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**MILFORD SCHOOL BOARD**  
**MINUTES**  
**Tuesday, September 3, 2013**

Call to Order:

Chairman Paul Dargie called the meeting to order at 7:01 PM in room 182 in the Milford High School. Board members present included Mr. Kevin Drew, Mr. Robert Willette, and Mr. Peter Bragdon. Mr. Len Mannino was absent. Also present was Superintendent Robert Suprenant, and Accountant Lise Tucker.

Board Member Comments:

There were no Board member comments.

Public Comment:

There were no public comments.

Reports and Presentations:

a. Superintendent's Report

The Superintendent reported that the opening of school last week went relatively smoothly with the typical new school year bus issues, some of which are still being reviewed. The Superintendent distributed copies of the enrollment data which showed as of this date 2,656 students were enrolled, about 12 fewer than the Board's projections, excluding pre-school. The largest differences were in kindergarten with 22 fewer than predicted (131), grade 6 with 11 more students, and grade 10 with 11 fewer students than projected.

Superintendent Suprenant informed the Board that long-time Jacques Assistant Kitchen Manager, Mrs. Jen Parquette, passed away last evening. Jen was a warm and welcoming presence in the kitchen for our youngest children.

The Fuel Up to Play 60 newsletter features Middle School teacher Ashley Blake and student Lily Ayotte on its cover.

b. Annual Report from the Director of Buildings and Grounds:

Director of Buildings and Grounds Bill Cooper distributed a document summarizing summer projects. Mr. Cooper stated that all vendors did a "spectacular" job this summer. He also commended the Buildings and Grounds staff for a very commendable job. Mr. Cooper spoke of his review and changes made to lighting throughout the District, both in general terms and in relation to recent concerns with the Middle School lighting. He then provided an overall assessment of the District's facilities, ranking projects from low priority to high priority.

c. Title 1 Review and Report:

Title 1 Director Meg Peterson summarized the services provided to Title 1 students in grades K-5. She stated about 25% of students participate in Title 1 at some point in their school career. She spoke of the after-school Title 1 Mathematics program held from January to June this year and presented a chart of the program showing that 66% of participating students met ambitious growth. Ms. Peterson stated 115 students attended summer Title1 programming. She stated her intention to run the extended Kindergarten day program this school year.

New Business:

a. Adoption of Budget Process Guidelines:

Chairman Dargie highlighted the budget process guidelines. Discussion ensued as to how to meet the Budget Committee's request to modify the procedure. Mr. Richard Wood, speaking on his own and not as a member of the Budget Committee, responded to the Board's discussion about the Budget Committee's recommendation to the Board to modify the

process. Mr. Wood stated that it was the Board's responsibility to establish policy and not the employee. No action was taken.

Mr. Dargie summarized the Board's default policy and expressed his disagreement with the policy. After discussion Mr. Dargie declared the Board will continue with the existing budget process and default policy.

Old Business:

There was no Old Business.

Housekeeping Items:

a. Nominations:

Mr. Bragdon moved and Mr. Willette seconded to approve the following nominations. All in favor 4-0.

Andrew Gagne – MHS Science Teacher

b. Approval of Minutes 8/19/13:

Mr. Bragdon moved to approve the minutes of 8/19/13. Mr. Drew seconded. All in favor 4-0.

c. Approval of Manifests:

Mr. Willette moved to approve the listed manifests. Mr. Dargie seconded. All in favor 4-0.

Public Comment:

Mr. Rick Wood spoke to the Board about the default process and requested the Board set the default sooner rather than later. Mr. Dargie spoke to the practical difficulties associated with setting the default at an earlier timeframe.

Non-Public Session RSA 91-A:3II (c):

There was no non-public session.

Adjournment:

Mr. Bragdon moved to adjourn the meeting at 8:10 PM. Mr. Willette seconded. All in favor 4-0.

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Chairman of the School Board

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Date of signing

The Mission of the Milford School District is to provide a quality education that challenges all students to succeed.