

1 **MILFORD SCHOOL BOARD**  
2 **MINUTES**  
3 **Monday, June 15, 2015 – 7:00 PM**  
4 **Milford High School – Lecture Hall Room # 182**  
5  
6

7 1. Call to Order:  
8

9 Chairman Paul Dargie called the school board meeting to order at 7:00 PM in Milford  
10 High School room # 182. Board members present included Mr. Kevin Drew, Mr. Len  
11 Mannino, Mr. Robert Willette and Mr. Ron Carvell. Also present were Superintendent  
12 Robert Suprenant, Business Administrator Jennifer Burk, Director of Human  
13 Resources Linda Gadbois, and Director of Technology Jerry Stajduhar, and school  
14 board recorder Diane Scott.  
15

16 2. Board Member Comments:  
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18 Mr. Dargie reported receiving thank you letters from the Computer team and the We  
19 the People team. Mr. Dargie announced that Mr. Suprenant is retiring at the end of  
20 June after a career spanning 41 years in education, including the last 11 years in  
21 Milford. During his Milford tenure, the Milford cost per student spending declined  
22 from 106% of the state average to 95% of the state average, public kindergarten was  
23 implemented including the installation of an addition to the Jacques school to make  
24 room for the new students, there were renovations to the high school including the  
25 installation of a new track, an addition was added to the Heron Pond School to add  
26 fifth grade, Mason middle and high school students tuitioned to Milford, the dropout  
27 rate declined, and the percentage of students going to college increased. Overall,  
28 the schools have improved greatly during Mr. Suprenant's time in Milford. Mr. Dargie  
29 presented Mr. Suprenant with a plaque for his years of service. Superintendent  
30 Suprenant acknowledged the support he has received, including a knowledgeable  
31 and stable school board and a very supportive office staff, in particular Business  
32 Administrator Jen Burk and Administrative Assistant Janice French.  
33

34 3. Public Comments:  
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36 There were no public comments.  
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38 4. Reports and Presentations:  
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40 a. Superintendent's Report:  
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- 42 1. Superintendent Suprenant distributed an updated Teacher Nomination's List.  
43

- 44 2. Superintendent Suprenant congratulated both the girls' softball team and boys'  
45 baseball team for making the Division II playoffs this year. The boys were  
46 eliminated in the first round while the girls advanced to the quarter finals.  
47
- 48 3. Superintendent Suprenant informed the board that kindergarten enrollment  
49 has increased from 72 registrations in April to 102 as of today. This number is  
50 expected to grow somewhat before the start of school but the final number is  
51 likely to be well short of the 142 projected in November, so there is a good  
52 chance the board will not need to fill the vacant part-time kindergarten  
53 position, valued at about \$26,000. He also reported that he had been  
54 informed by the elementary principals that both grades one and two are  
55 currently right at the class size ceiling guidelines and this will need to be  
56 monitored. Superintendent Suprenant informed the board that we are  
57 currently about \$75,000 under budget for new hires, not counting the part-time  
58 kindergarten position. There are currently only four open positions: two  
59 special education positions, a part-time television production position at the  
60 high school, and the Director of Curriculum.  
61
- 62 4. Superintendent Suprenant informed the board that High School Special  
63 Services hosted their annual scholarship awards night last Monday. A total of  
64 \$119,960 was awarded to selected graduating seniors. He thanked all the  
65 generous sponsors. A list of the institutions that our students will be attending  
66 next year was distributed.  
67
- 68 5. Superintendent Suprenant informed the board that the Middle School  
69 Conclusion Ceremony will be this Thursday at 6:30 in the Middle School  
70 gymnasium. He also stated that Friday is the last day of school – a scheduled  
71 half day. Teachers and paraprofessionals are in next Monday and Tuesday  
72 with a full slate of professional development activities across the district.  
73
- 74 6. Superintendent Suprenant informed the board that he received an email from  
75 Ms. Jean-Marie Lambert regarding her concerns of the school calendar 2015-  
76 2016 and the start of the school year.  
77

78 5. New Business:

79  
80 a. Proposed 2015-2016 District Goals  
81

82 Mr. Suprenant summarized the district's proposed goals as identified in a document  
83 in the board's packet. He explained that he has discussed the goals with incoming  
84 Superintendent Bob Marquis, and Mr. Marquis has informed him that he is prepared  
85 to move the goals forward should the board adopt them.  
86

87 Goal A: Curriculum and Instruction: Teachers and administrators will implement the  
88 Student Learning Objectives model, developing annual goals that focus on what  
89 students will learn. Learning will be measured by student data and growth.

90 Superintendent Suprenant reminded the board of a previous presentation regarding  
91 the work already done with this goal. Next the District will be looking to fully  
92 implement the SLO model. Mr. Suprenant informed the board that the goals can be  
93 team or individual based and will be very flexible.

