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**MILFORD SCHOOL BOARD  
MINUTES  
Monday, February 18, 2013**

Call to Order:

School Board Chairman Paul Dargie called the meeting to order at 7:00 PM in room # 182 in the Milford High School. Board members present included Mr. Kevin Drew, Mr. Robert Willette, and Mr. Len Mannino. Mr. Peter Bragdon was not in attendance. Also present were District Administrators Assistant Superintendent Laurel Johnson, and Business Administrator Katherine Chambers. Superintendent Suprenant was out-of-district.

Board Member Comments:

There were no board member comments.

Public Comment:

There were no public comments.

Reports and Presentations:

a. Superintendent's Report:

Assistant Superintendent Ms. Johnson conveyed on behalf of Mr. Suprenant.

Public commendations were sent to Director of Buildings and Grounds Bill Cooper and his staff for their work in clearing the school grounds during the February 8<sup>th</sup> snowstorm. Bill and the crew worked almost around the clock Friday night into Sunday morning on the 8<sup>th</sup> and 9<sup>th</sup> in order to keep up with the rapid snowfall.

Kindergarten registration begins February 19<sup>th</sup> at 6:00 PM at Jacques Memorial School with a Parent Information Session. Principal Maguire will host the evening and describe some ideas she has for helping parents ready their children for kindergarten.

The Middle School Math Counts team has taken first place in their regional competition and will now compete in the state competition at Keene State College in April.

b. Annual Report from Auditor:

Mr. Bob Vachon of Vachon Clukay and Company PC, presented a handout to the Board and discussed the process used by the auditors. Mr. Vachon concluded that the Milford School District continued to maintain the highest level of internal controls and there were no federal compliance deficits. The District has an unqualified audit opinion. When asked, Mr. Vachon said that the District's fund balance was appropriate.

Mr. Dargie expressed his positive opinion of the financial staff in the Milford School District.

c. Student Assessment Data Analysis:

Mr. Dargie explained the current status of student assessment and the upcoming changes to the State assessment system. Mr. Dargie proposes that the Board continue to monitor the data as prepared by the state.

d. Review of School Board Goals:

Mr. Dargie reviewed the progress of the School Board Goals.

#1. Superintendent's Contract - complete. The Board is pleased with the Superintendent's status and his contract has been renewed.

#2. Collective Bargaining - complete. The Board has negotiated contracts with MTA, MESSA, and MEPA and results are on warrant for voter approval.

#3. Student Assessment Data - complete. Analysis as presented earlier in the meeting.

#4. ATC Program Review – not complete. Report is still in process and will be presented later in the spring. The Board would like final recommendations in time for budget discussions in September.

New Business:

There was no new business.

Old Business:

a. Policy Proposals:

Policy # 2335, District Travel and Conference Reimbursement (2<sup>nd</sup> Reading). Mr. Willette moved to approve the second reading of policy # 2335. Mr. Dargie seconded. All in favor 4-0.

Housekeeping Items:

a. Approval of School Board Minutes 2/4/13 and 2/7/13:

Mr. Drew moved to approve the 2/4/13 and the 2/7/13 school board minutes. Mr. Mannino seconded. All in favor 4-0.

b. Approval of Manifests:

Mr. Willette moved to approve the listed manifests. Mr. Dargie seconded. All in favor 4-0.

Public Comment:

Mr. Dargie informed the Board that the next meeting on March 4<sup>th</sup> has been cancelled.

Non-Public Session RSA 91-A: 3II (b)

Mr. Mannino moved to enter non-public session at 8:20 PM for review of sealed minutes. Mr. Willette seconded. All in favor 4-0.

The Board reviewed the list of sealed minutes. No action was taken. Mr. Willette moved to exit non-public at 8:34. Mr. Drew seconded. All in favor 4-0.

Adjournment:

Mr. Willette moved to adjourn the Board meeting at 8:35 PM. Mr. Drew seconded. All in favor 4-0.

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Chairman of the School Board

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Date of signing