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2 **MILFORD SCHOOL BOARD MINUTES**
3 **Monday, June 1, 2015**

4
5 **Call to Order:**

6 Chairman Paul Dargie called the school board meeting to order at 7:00 PM in room # 182 of
7 Milford High School. Board members present included Mr. Kevin Drew, Mr. Len Mannino, Mr.
8 Robert Willette and Mr. Ron Carvell. Also present were Superintendent Robert Suprenant,
9 Business Administrator Jennifer Burk, and Director of Buildings and Grounds William Cooper.
10

11 **Board Member Comments:**

12 Mr. Dargie informed the board that there will be a school board meeting on July 13th to meet
13 with the new superintendent and to discuss the vacant Director of Curriculum and Instruction
14 position.
15

16 Mr. Dargie reminded the board that high school graduation will take place Saturday, June 13th
17 at 10:00 AM on the football field.
18

19 **Public Comments:**

20 There were no public comments.
21

22 **Reports and Presentations:**

23 **a. Superintendent's Report:**

24 1. The superintendent informed the board that student Hannah Waris's research paper about
25 gay activist Harvey Milk has been selected for its excellence at the National History Contest
26 Conference and that she will be recognized at a luncheon at the Library of Congress. Hannah
27 is a student in Mr. Steve Vetack's class.
28

29 2. The superintendent acknowledged high school student Gina Buzzetta for winning this year's
30 High School Kaley Speaking contest. Gina's topic was the Objectification of Women.
31

32 3. Earlier this year, Jacques Principal Nancy Maguire promised Jacques students that she
33 would kiss a pig if they read 2,000 books. Well, her promise so motivated the students that they
34 read 6,099 books, so Nancy kissed the pig three times.
35

36 4. The superintendent informed the board to the following events:

37 Scholarship Night: Monday, June 8th at 6:30 PM in the high school gym.

38 Middle School Completion Ceremony: Thursday, June 18th at 6:30 in the middle school gym.
39

40 5. The superintendent informed the board that he had been notified by the Milford Teachers'
41 Association UniServe Director that the Recognition Language in our teacher contract does not
42 match that which is on record with the Public Employee Labor Relations Board. Mr. Suprenant
43 and Ms. Burk are working with the Association to resolve the issue which is more
44 housekeeping than substantive in nature.
45

46 **b. Quarterly Reports:**

47 **Granite Town Media Advisory Committee:**

48 Mr. Drew reported the committee meets once per month. There was nothing new to report.
49

50 **Wellness Committee:**

51 Superintendent Suprenant reported that building committees have been very active in Wellness
52 activities. Fuel Up to Play 60 programs have benefitted students and generated revenue to
53 support wellness activities.

54
55 ATC Regional Center Advisory Committee:

56 Mr. Drew reported that the director presented enrollment projections for the 2015-16 school
57 year. The committee discussed replacing the equipment in the machining program due to the
58 age of the existing equipment.

59
60 Technology:

61 Mr. Dargie reported a meeting is scheduled for this week

62
63 Professional Development:

64 Mr. Carvell reported the committee had just had its last meeting of this school year. The
65 committee completed work on the district's reflection forms. Mr. Carvell reported things are
66 going very well.

67
68 Capital Improvement Plan:

69 Chairman Dargie reported the committee will have their initial meeting in June.

70
71 c. Progress Report on 2014-2015 District Goals:

72 Mr. Suprenant provided a summary of the district's progress toward the district goals that were
73 approved by the school board in June of 2014.

74
75 Goal A: Preparing students for successful participation in the Smarter Balanced Assessment.
76 Teachers participated in extensive professional development in order to understand the
77 expectations associated with the test. Standards were embedded within teaching lessons and
78 students piloted the tests in previous years. The purchase of Chromebooks helped to facilitate
79 testing conditions and students finished ahead of the testing window. Mr. Suprenant reported
80 that students were engaged in the test but that typically first year results are low.

81
82 Goal B: Revision of the district's curriculum cycle. The board approved a revised cycle in
83 October.

84
85 Goal C: Implementation of wireless access throughout the district. This goal was completed in
86 a timely fashion and within budget.

87
88 Goal D: Prepare a budget and implementation schedule for 1:1 technology. A plan was
89 presented to the school board but ultimately was not supported through the budget process.
90 Mr. Suprenant reported that some Chromebooks had been purchased and some of the
91 instructional piloting could be achieved next year.

92
93 Goal E: Assist the board in reaching a successor agreement with the teachers' association.
94 This goal was achieved.

