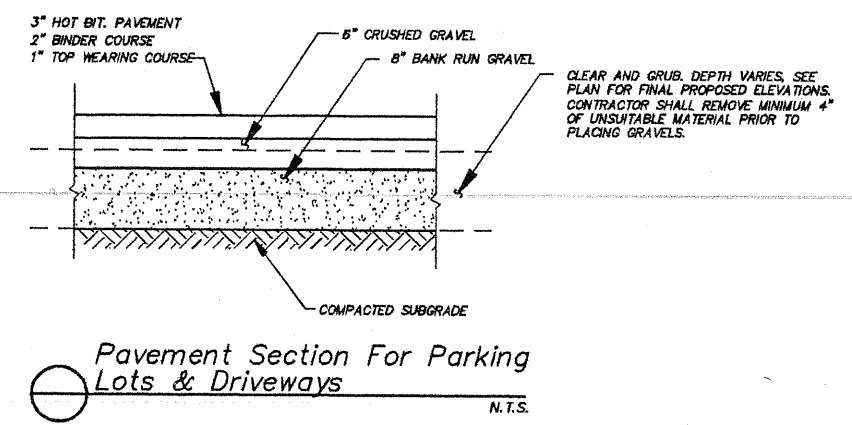
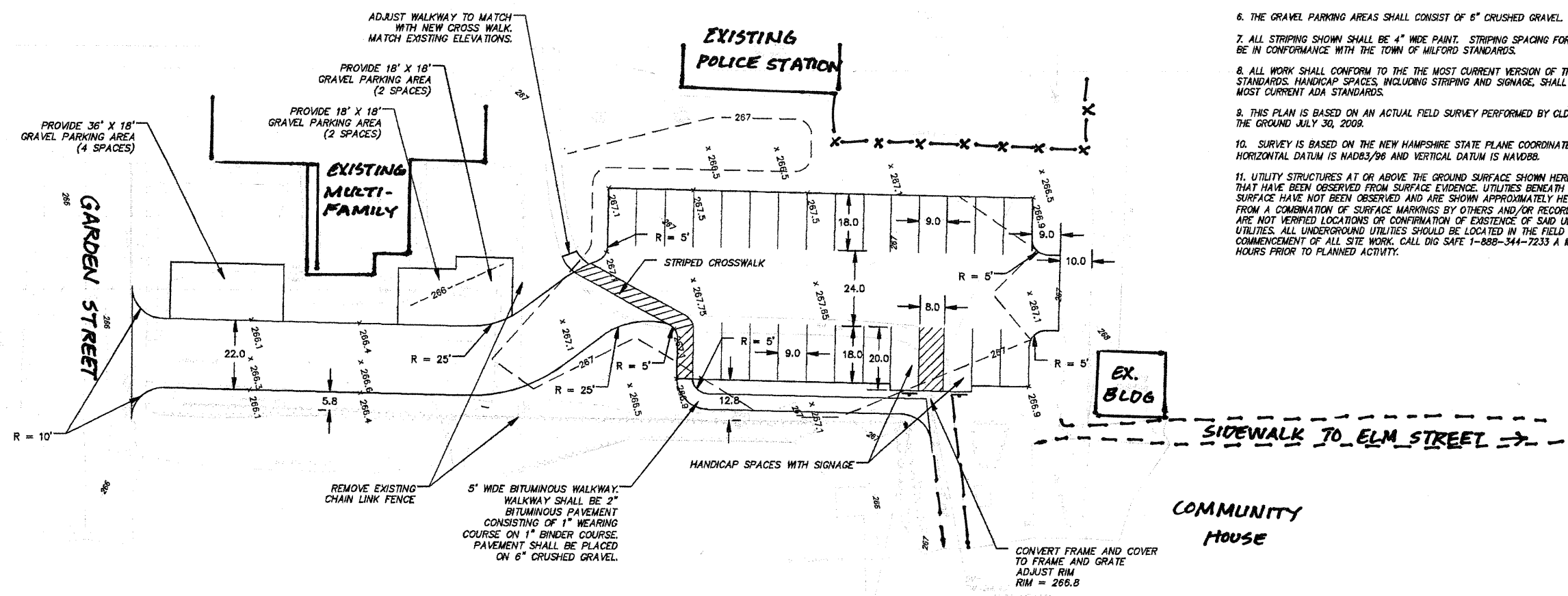


