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**MILFORD SCHOOL BOARD**  
**MINUTES**  
**Monday, August 19, 2013**

Call to Order:

Chairman Paul Dargie called the meeting to order at 7:00 PM in room 182 in the Milford High School. Board members present included Mr. Kevin Drew, Mr. Len Mannino, Mr. Robert Willette, and Mr. Peter Bragdon. Also present was Superintendent Robert Suprenant.

Board Member Comments:

There were no Board member comments.

Public Comment:

Resident Mr. Rick Wood spoke on behalf of the Budget Advisory Committee. Mr. Wood requested that the Board consider revising the budget process by providing a spending amount to the Superintendent prior to the Superintendent making recommendations to the Board. Mr. Wood distributed to the Board a document describing the reasons for the Budget Committee's recommendation.

Resident Mr. Dave Quigley spoke as a taxpayer and Middle School neighbor. He expressed his concern about the inconsistency of the District's outdoor lighting practices. Mr. Quigley spoke to the issue of light trespass and state legislation establishing the N.H. Dark Skies policy. Mr. Quigley encouraged the Board to form a sub-committee to study outdoor lighting and volunteered to serve on the committee.

Reports and Presentations:

a. Superintendent's Report

The Superintendent made note of two extraordinary achievements. Morgan Andrews, a June graduate, surpassed her last year's accomplishment as the national Girls' Soccer Player of the Year by winning the national Girls' Athlete of the Year at this year's ESPN Awards ceremony in Los Angeles. The Superintendent reported that Morgan actually plays in her first game this week at Notre Dame University.

Milford High School teacher Dave Alcox has been selected as one of three teachers nationally to win the American Civic Education Teacher Award sponsored by the center for Civic Education, National Education Association, and the Center on Congress at Indiana University. The award signifies exemplary work in preparing young people to become informed and engaged citizens.

Superintendent Suprenant informed the Board that, as of this past Friday, kindergarten enrollment was at 122. The projection is 153. First grade enrollment is at 196, four more than the number projected by the Board.

As requested by the School Board, the Superintendent reported on annual staff evaluations, for bargaining group membership. The Superintendent reported on the following: 100% (15/15) of administrators within the Administrators' Group received annual evaluations; 90% of classified were evaluated (93/103); and 97% of teachers requiring a summative evaluation were completed (102/105).

Athletic Directors Marc Maurais and Don Gutterson have been running the new concussion baseline testing for student-athletes. The tests have taken several days.

Thursday, August 22<sup>nd</sup>, will be the second of two Student Registration Update days scheduled in the District. The first was August 13<sup>th</sup>. The Registration Update days affords

parents the opportunity to update annual registration information with clerical and nursing staff on hand. Registration runs from 7:00 AM to 7:00 PM.

Superintendent Suprenant informed the Board that this week is New Teacher Induction Week in the District. New teachers are being provided with workshops and trainings that orient them to the school district and allow for some interaction with building personnel prior to all employees returning next week.

The Middle School has an Open House for new students and sixth graders scheduled for this Thursday at 10:00 AM. Annual Ice Cream Socials are scheduled for next Monday and Tuesday at Jacques and Heron Pond at 3:30.

The Superintendent told the Board it has been a very busy summer with capital projects, and he and Buildings and Grounds Director, Bill Copper will provide an update on each of the projects later in the agenda.

Teachers will report to their buildings on Monday, August 26<sup>th</sup>, and the Superintendent invited the Board to the District's annual Opening Breakfast at 8:30 in the High School cafeteria on Tuesday, August 27<sup>th</sup>.

Chairman Dargie moved the policy proposals on the agenda to follow the Superintendent's Report.

a. Policy Proposal 2297 – Employee Use of Social Media (2<sup>nd</sup> Reading):

Chairman Dargie described changes to the policy based on suggestions resulting from a recent Policy Committee meeting with members of the Teachers' Association. After discussion and a suggestion from Mr. Bragdon, the Board adjusted the policy.