95
96 New Business:

97 a. Health Trust Authorization Resolution:

98 Ms. Burk presented a document from Health Trust designed to update the district's
99 membership agreement. She asked the board to authorize her to sign the agreement update.

100
101 Mr. Dargie moved that Jennifer Burk, Business Administrator, be authorized and directed to
102 execute and deliver to Health Trust, on behalf of School Administrative Unit #40, the
103 "Application and Membership Agreement" in substantially the form presented to this meeting.

104
105 Mr. Dargie moved that Jennifer Burk, Business Administrator, be authorized and directed to
106 execute and deliver to Health Trust a certificate of this resolution.

107
108 Mr. Drew seconded. Motion passed 5-0.

109
110 b. Athletic Trust Fund Expenditure:
111 Ms. Burk summarized the request from Athletic Director, Marc Maurais, for the board to
112 authorize \$8,380 for the purchase of a replacement wrestling mat for the middle school. Ms.
113 Burk explained the background of the athletic trust fund, which is mainly funded through gate
114 fees for athletic events. She informed the board that the Milford Mustangs cheerleaders may
115 be interested in purchasing the old mat. Discussion followed regarding the board's role in
116 approving athletic trust funds

117
118 Mr. Dargie moved that the board express support Mr. Maurais' request to expend \$8,380 from
119 the Athletic Expendable Fund. Mr. Drew seconded. Motion passed 5-0.

120
121 Old Business:

122 a. Request for Security System Update – Heron Pond:
123 Mr. Bill Cooper provided new information on the request to update the alarm and access
124 system at the Heron Pond School. The cost for a new alarm system is estimated to be
125 between \$3,000 and \$5,000, and about \$16,000 for a new access system. Mr. Carvell
126 recommended looking at a system that integrates alarms, access, and district camera systems.
127 He suggested setting a maximum expenditure of money and putting out a Request for Proposal
128 that vendors can respond to.

129
130 Discussion followed about the advantages and disadvantages of the current system.

131
132 Mr. Carvell moved that the district issue a Request For Proposal for replacement alarm and
133 access systems for the Heron Pond School that would be the start of a district wide solution
134 that could integrate the management of all alarm, access, and camera systems, and that the
135 district be authorized to expend up to \$25,000 for the purchase of the Heron Pond alarm and
136 access systems. Mr. Drew seconded.

137
138 Mr. Willette stated that due to the cost involved, this should be brought up at a district meeting
139 and presented to voters.

140
141 Motion passed 4-1, with Mr. Willette in opposition.

142
143 Housekeeping Items:

144 a. Approval of Nominations:
145 Mr. Drew moved to approve the listed nominations:

146
147 Cheryl Owens, MHS Business Teacher
148 Julie Bartula, MMS Science Teacher
149 Elizabeth Mosher, HP PT Art Teacher
150 Nicole Forrence, PT Occupational Therapist

151
152 Mr. Willette seconded. Motion passed 5-0.

153
154 b. Approval of Minutes 5/18/15:
155 Mr. Drew moved to approve the minutes of 5/18/15. Mr. Willette seconded. Motion passed 5-0.

156

157 c. Approval of Manifests:
158 Mr. Willette moved to approve the manifests listed in the agenda. Mr. Dargie seconded. Motion
159 passed 5-0.

160
161 d. List of email correspondence (informational only)
162 No comment on the list of email correspondence.

163
164 e. Co-curricular appointments (informational only)
165 No comment on the list of co-curricular appointments.

166
167 Public Comment:

168 In relation to the board's new practice of publicly listing all documents that one board member
169 may email to a quorum of the board, Mr. Willette stated public documents are all documents
170 received whether they are generated by a board member or a citizen, per RSA 91-A. Mr.
171 Willette stated if three members receive an email then it is a public document, except those
172 subject to HIPPA or FERPA regulations..

173
174 Non-Public Session:

175 Mr. Drew moved and Mr. Mannino seconded to enter non-public session at 8:02 PM. Motion
176 passed 5-0.

177
178 The Superintendent described two student issues to the board.

179
180 The Superintendent described a personnel issue to the board.

181
182 Mr. Drew moved to exit non-public at 8:22 PM. Mr. Mannino seconded. Motion passed 5-0.

183
184 No board action was taken following the non-public session.

185
186 Adjournment:

187 Mr. Drew moved to adjourn at 8:23PM. Mr. Mannino seconded. Motion passed 5-0.

188
189
190
191
192

193 _____
School Board Chairman

_____ Date of signing

194
195

The Mission of the Milford School District is to provide a quality education that challenges all students to succeed.