94  
95 Goal B: Curriculum and Instruction: District administration will present to the board a  
96 plan that addresses a multi-year budget and instructional implementation that is  
97 inclusive of relevant technology. Mr. Suprenant described the recent history of  
98 developing a plan for instructional technology and the difficulties that have occurred,  
99 particularly with BYOD (Bring Your Own Device) and 1:1 technology. The proposal  
100 for this goal is to establish a committee that can thoroughly study the integration of  
101 technology and present a plan to the board by the conclusion of the 2015-2016  
102 school year. Mr. Dargie stated that he would like preliminary information in time for  
103 the budget process so that the board can include funding in the 2016-2017 budget.

104  
105 Goal C: Use of Resources: The District will begin the integration of cloud-based  
106 solutions for educational and administrative purposes.

107  
108 Director of Technology Jerry Stajduhar gave the board an overview of “moving to the  
109 cloud”. He informed the board that a lot of schools are using Google Classroom. Mr.  
110 Stajduhar recommended an incremental approach to moving toward cloud-based  
111 solutions. He distributed a document highlighting the advantages and disadvantages  
112 to that approach.

113  
114 Goal D: Use of Resources: The District will assist the board in completing a capital  
115 needs analysis of school facilities.

116  
117 Goal E: Use of Resources: The District will assist the school board in reaching  
118 successor collective bargaining agreements with the Milford Educational Support  
119 Staff Association (MESSA) and the Milford Educational Personnel Association  
120 (MEPA).

121  
122 Kevin Drew moved to accept the district goals. Bob Willette seconded. Motion  
123 passed 5-0.

124  
125 b. High School Sports Field Concern.

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127 Chairman Dargie reported receiving an email from resident Mr. Peter Johnson  
128 regarding use of the football field. Mr. Carvell stated he had no issue with the  
129 Superintendent’s response but rather the district’s policy in informing citizens how a  
130 response is handled when the board receives a concern. Mr. Carvell had spoken to  
131 the NH School Boards Association and they suggested establishing a policy. The  
132 Policy Committee will review the suggestion.

133  
134 c. Request to Increase Athletic Trainer Stipend

136 Ms. Burk informed the board that this position has been posted for approximately one  
137 month and the school has received no responses to date. Ms. Burk informed the board  
138 that Marc Maurais has done research with other schools and noted some districts hire  
139 part-time staff while others contract with a nearby clinic, and the pay range for similar  
140 positions is \$27,000 to \$32,000 as compared to the \$15,289 that is in the budget for the  
141 position. Ms. Burk requested the board to increase the current stipend for 2015-16  
142 school year but not to exceed \$30,000.

143

144 Kevin Drew moved to increase the trainer stipend to a level not to exceed \$30,000. Bob  
145 Willette seconded. Motion passed 5-0.

146

147 6. Old Business:

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149 There was no old business.

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151 7. Housekeeping Items:

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153 a. Approval of Nominations

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155 Kevin Drew moved to approve the listed teacher nominations. Bob Willette asked that  
156 each nomination be taken separately as he is concerned about the salary for the special  
157 education nomination at the Middle School. Kevin Drew moved to approve the  
158 nomination of Jean Nannicelli for the Middle School special education position. Len  
159 Mannino seconded. Motion passed 4-1 with Bob Willette in opposition.

160

161 Kevin Drew moved to approve the nomination of Emily MacDonald as Middle School  
162 Guidance Counselor. Len Mannino seconded. Motion passed 5-0.

163

164

165 b. Approval of Minutes 6/1/15

166 Kevin Drew moved to approve the minutes. Bob Willette seconded. Motion  
167 passed 5-0.

168

169 c. Approval of Manifests: 36,37,1170,1171,1172,1173,1174,1175,1176,1177,1178

170

171 Bob Willette moved to approve the manifests as listed in the agenda. Paul Dargie  
172 seconded. Motion passed 5-0.

173

174 d. List of Email Correspondence (information only)

175 No comment on the list of email correspondence.

176

177 e. List of Co-Curricular Appointments (information only)

178 No comment on the list of co-curricular appointments.

179

180 f. List of Employees Leaving Service (information only)

181 No comment on List of Employees leaving service.

182 g. Acceptance of Unanticipated Funds:

183 Ms. Burk informed the board that a teacher at Heron Pond received a \$1,200  
184 donation from a parent with the purpose defined as “to be used for Technology  
185 Equipment Package”. In accordance with RSA 198:20b, Ms. Burk is requesting  
186 the board accept and expend the funds for this purpose.

187 Bob Willette moved to accept the donation and approved the expenditure of the  
188 funds. Kevin Drew seconded. Motion passed 5-0.

189 8. Public Comments:

190 There were no public comments.

191 9. Nonpublic Session RSA 91-A :311 (c) (if needed)

192 There was no non-public session.

193 10. Adjournment

194 Mr. Willette moved to adjourn at 8:15 PM. Mr. Drew seconded. Motion passed 5-0.

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197 \_\_\_\_\_  
School Board Chairman

\_\_\_\_\_ Date of signing