATC Regional Center Advisory Committee - Mr. Drew reported that they have not met
56 since the last update.
- 57 5. New Business
- 58 a. Budget Committee Charge
- 59 A handout was distributed on the Budget Committee charge as developed by Peter Basiliere,
60 Town and School District Moderator.
- 61 Mr. Dargie moved that this charge be added to the warrant. Mr. Drew seconded the
62 motion.
- 63 Mr. Dargie moved to amend the committee appointment date from October 1st to August
64 1st. Mr. Drew seconded the motion. The motion to amend passed 5-0.
- 65 The motion of adding the charge article to the warrant as amended passed 5-0.
- 66 6. Old Business
- 67 a. Default Budget
- 68 Mr. Dargie discussed RSA 40:13 IX (b) that provides the definition of the default budget. He
69 expressed his opinion that position eliminations should not be considered to be one-time
70 expenses, and that the addition of new expenses such as the Career Development Specialist
71 should not be added.
- 72 Mr. Carvell moved that the motion from the previous meeting to set the default budget at
73 \$39,398,216 be taken “off the table”. This was seconded by Mr. Willette. The motion
74 passed 5-0.
- 75 Mr. Carvell explained the breakdown of his calculation of the default budget including the
76 removal of positions be eliminated and the addition of the career development specialist.
- 77 Mr. Dargie discussed the default budget, speaking to the letter of the law and the spirit of
78 the law.
- 79 Mr. Willette stated that he did not believe that the removal of the eliminated positions from
80 the default budget took away the choices from the voters.
- 81 Mr. Drew stated that the addition of the career development specialist would set a
82 dangerous precedent.
- 83 Business Administrator Jennifer Burk discussed her methodology for calculating the default
84 budget.
- 85 The motion to set the default budget at \$39,398,216 passed 3-2, with Mr. Dargie and Mr.
86 Drew in opposition.
- 87 b. Budget Work Session

88 At the previous meeting the board voted on a bottom line number for the proposed
89 operating budget. Mr. Dargie explained that due to a calculation error that he made during
90 the previous meeting, the amount that was voted on was in error, and that the budget
91 amount should have been \$39, 643,423. Mr. Dargie discussed the cuts that were accepted
92 and not accepted at the previous meeting. Mr. Dargie made a motion to change the
93 proposed budget amount to \$39,643,423. Mr. Mannino seconded the motion. The motion
94 to change the proposed budget amount passed 5-0.

95 Mr. Dargie explained the budget committee's worksheet that was an exhibit on the agenda.
96 Mr. Dargie stated that the budget committee is still working on their proposal and that the
97 proposed amount is subject to change. He stated that there were a number of differences
98 between that budget committee's proposal and the school board's proposal, but that the
99 most significant one is that the budget committee's budget includes the elimination of six
100 positions as compared to the elimination of one position that is included in the school
101 board's proposed operating budget. The budget committee's budget is approximately
102 \$300,000 less than the school board's proposal. This amount is approximately equal to the
103 additional five positions that the budget committee is recommending be eliminated.

104 c. Capital Expenditures Warrant Article

105 Mr. Dargie had asked the administration to provide a list of proposed additional items to be
106 completed should the cost of the work outlined on the original list be less than originally
107 estimated. The list of additional items was reviewed. Business Administrator Jen Burk will
108 confer with counsel regarding the specific language of the warrant article that would allow
109 the school board to complete the additional items if funds were available without having to
110 go back to the voters for additional approval. Mr. Dargie stated that he is in favor of a 10
111 year bond at a 2.55% interest rate for a total bonded amount of \$3 million. He noted that
112 Heron Pond's bond is retiring in 2020.

113 Mr. Dargie moved that the capital expenditure warrant article be set at \$3,000,000 with a
114 bond term length of 10 years. Mr. Carvell seconded the motion. Motion passed 5-0.

115 d. Policy Proposals

116 1. Policy 2295 – Acceptable Computer, Network, and Internet Use Policy (2nd reading)

117 Mr. Willette moved to approve the second reading of the revision of policy 2295. Mr.
118 Dargie seconded the motion. The motion passed 5-0.

119 2. Policy 5011 – Searches of Students, Student's Property and School Owned Equipment
120 (2nd Reading)

121 3. Mr. Willette moved to approve the second reading of the revision of policy 5011. Mr.
122 Dargie seconded the motion. The motion passed 5-0.

123 4. Policy 5020 – Student Records and Access (2nd Reading)

124 5. Mr. Willette moved to approve the second reading of the revision of policy 5020. Mr.
125 Dargie seconded the motion. The motion passed 5-0.

126 7. Housekeeping Items

127 a. Approval of Minutes of December 21, 2015.

128 Mr. Dargie stated that Mr. Wood sent an email to the board requesting modifications to the
129 minutes. Mr. Dargie sent a reply to Mr. Wood that the minutes would stand as drafted. Mr.
130 Dargie noted that Policy 2160 states that no more than 2 sentences summarizing person's
131 statements should be included in the minutes. The policy will be reviewed at the next policy

132 meeting. Mr. Dargie would like to have policy match the current practice.
133 Mr. Carvell moved that the minutes of December 21, 2015 be approved as written. Mr. Willette
134 seconded the motion. The motion passed 4-0-1 with Mr. Drew abstaining since he was not at
135 the meeting.

136 b. Approval of Manifests

137 Mr. Willette moved that the manifests as listed in the agenda be approved. Mr. Dargie
138 seconded the motion. The motion passed 5-0.

139 c. List of Email Correspondence (information only)

140 d. List of Classified Appointments (information only)

141 e. List of Employees Leaving Service (information only)

142 There was not discussion regarding the above exhibits.

143 8. Public Comment

144 There were no public comments

145 9. Nonpublic Session under RSA 91-A:2 I (a) Strategy or negotiations with respect to collective
146 bargaining, and/or RSA 91-A:3 II (a) Personnel (if needed)

147 Mr. Drew made a motion to go into nonpublic session under RSA 91-A:2 I (a) Strategy or
148 negotiations with respect to collective bargaining. The motion was seconded by Mr. Mannino.
149 The motion passed passes 5-0.

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151 The board entered non-public session at 8:30 pm.

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153 The board discussed collective bargaining in non-public session. No votes were taken.

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155 Mr. Willette moved, and Mr. Drew seconded a motion to exit non-public at 8:50 pm. The
156 motion passed 5-0.

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158 10. Adjournment

159 Mr. Willette moved, and Mr. Drew seconded a motion to adjourn at 8:50 pm. The motion
160 passed 5-0.

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Chairman of the School Board

Date of Signing