**MILFORD SCHOOL BOARD  
AGENDA  
Monday September 21, 2009  
7:00 PM Milford High School – Lecture Hall Room # 182**

1. Call to Order
2. Board Member Comments
3. Public Comments
4. Reports and Presentations
  - a. Superintendent's Report
  - b. Skoolaborate, Teacher Presentation
  - c. Downtown Parking Update **EXHIBIT**
5. New Business
  - a. Discussion of Potential Non-Budget Warrant Articles
  - b. Policy Proposals **EXHIBIT**
    1. # 2285 Wellness Policy (1<sup>st</sup> Reading) **EXHIBIT**
    2. # 2418 Seat Belt Use Policy (1<sup>st</sup> Reading) **EXHIBIT**
    3. # 2420 Temporary Alternative Duty (1<sup>st</sup> Reading) **EXHIBIT**
  - c. LEIP Committee Membership **EXHIBIT**
6. Old Business
7. Housekeeping Items
  - a. Nominations
  - b. Approval of Minutes 9/8/09
  - c. Approval of Manifests  
Vouchers # 6,8,1031,1032,1033,1036,1037,1038,1039,  
1040,1041,1042.
8. Public Comment
9. Non Public Session RSA 91-A :3II (c)(d)
  - a. Collective Bargaining
  - b. Sale or Lease of Property
10. Adjournment



**GENERAL NOTES:**

1. THE INTENT OF THIS PLAN IS TO CONSTRUCT A TOWN OWNED, PAVED PARKING LOT.
2. THE PARKING LOT SHALL CONTAIN 26 PARKING SPACES. TWO (2) HANDICAP SPACES SHALL BE 9'X20' WITH A HATCHED 8'X20' SPACE. THE REMAINING SPACES SHALL BE 9'X18'.
3. THE STRIPED CROSSWALK SHALL BE IN CONFORMANCE WITH TOWN OF MILFORD STANDARDS.
4. ALL ELEVATIONS SHOWN ARE PROPOSED FINAL ELEVATIONS BASED ON A PAVED PARKING LOT.
5. ALL DISTURBED AREAS THAT WILL NOT BE GRAVEL OR PAVEMENT SHALL BE FINISHED WITH 4" LOAM AND SEED.
6. THE GRAVEL PARKING AREAS SHALL CONSIST OF 6" CRUSHED GRAVEL.
7. ALL STRIPING SHOWN SHALL BE 4" WIDE PAINT. STRIPING SPACING FOR CROSSWALK SHALL BE IN CONFORMANCE WITH THE TOWN OF MILFORD STANDARDS.
8. ALL WORK SHALL CONFORM TO THE THE MOST CURRENT VERSION OF THE TOWN OF MILFORD STANDARDS. HANDICAP SPACES, INCLUDING STRIPING AND SIGNAGE, SHALL CONFORM TO THE MOST CURRENT ADA STANDARDS.
9. THIS PLAN IS BASED ON AN ACTUAL FIELD SURVEY PERFORMED BY OLD ENGINEERS, INC. ON THE GROUND JULY 30, 2009.
10. SURVEY IS BASED ON THE NEW HAMPSHIRE STATE PLANE COORDINATE SYSTEM. HORIZONTAL DATUM IS NAD83/98 AND VERTICAL DATUM IS NAVD88.
11. UTILITY STRUCTURES AT OR ABOVE THE GROUND SURFACE SHOWN HEREON ARE THOSE THAT HAVE BEEN OBSERVED FROM SURFACE EVIDENCE. UTILITIES BENEATH THE GROUND SURFACE HAVE NOT BEEN OBSERVED AND ARE SHOWN APPROXIMATELY HEREON AS DERIVED FROM A COMBINATION OF SURFACE MARKINGS BY OTHERS AND/OR RECORD INFORMATION AND ARE NOT VERIFIED LOCATIONS OR CONFIRMATION OF EXISTENCE OF SAID UNDERGROUND UTILITIES. ALL UNDERGROUND UTILITIES SHOULD BE LOCATED IN THE FIELD PRIOR TO COMMENCEMENT OF ALL SITE WORK. CALL DIG SAFE 1-888-344-7233 A MINIMUM OF 72 HOURS PRIOR TO PLANNED ACTIVITY.

