

**MILFORD SCHOOL BOARD  
AGENDA  
Monday, January 4, 2010  
7:00 PM Milford High School – Lecture Hall Room # 182**

1. Call to Order
2. Board Member Comments
3. Public Comments
4. Reports and Presentations
  - a. Superintendent's Report
  - b. Monthly Reports - MHS Renovations
  - c. Quarterly Reports - PEG, Wellness, CIP, ATC, Technology, Professional Development, LEIP.
5. New Business
6. Old Business
  - a. Budget Work Session
  - b. Default Budget
  - c. Warrant Articles
  - d. Policy Proposals
    1. Policy # 2328 Requests For Federal Funds (2<sup>nd</sup> Reading)
    2. Policy # 2419 Publishing Collective Bargaining Unit Contracts (2<sup>nd</sup> Reading)
    3. Policy # 6040 Flags (2<sup>nd</sup> Reading)
    4. Policy # 2327 Default Budget (2<sup>nd</sup> Reading)
7. Housekeeping Items
  - a. Approval of Minutes 12/21/09
  - b. Approval of Manifests  
Vouchers # 16,1102,1103,1104,1105,1106,1107,1108,1109,1110.
8. Public Comment
9. Non Public Session RSA 91-A :3II (c)(d)
  - a. Sale or Lease of Property
  - b. Personnel
10. Adjournment

**EXHIBIT  
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## MILFORD POLICY PROPOSAL OVERVIEW – January 4, 2010

POLICY TITLE	PROPOSED CODE	CURRENT CODE	PROPOSAL STATUS	REASON FOR CHANGE / SUBSTANCE OF CHANGE	NHSBA POLICY REFERENCE
Default Budget	2327	N/A	2 <sup>nd</sup> Reading	New	N/A
Requests For Federal Funds	2328	7020	2 <sup>nd</sup> Reading	Revision	DD
Publishing Collective Bargaining Unit Contracts	2419	7055	2 <sup>nd</sup> Reading	Revision	N/A
Flags	6040	7050	1 <sup>st</sup> Reading	Revision	N/A

**7020 2328**

**REQUESTS FOR FEDERAL FUNDS**

**2328**

**7020**

All new program requests for federal funds must be approved by the School Board.

Adopted January 1975

The Superintendent/designee shall ensure that the application and receipt of both competitive and entitlement federal funding is consistent with both the mission of the School District and goals of the School Board. Application for competitive and entitlement funding that encumbers the District for future staffing costs and/or significant maintenance issues shall be ~~approved by the School Board upon the recommendation of the Superintendent.~~ **submitted to the School Board for consideration.**

**7055 PUBLISHING COLLECTIVE BARGAINING UNIT CONTRACTS**  
**2419**

**7055**  
**2419**

~~It is the intent of the Milford School Board to make available, at convenient locations, (Town Library, Town Hall, etc.) any newly ratified Collective Bargaining Unit Contracts for a minimum of ten (10) days prior to the School District Meeting.~~

~~A notice will be published in the local newspaper that copies of the information will be available at specific location.~~

The Milford School Board shall make available for public review any newly ratified Collective Bargaining Agreements for a minimum of 10 days prior to the District's Deliberative Session. Such agreements shall be available at the Town Hall, Town Library, and the Milford School District's website. **Should the contract be ratified within 10 days prior to the District's Deliberative Session, publication will be made as soon as possible.**

Residents will be notified of such availability through the local media.

Adopted: 2/1994

**7050- 6040**

**FLAGS**

**7050 6040**

The ~~State and national~~ **United States and New Hampshire** ~~F~~lags shall be displayed outside the schoolhouse each day school is in session. When displayed in the building, they shall be displayed at least in the ~~principle~~ **principal** room of assembly.

Ref: RSA 189:17

Adopted: 2/1973

Revised: 6/1975

## **Calculation of Default Budget [draft for 12/21/09 01/04/10]**

The board believes the general intent of the Default Budget provisions in RSA 40:13 (also known as "SB 2") is to produce a budget figure for the next school year that represents the figure approved by the voters for the current school year, with adjustments made only to recognize changes specifically required by law or contract.

In determining whether or not to adjust the current year's adopted figure for the Default Budget, the Superintendent shall use the following guidelines:

**Equipment** – In an effort to simplify the determination of which equipment purchases in the current year were for ongoing replacement programs and which were for new programs, the amounts in the current budget for all NEW equipment, furniture and computers SHALL NOT be included in the default budget. The amounts in the current budget for all REPLACEMENT equipment, furniture and computers SHALL be included in the default budget.

**Legal and/or Contractual Obligations** – Unless otherwise provided for in this policy, the only adjustments that shall be considered for legal and/or contractual obligations are:

- Adjustments for which the District has a written contract for the next school year which contains an actual price for the product/service. (If the product/service is required, but there is no written contract, no adjustment shall be made. If the contract includes a per-unit rate then the current year's quantity shall be used to determine any adjustments)

**Collective Bargaining Obligations** – Unless otherwise provided for in this policy, the only adjustments that shall be considered for collective bargaining obligations are:

- Projected changes in salaries for collective bargaining positions that were included in the current year's budget AND that are also included in the proposed budget for the next year. (Positions eliminated from the proposed budget shall be eliminated from the Default Budget. Positions for which salary or benefits have been reduced in the proposed budget shall have the same reduction(s) reflected in the Default Budget. )
- Projected changes for a specific product/service from a specific vendor called for in collective bargaining agreements. If the agreement calls for a specific product, but does not specify a vendor, no adjustment shall be made.
- Projected changes for products/services called for in a collective bargaining agreement for which no alternative can be selected without the approval of the bargaining unit.
- Early Retirement Adjustments. Positions affected by early retirements shall appear in the Default Budget at the average new-hire amounts. The early retirement obligations shall also be included in the Default Budget.

**Special Education** – All projected adjustments to meet requirements of Individualized Education Plans (IEPs) for known students at the time of development of the Default Budget shall be included.

**Curriculum Cycle** – Given that different areas of the curriculum are updated each year, the Board believes the provisions of the Equipment section, above, address the major issue with respect to annual curriculum costs. With that in mind, no further adjustments to curriculum-related items such as supplies, textbooks, etc. will generally be needed.

**One-Time Expenses** – One-time expenses from the current budget not included in the above items shall be considered for removal/reduction by the Superintendent on a case-by-case basis.