

**MILFORD SCHOOL BOARD  
AGENDA  
Tuesday, January 19, 2010  
Milford High School – Lecture Hall Room # 182**

**The Milford School Board meeting will start at the conclusion of the Budget/Bond Hearings  
which start at 7:00 PM.**

1. Call to Order
2. Board Member Comments
3. Public Comments
4. Reports and Presentations
  - a. Superintendent's Report
  - b. Pediatric PROMIS Initiative Survey – L. Johnson
  - c. 403(b) Obligation
5. New Business
6. Old Business
  - a. Default Budget
  - b. Warrant Articles
7. Housekeeping Items
  - a. Approval of Minutes 01/04/10
  - b. Approval of Manifests  
Vouchers # 17,1111,1112,1113,1114,1115,1116,1117.
  - c. Approval of Treasurer's Reports
    1. October 2009
    2. November 2009
8. Public Comment
9. Non Public Session RSA 91-A :3II (c)(d)
  - a. Sale or Lease of Property
  - b. Flooring Issue at MHS
  - c. Superintendent's Contract
10. Adjournment

**EXHIBIT  
EXHIBIT**

# Pediatric PROMIS: Advancing the Science of Children's Learning and Healthy Development

## Background

The most successful and cost-effective way to reduce health and learning problems is to prevent them from developing in the first place. Most health assessment tools have been adapted from measures for adults and cannot simply be applied to children. Although there are some useful screening tools for the identification of children who already have significant health, development, and learning problems, they are often administered too late, and tend to ignore children's strengths, focusing exclusively on their limitations.

## Project Overview

The Center for School Success, West Lebanon, NH (CSS) and Children's Hospital of Philadelphia, PA (CHOP) have joined in collaboration to address proactively the factors that affect children's health and school performance.

Project **Pediatric PROMIS** (Patient-Reported Outcomes Measurement Information System) involves development of valid, useful, and efficient tools for the measurement of children's academic and health-related strengths and weaknesses. Once the tools are fully developed, they will be made publicly available and could be used by clinicians and teachers to identify children who are at risk for future health and learning challenges, even if these problems are not currently evident. In addition, information from **Pediatric PROMIS** will guide public policy decisions in promoting public health and education initiatives.

Many school districts across the nation are working with the PROMIS network to improve the assessment of children's health and learning. In doing so, they are gaining valuable insight into their students' health and how it affects their learning and school performance. CSS and CHOP look forward to working together to implement Pediatric PROMIS in your district.

## About the Center for School Success and Children's Hospital of Philadelphia

Center for School Success (CSS) services are designed to help students, parents, teachers and health care professionals use brain-based research findings to understand specific breakdowns in learning, while shifting the focus from what individual students *can't* do to what they *can* do. Similarly, researchers at the Children's Hospital of Philadelphia (CHOP) have focused their efforts on the unique characteristics of childhood in the domains of biological, psychological and social development and the need to develop measures that identify *positive* health assets that help children adapt to changing circumstances and reach their full potential. **Pediatric PROMIS** was developed in response to the alarming results of earlier CHOP studies of relations between child health and school performance. These school-based studies revealed that 45% of children in grades 4 – 6 have at least one significant health need (e.g., poor subjective well-being, poor interpersonal connectedness, risk behaviors). *Children with a single health need are 4 times more likely to perform below grade level on standardized tests and 5 times more likely to earn poor grades.*

## Project Description

**Pediatric PROMIS** hopes to recruit over 5,500 students and their families throughout the United States to help in the development of a nationally representative database, including 2500+ students from the Northeast.

The project will unfold in phases over several years. A school-based survey will take place during the first phase. It will involve administration of a brief survey to students in 3<sup>rd</sup> - 12<sup>th</sup> grade and the parents of students in Kindergarten – 12<sup>th</sup> grade (with parental permission) in spring 2011. The survey will focus on children's particular learning strengths and weaknesses (e.g., attention, higher order thinking, language, memory), as well as their perceived health in one or more domains (e.g., physical activity, family connectedness, stress reactions). You will receive a "child health report card" specifically for your school district. This report will include information about the health of your students within each school and grade level. It will identify the health concerns that are most powerfully associated with students' academic performance.

## Pediatric PROMIS Initiative

The Children's Hospital of Philadelphia (CHOP) is pleased to announce that it has been awarded a grant from the National Institutes of Health to revolutionize the way that child health is assessed through the Patient Reported Outcome Measurement Information System (PROMIS) initiative. This grant was awarded to CHOP and aspects of the grant will be coordinated in your region by the Center for School Success of West Lebanon, NH. This project is based on the notion that to identify the most effective educational, public health, and medical interventions, it is essential to accurately measure many components of children's health (e.g., dietary behavior, physical activity, levels of stress, connectedness with others, school engagement) and learning (e.g., memory, expressive and receptive language, processing). Many school districts across the county are working with the PROMIS network to improve the assessment of children's health and learning. In doing so, school personnel are gaining valuable insight into their students' health and how it affects their learning and school performance.

Last year your district submitted a letter of support regarding your school/district's interest in participating in the initiative. We now need to formalize your school/district's commitment to this initiative. Here is some basic information that should help you in your final decision. Project activities will take place in September 2010 – December, 2011.

