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**MILFORD SCHOOL BOARD MINUTES**  
**Monday, December 1, 2014**

Call to Order:

Chairman Paul Dargie called the School Board meeting to order at 7:00 PM in the Milford High School, room # 182. Board members present included Mr. Kevin Drew, Mr. Len Mannino, Mr. Robert Willette and Mr. Peter Bragdon. Also present were Superintendent Robert Suprenant and Business Administrator Jennifer Burk.

Board Member Comments:

There were no Board member comments.

Public Comments:

Budget Committee member Rick Wood reminded the Board of steady decline in enrollment at the high school and asked the Board to review staffing levels and minimum graduation requirements and the costs associated with such.

Reports and Presentations:

a. Superintendent's Report:

The Heron Pond Mathematics Olympiad Team participated in the Math Olympiad contest on November 21<sup>st</sup>. According to teacher Suzanne Schedin, students are required to respond to five mathematics questions. Results of the test indicate that the percent of Milford students who responded correctly was higher than the national norm for every single question. The Superintendent congratulated the 21 team members.

The Superintendent informed the Board that school administration and Milford Police, Fire, and Communications met for an emergency management planning session at the Police Department on November 25<sup>th</sup>. Topics included off-site evacuations and drills, implementing the incident command system, and practicing for situational crises. Superintendent Suprenant acknowledged School Resource Officer Mike Dowd for facilitating the meeting.

Business Administrator Jen Burk and Superintendent Suprenant met with the Budget Committee on Thursday, November 20<sup>th</sup>. Much of that discussion centered on the new Teacher Agreement. Those members present indicated that they were supportive of the contract but requested clarification of Article V2.

b. Constitution Day Presentation – Kayla Bullwinkel:

Kayla Bullwinkel read her Constitution Day essay to the Board. Kayla is the 2014 statewide winner of the Constitution Day essay contest. Her essay centered on cyber bullying. Teacher Dave Alcox stated there were over 300 essays submitted throughout the state.

New Business:

There was no new business.

Old Business:

a. 2015 - 2016 Budget Work Session:

Superintendent Suprenant presented budget reductions necessary to meet the Board's request to limit spending to \$38,500,000. The Superintendent responded to questions about the reductions. The Board took no action on the budget, preferring to wait for the transportation bid to be available for the December 15<sup>th</sup> Board meeting.

b. Superintendent Search:

Chairman Dargie reviewed the Superintendent Search timeline. He also reviewed the process for selection of the Search Committee membership. The Board will decide whether to appoint Business Administrator Burk as a Central Office representative.

Housekeeping Items:

a. Approval of Minutes 11/17/14:

Mr. Bragdon moved to approve the minutes of 11/17/14. Mr. Drew seconded. All in favor 5-0.

b. Approval of Manifests:

Mr. Willette moved to approve the listed manifests. Mr. Dargie seconded. All in favor 5-0.

Public Comment:

Budget Committee member Rick Wood encouraged the Board to direct administration to look for savings in this year's budget so as to create a greater fund balance . He also encouraged the Board to post the new Superintendent's contract so that the public may provide feedback to the Board.

Non-Public Session:

Mr. Bragdon moved and Mr. Willette seconded to enter non-public session at 8:17 PM. All in favor 5-0.

The Board reviewed early retirement requests.

The Superintendent apprised the Board of a personnel issue.

Mr. Bragdon moved and Mr. Willette seconded to exit non-public at 8:40 PM.

Mr. Bragdon moved to approve the early retirement requests of administrators Johanna Johnson and Martha Leck-Leonard as per contract. Mr. Willette seconded. All in favor 5-0.

Mr. Drew moved to approve the early retirement requests of teachers Linda Flagg, Stephanie Kokko, Deborah Johnson, Linda Hurlburt, and Ann Mulvey. Mr. Mannino seconded. All in favor 4-1. (Mr. Bragdon opposed)

Adjournment:

Mr. Bragdon moved to adjourn at 8:41. Mr. Drew seconded. All in favor 5-0.

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Chairman of the School Board

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Date of signing

The Mission of the Milford School District is to provide a quality education that challenges all students to succeed.