

# **Milford School Budget Advisory Committee**

## **Meeting Minutes**

*September 18, 2014*

*Present:* Ron Carvell, Tricia Shea, Rick Wood, John Wynn, Jason Cillo

*Next meeting:* October 22, 2014

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### **I. Meeting Called to Order at 7:12pm**

- a. Board Comments—Rick Wood commentated on the attendance of the Granite State media group as they were not in attendance at the meeting after receiving notification of the scheduled meeting.
- b. Public Comments—None

### **II. Budget Review Process**

The Board discussed in length the timeline of the 2015/2016 Budget Process Time Line provided to the Budget Committee by the Milford School Board. Committee understood the timelines presented and created a meeting calendar.

The committee discussed that this year we will break down each department with a committee member and set review meetings between now and the next scheduled meeting on 10-22-14. A request will be sent to the Superintendent by Chairman, Ron Carvell requesting that he provide contact information for each department head. Each department head will have committee member assigned for a review of their proposed budget that will be submitted to the Superintendent.

### **III. 2015/2016 Budget Guidance Discussion**

Rick Wood opened discussions on the committee looking at setting a budget guideline to increases and or possible limitations on the next budget. The committee members discussed in length and through discussion it was determined that we would continue in the same manner as last year in building the budget and examine the results of that development.

### **IV. 2014/2015 Expenditures Report**

Documents were provided to the committee showing all line items over budget by \$5,000 dollars. The document explain what caused the line item to be over budget and why. The committee did not review document as it was received by the School that day. The committee felt that they had not enough time review prior to the meeting so the item was tabled for review at the next scheduled meeting

### **V. Warrant Articles**

The committee reviewed the 2015 Warrant Article Memorandum of potential warrant articles presented to the committee on 9-11-14. The committee discussed briefly each item that could impact the budget. No action was taken as this is only a potential list of warrant articles.

### **VI. Budget Committee Discussion**

The committee discussed inviting the Teacher Association to a meeting to present their position on the upcoming teacher contract negotiation. No vote needed as the meetings are open to the public and the Teachers Association is more than welcome to present to the committee.

**VI. Motion to Adjourn at 8:40pm**

Tricia Shea moved, second by Rick Wood. Board voted 5-0, motion pass.

  
Chairman of the Budget Advisory Committee

11-6-14  
Date Signed