

Milford School District
Joint Loss Management Committee
Minutes
Monday, September 30, 2013
2:30 pm – 3:30 pm
SAU

Attendees: Denise Patrizio, Jen Burk, Mary Arrowsmith, Helene Bureau, Bill Cooper

Absent: Steve Clare, Katie Chambers, Lise Tucker, Butch Ross, Erik Anderson, Amanda Bentley, Colleen Hackett, Chantal Alcox

- 2:35pm **Welcome**-by Jen Burk- Building Review report of Jacques/Sage presented. Bill Cooper states issues at HP, Jacques, Sage and MMS have all been rectified this summer. Helene Bureau, who is at HP, reports that “door B” doesn’t close unless it is pulled tightly. Bill C says it will be addressed.
- 2:40pm **Election of Chair and Committee Secretary**- present committee members unanimously nominated and elected Colleen Hackett as Chair and Amanda Bentley as Secretary. This year the Chair must be from administration.
- 2:45 pm Inspection of **Milford High School** - nothing was noted during this inspection.
- 2:50pm **Review of Workers Compensation Log** – Primex claims—Committee members discussed incentives and rewards for “accident free time” and anything the group could do to prevent injuries.
- 3:00pm **Goals for 2013-2014—Decrease sick days** by having more health promotion and safety enhancement activities. Flu clinic for employees will be Oct 16. Discussion occurred regarding increased cleaning in the classrooms and public places to minimize colds and flu this year.
“Work smarter, not harder”- motto was discussed as a way to enhance health and safety.
- 3:20pm Meeting adjourned. **Next meeting scheduled for January 13, Monday, at HP 2:30.**

Respectfully submitted,
Mary Arrowsmith, temporary secretary for JMC (this meeting only)