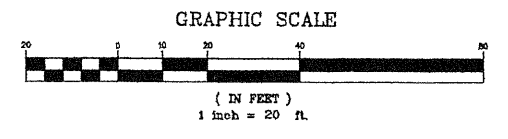
|        |      |          |           |          |           |
|--------|------|----------|-----------|----------|-----------|
| NO.    | DATE | REVISION | DESIGNED: | CHECKED: | APPROVED: |
|        |      |          | MFH       | ELL      |           |
| DRAWN: |      |          |           |          |           |
| MFH    |      |          |           |          |           |

**OLD ENGINEERS CONSULTING ENGINEERS**  
 Inc.  
 540 Commercial Street - Manchester, NH 03101  
 (603) 686-8225 - Fax: (603) 686-8802  
 old@oldengineers.com www.oldengineers.com  
 Manchester, Hampshire & Vermont

CLIENT:  
**TOWN OF MILFORD**  
 1 UNION SQUARE  
 MILFORD, NEW HAMPSHIRE 03055

**GARDEN STREET PARKING LOT**  
 MILFORD, NEW HAMPSHIRE  
**SITE PLAN**

|                    |                      |
|--------------------|----------------------|
| SCALE:<br>1" = 20' | JOB NO.<br>09-0238   |
| DATE:<br>AUG 2009  | DWG.<br>C1<br>1 OF 1 |



FOR SCHOOL BOARD 09/02/09

F:\PROJECTS\090238\_MLF-GARDEN PARKING\DWG\090238 SITE.DWG 8/24/2009 1:41 PM

## MILFORD POLICY PROPOSAL OVERVIEW – September 21, 2009

| <b>POLICY TITLE</b>        | <b>PROPOSED CODE</b> | <b>CURRENT CODE</b> | <b>PROPOSAL STATUS</b>  | <b>REASON FOR CHANGE / SUBSTANCE OF CHANGE</b> | <b>NHSBA POLICY REFERENCE</b> |
|----------------------------|----------------------|---------------------|-------------------------|--|-------------------------------|
| Wellness Policy            | 2285                 | 7075                | 1 <sup>st</sup> Reading | Revision                                       | JLCF                          |
| Seat Belt Use Policy       | 2418                 | N/A                 | 1 <sup>st</sup> Reading | New  | N/A                           |
| Temporary Alternative Duty | 2420                 | N/A                 | 1 <sup>st</sup> Reading | New  | N/A                           |

The Milford School Board recognizes that there is a connection between good health and a student's ability to learn effectively. As such, and in conjunction with the re-authorization of the Child and Nutrition Act of 2004, the Board **supports is committed to** a healthy school learning environment through nutrition education, physical activity, and the promotion of wellness at all school sites.

In order to support that goal, the Board shall establish a Wellness Advisory Committee. The charge to the Committee shall be to **develop guidelines**, recommend and monitor goals for nutrition education and physical activity, develop recommendations for all available foods on school sites, assure that school meals are not less restrictive than federal requirements, and establish a plan for measuring implementation of this policy. Committee membership shall include parents, teachers, students, and representatives from the School Board, administration, food services, and health services. Attempts will be made to ensure all buildings have some form of representation. The Committee shall report to the School Board in accordance with the School Board calendar, **and this report shall be made available to the public on the district's website and in School Board minutes.**

The Board supports efforts to implement nutrition education for all students and encourages the promotion of daily physical activity. The District shall ensure that reimbursable school meals meet the program and nutrition standards required by federal regulations. The Board encourages the development of guidelines for each school for the sale of beverages and snacks through vending machines and for the establishment of recommendations in areas such as school stores, student celebrations, and concession stands. The Board encourages the implementation of other reasonable and appropriate activities that support school wellness efforts.

The Board directs the Superintendent to develop procedures to implement this policy with consideration given to the recommendations of the Wellness Advisory Committee.

Adopted June 19, 2006

All Milford School District employees operating or riding in either district owned vehicles, or privately owned vehicles being used for Milford School District business, are required to use seat belts. This excludes passengers on school busses.

## 2420 TEMPORARY ALTERNATIVE DUTY POLICY 2420

### I. Purpose

The Milford School District adopts the policy that it is important to provide meaningful work during the time of healing and strengthening following a work-related illness or injury to retain the knowledge and expertise of the employee, and to maintain the dignity and respect of the employee associated with the respective positions.

Temporary Alternative Duty is meant to be temporary and transitional in nature to return the employee back to full duty. This program will last as long as the employee continues to transition back to the position at full duty, but not longer than 18 months. Once the transition concludes, the Supervisor shall re-evaluate the temporary program in which the employee is participating.

This program is not intended to address those situations in which an employee has been deemed to be permanently disabled and unable to resume his/her previous position.