Mr. Bragdon moved and Mr. Willette seconded to change the first sentence by eliminating "In accordance with the provisions of the First Amendment".

Mr. Drew expressed concern with the use of the word inappropriate in Section A7. Mr. Wood expressed concern that Section A5 is not explicit enough. Mr. Steve Vetack raised concern with Section C in terms of application fairness and the need for further definition.

Mr. Bragdon moved to approve the second reading as amended. Mr. Willette seconded. All in favor 5-0.

b. Policy Proposal 2205 – School Superintendent (2<sup>nd</sup> Reading):

Mr. Bragdon moved to approve the second reading of policy 2205. Mr. Willette seconded. All in favor 5-0.

b. Board Goal Promoting Academic Rigor for High School Students:

High School Principal Dr. Brad Craven, MHS Director of Academic Studies Mike Tenters, and MHS Director of Guidance Paul Christensen presented to the Board options for opportunities for academically advanced students. Dr. Craven described the concepts of the International Baccalaureate and Advanced Placement programs. He reviewed the current programming available for advanced students at MHS including Honors courses. He spoke of the PSAT and N.H. Scholars opportunities. Dr. Craven recommended the following to meet the Board's goal:

1. Administer the PSAT to all eleventh graders each October and take advantage of whole-school AP potential reports. Estimated cost is \$4,500.00 annually.
2. District payment for the cost of AP examinations. Estimated cost to be \$11,250.00
3. Continue to introduce new AP courses and train staff. Estimated cost to be \$10,500.00 training plus potential staffing/material costs.
4. Introduce and implement the NH Scholars Initiative at Milford High School. Estimated cost to be \$100,000 -125,000 in increased staffing.

c. 2012-2013 End of Year Finances:

Superintendent Suprenant reported on the end of the year financial report. He noted a fund balance of \$733,487.00. He addressed the profit loss in the school lunch program of \$67,877. He stated administration will be further studying reasons for that profit loss. Overall, the District will return to the community \$665,610.00.

d. Capital Projects – Status Report:

Building and Grounds Director Bill Cooper provided an update on the capital projects. Superintendent Suprenant provided a financial update on the capital projects.

New Business:

a. Change Order Proposal – Middle School Roof Air Ducts:

Mr. Cooper described the rationale for the change order proposal to the Middle School roofing project. Mr. Bragdon moved the installation of white TPO for a cost not to exceed \$37,600.00 to come from the Middle School roof warrant article. Mr. Willette seconded. All in favor 5-0.

Old Business:

a. Board Goal – Survey Committee Nominations:

Mr. Bragdon moved to approve the listed nominations. Mr. Willette seconded. All in favor 5-0.

Housekeeping Items:

a. Nominations:

Mr. Bragdon moved and Mr. Willette seconded to approve the following nominations:  
Andrea Wyka, MMS, Computer Technology Teacher.  
Jennifer Foley, JMS, Special Education Teacher.

b. Approval of Minutes 6/17/13:

Mr. Willette moved to approve the minutes of 6/17/13. Mr. Bragdon seconded. All in favor 5-0.

c. Approval of Manifests:

Mr. Willette moved to approve the listed manifests. Mr. Dargie seconded. All in favor 5-0.

Public Comment:

Mr. Rick Wood encouraged the Board to finish the carpeting project at the Middle School and also encouraged the Board to allow Budget Committee participation on the Survey Committee.

Non-Public Session RSA 91-A:3II (c):

Mr. Bragdon moved to enter non-public session at 8:52 PM. Mr. Drew seconded. All in favor 5-0.

Superintendent Suprenant informed the Board of a personnel issue at the SAU.

Mr. Bragdon moved to exit non-public at 9:03 PM. Mr. Drew seconded. All in favor 5-0.

Adjournment:

Mr. Bragdon moved to adjourn the meeting at 9:03 PM. Mr. Drew seconded. All in favor 5-0.

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Chairman of the School Board

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Date of signing