- **September – December, 2010** we will ask parents of students in grades K-12 to indicate whether or not they give permission for their child/children to participate in the project. Only children whose parents provide written consent will be allowed to participate.
- **February – May, 2011** we will administer surveys to participating students at their schools and mail parent surveys directly to students' homes. **Student and family anonymity will be protected during all phases of this project.** Parents will be asked to return surveys directly to us in a stamped and addressed envelop, which we will provide. We are also working on the possibility of offering the parent survey online. We will mail a gift card valued at \$10 to parents who return their surveys. Parents will have the option to donate their gift card to their child's school. The surveys take approximately 45 minutes to complete. Some school districts have given students community service credit for participation in the study.
- **June-July, 2011** we will ask your district to provide school performance data including standardized test scores, attendance, and grades for all participating students. *This information is essential to understanding how children's health affects their overall school performance.* The CHOP research team has used similar procedures in schools for over 20 years, so we understand the importance of adjusting our methods to meet the needs of each school and community. We'll make every effort to ensure that this project is conducted in a way that minimizes disruptions in your schools. We will ask for your assistance in identifying a staff member in each school who can help us to coordinate project activities.
- **Fall 2011**, the PROMIS network will generate a "child health report card" specifically for your school /district. This report will include information about the health of your students within each school and grade level. It will identify the health concerns that are most powerfully associated with students' academic performance. We will customize the report so that it answers your specific questions generated by your school/district. However, to protect students' confidentiality, we cannot report on health information in a way that identifies specific children or families. With your approval, we will arrange a presentation of study results for your district.



November 18, 2009

Katie Chambers  
Milford School District - SAU 40  
100 West Street

Milford, NH 3055

RE: Milford School District - SAU 40 Retirement Plan Remittances

Dear Ms. Chambers:

This letter is submitted to confirm your response by the District regarding the Milford School District - SAU 40 403(b) Retirement Plan (the "Plan") and delayed contributions reported to you in October 2009.

Gatekeeper Administration & Consulting, L.L.C. ("Gatekeeper") confirms that we have been the third party administrator for the Plan pursuant to the Milford School District - SAU 40 "403(b) 'Gatekeeper' Services Agreement (the "Agreement") between Gatekeeper and the Milford School District - SAU 40 (the "District").

Gatekeeper also acknowledges that the District has elected to remit certain payroll contribution remittances for the payroll cycles that were pending and reported on our previous correspondence. When sufficient funding is received for providers as discussed in our prior correspondence, Gatekeeper will remit these fund back to the District as reimbursement. These payroll periods and amounts are referenced on the attached summary.

While Gatekeeper maintains that it is not solely liable under its service Agreement with the District for the delay in the return of recalled funds by affected investment providers and the transmission to and processing of Plan contributions by each investment provider, Gatekeeper is willing to agree, by the terms of this letter, to pay interest to each affected Plan participant's account for any excessive Plan contribution transmission delays that occur as a result of the delay in Gatekeeper's receipt of recalled funds in order to mitigate losses that each Plan participant may suffer due to these processing delays. The Plan provides that employee elective deferral contributions will be transferred to the investment provider by the fifteenth (15th) business day following the end of the month in which such amounts would otherwise have been paid to the Plan participant. Using this provision as a guide, Gatekeeper agrees to pay interest to each affected Plan participant's account from the date that is one day after the fifteenth (15th) business day after the end of the month in which the Plan participant's contribution was withheld from employee pay until the date that the Plan participant's contribution is transmitted to the investment provider. If the Plan participant's contribution is transmitted to the investment provider on or before the fifteenth (15th) business day after the end of the month in which the Plan participant's contribution was withheld from pay, Gatekeeper will not pay interest to the Plan participant's account. Notwithstanding the above, Gatekeeper will pay interest to the Plan participant's account for the time period between the date that the Plan participant's contribution were transmitted to the investment provider by the District to the date that the funds were returned to the District for reimbursement.



To calculate the amount of interest that it will pay, Gatekeeper will use the interest rates and methodology set forth in the Voluntary Fiduciary Correction Program ("VFCP") Online Calculator that is provided by the Employee Benefits Security Administration of the U. S. Department of Labor. Gatekeeper will use this method of calculating interest in order to obtain a more consistent and expeditious result than would be achieved in determining and applying actual market rates of interest for each investment fund.

Gatekeeper has appreciated the opportunity to serve your school district and sincerely apologizes for the inconvenience caused by these issues. Please be assured that Gatekeeper is utilizing all possible measures to address these issues promptly. If you have any questions or concerns, please contact Tamara Middleton by phone at 928-635-4667 or by e-mail at [tmiddleton@gatekeeperteam.com](mailto:tmiddleton@gatekeeperteam.com).

Sincerely,

Tamara Middleton

Digitally signed by Tamara Middleton  
DN: cn=Tamara Middleton, o=Gatekeeper  
Administration & Consulting, LLC, ou,  
email=tmiddleton@gatekeeperteam.com, c=US  
Date: 2009.12.04 05:57:19 -0700

Tamara M. Vaughn Middleton, CPC QPA QKA  
President/CEO

Milford School Dist - SAU #40 40	9/3/09	Payroll/Correction:	13,845.85
Milford School Dist - SAU #40 40	2/20/09	Payroll/Correction:	9,130.73
Milford School Dist - SAU #40 40	8/20/09	Payroll/Correction:	6,228.58
Milford School Dist - SAU #40 40	2/5/09	Payroll/Correction:	8,980.73
			<b>38,185.89</b>