### II. Procedure

- a) The injured employee shall have the treating physician complete the NH Workers' Compensation Medical Form (75 WCA-1). The District shall provide the employee's job description essential task analysis to the treating physician. Upon completion, the injured employee will be responsible for returning the form to his/her supervisor.
- b) The supervisor will work with the employee to facilitate a safe return to the work program with limitations listed by the treating physician. If a job description essential task analysis is needed for the treating physician to determine limitations, the employee will notify his/her supervisor. If necessary, the supervisor may contact the treating physician if additional information is needed regarding the employee's limitations.
- c) The employee shall obtain an updated medical form, completed by the treating physician following every medical appointment, but in intervals no longer than forty-five days. The form shall be returned to the supervisor.
- d) Additional modifications will be made to the temporary alternate duty program as necessitated by the treating physician's NH Workers' Compensation Medical Form. The supervisor will be responsible for

reviewing the appropriateness of continuing the program or duty assignments as necessary.

- e) Steps a through d may be repeated until such time as the employee is able to return to his/her normal position or has been determined to be permanently disabled.
- f) Appeals shall be in accordance with district procedures.

Reference: RSA 281-A:23-b

# TITLE XXIII LABOR

## CHAPTER 281-A WORKERS' COMPENSATION

### Section 281-A:23-b

**281-A:23-b Alternative Work Opportunities.** – All employers with 5 or more employees shall develop temporary alternative work opportunities for injured employees. If the employee fails to accept temporary alternative work, the employer may petition the commissioner pursuant to RSA 281-A:48, to reduce or end compensation. Notwithstanding RSA 281-A:22, if an injured employee returns to temporary alternative work within 5 days of sustaining the injury, such employee shall be paid workers' compensation from the first date of the injury. The commissioner shall adopt rules under RSA 541-A relative to the administration of this section.

**Source.** 1994, 3:5, eff. Feb. 8, 1994. 1997, 343:2, eff. Jan. 1, 1998.



To: Milford School Board  
Fr: Bob Suprenant  
Re: LEIP Committee  
Dt: September 21, 2009

The following have expressed interest in participating on the District's LEIP Committee.  
I would recommend accepting all.

Parents, Residents, and Municipal Representatives:

Nate Carmen  
Stephanie Gillis  
Laura Horning  
Robert Huckins  
Teresa Magnus

Theresa Pelletier  
Lori Pitsas  
Pamela Rizzo  
Betsey White  
Ann Wright

Teachers:

Erik Anderson  
Cathy Croteau  
Steve Erdody  
Jean Schankle  
Deborah Waldo

Classified:

Amanda Bentley

Administrators:

Katie Chambers  
John Foss  
Johanna Johnson  
Laurie Johnson  
Bob Suprenant

Students:

Jillian Joyce

School Board:

The Board will rely on various advisory committees to assist as one means of discerning the needs and desires of the District and its residents. The central purpose of all advisory committees is to contribute to the educational program by conducting studies, identifying problems, and developing recommendations that will enhance the effectiveness of the decision making process. The ultimate authority to make decisions will continue to reside in the powers and the duties of the Board.

Specific topics for study shall be assigned, in writing, to each committee. Upon completing its assignment, each committee shall be given a new assignment or be dissolved promptly, and shall not be allowed to continue for a prolonged period of time without a definite assignment. Each committee shall be instructed as to the length of time each member is being asked to serve, the service the Board wishes it to render, the resources the Board intends to provide, the approximate date(s) the Board wishes it to submit reports, and the approximate dates on which the Board wishes to dissolve the committee. Furthermore, the committee shall be instructed as to the relationship it has to the Board, to individual Board members, to the Board member(s) assigned to provide liaison, and to the Superintendent, the committee assistant, and the remainder of the professional staff.

The Board shall have the sole power to establish or dissolve any advisory committee to the Board, and shall reserve the right to exercise this power at any time.

The Board shall see that the public is made aware of the services rendered by such Advisory Committees as it may appoint, and shall see that the public is informed of the major conclusions and recommendations of such committees. All public announcements concerning the organization, membership, operation, recommendations and dissolution of such committees shall be made at such time and in such manner as the Board may direct.

Appointments to Advisory Committees to the Board shall be made as follows: Board representatives shall be appointed by the Chair, with the approval of the Board; citizen representatives shall be appointed by the Board; and staff representatives shall be appointed by the Superintendent, with the approval of the Board.

All committees must conform with applicable provisions of the New Hampshire Right-to-Know Law.

History: 7/95, 8/01, 12/15/03