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**MILFORD SCHOOL BOARD  
MINUTES  
Monday, May 7, 2012**

Call to Order:

School Board Chairman Paul Dargie called the meeting to order at 7:00 PM in room 182 in the Milford High School. Board members present included Mr. Robert Willette, Mr. Kevin Drew, Mr. Len Mannino, and Mr. Peter Bragdon. Also present were District Administrators Superintendent Robert Suprenant, Assistant Superintendent Laurel Johnson, and Business Administrator Katherine Chambers.

Mr. Dargie revised the agenda to begin with New Business items 5a and 5b.

Item 5a, Request for Funding National History Day–National Finals:

Mr. Steve Vetack, faculty advisor, gave an overview of the History Club at Milford High School. Students Katie Lannin and Nick Simo told the Board about the Navajo Code Project and its historical impact.

Mr. Bragdon moved to approve a \$500.00 donation to support the students attending the National History Day National Competition. Mr. Drew seconded. Motion carried 5-0.

Item 5b. Request for Funding, Skills USA:

Dr. Rosie Deloge, Director of Technical Studies, informed the Board that Mitchell Connelly, a senior at Milford High School, will be representing the State of New Hampshire in the Machining Skills USA Project at the Nationals in Kansas City, Mo. Mitchell provided an overview of his project.

Mr. Bragdon moved to approve a \$500.00 donation for Mitchell Connelly to attend the Skills USA National Competition in Kansas City, Mo. Mr. Drew seconded. Motion carried 5-0.

Board Member Comments:

There were no Board member comments.

Public Comment:

There were no public comments.

Reports and Presentations:

a. Superintendent's Report:

1. The Superintendent reported that there will be a Talent Show at the Middle School on Friday, May 18<sup>th</sup> to benefit the Destination Imagination teams. Acts and presentations will begin at 6:00 in the gymnasium.

2. The Superintendent updated the Board on the progress associated with the plan to upgrade and remedy the District's software issues. The Board authorized the District to expend up to \$95,000 to correct the issues, with \$20,000 of that amount dedicated to hiring

a consultant to study the system, and propose a plan to remedy the upgrade. The District conducted a formal bid process and awarded the review contract to Custom Computing from Rhode Island. The bid came in at \$10,500.

3. The Superintendent informed the Board that there will be a parent meeting this Thursday at the Heron Pond School to discuss student behavior and the school's efforts to improve management techniques. The meeting will be in the library at 6:30.

Following that meeting, Mr. Mannino requested the Superintendent report back to the Board with a summary of the Parent Meeting.

4. Mr. Alcox and the We the People students have returned from Washington DC., and the Superintendent will ask them to report on their trip.

b. Financial Forecast:

Ms. Chambers provided a hand out to those present which indicated the District's net position at the end of the year is calculated to be approximately \$500,440 before the installation costs to update the district's network operating system. The estimated cost of the network update is \$75,000. Using the estimate of \$75,000, the anticipated surplus on June 30, 2012, will be approximately \$425,440, but the actual figure will not be known until firm pricing has been obtained.

c. Annual Review of Capital Plan for Town:

Business Administrator Chambers provided an updated capital projects list. She noted changes in some individual project cost estimates had occurred due to new information having been obtained since the initial list was developed last fall. The Board identified the projects that are to be maintained on the list and the financing schedule for those projects, which will include borrowing funds for at least two of the projects.

New Business:

c. Request to Waive the Monday, June 18<sup>th</sup> School Day:

Superintendent Suprenant requested that the Board waive the last school day for students which would be a half day on Monday, June 18<sup>th</sup>. The District will still meet the minimum instructional hours required without attending on that final day.

Mr. Drew motioned to waive Monday, June 18<sup>th</sup> as a school day. Mr. Bragdon seconded. All in favor 5-0.

d. Request to Fund an Alpine Skiing Coach:

Superintendent Suprenant told the Board that next year's budget does not include an Alpine Ski Coach. Next year the District is anticipating 16 students. After discussion, Mr. Mannino moved to fund the Alpine Ski Coach position next year at \$1756.00. Mr. Drew seconded. Motion carried 4-1 with Mr. Willette in opposition.

e. Policy Proposals:

1. Policy 4020, Communicable Diseases. Superintendent Suprenant described the rationale for revising this policy. Mr. Bragdon moved to approve the first reading of policy 4020. Mr. Willette seconded. All in favor 5-0.

2. Policy 2164, School Board Communications. Mr. Dargie provided an overview of this policy. Discussion ensued regarding what constitutes a public record. Administration was asked to look into whether committees of the Board fall under the same definition for public records. Mr. Bragdon moved to approve the first reading of policy 2164. Mr. Mannino seconded. All in favor 5-0.

Old Business:

- b. Policy Proposals
  - Policy 2116, Indemnification of Elected Officials and Employees (2<sup>nd</sup> reading).
  - Policy 2324, Authorized Signatures Policy (2<sup>nd</sup> reading).
  - Policy 2337, Bonded Signatures Policy (2<sup>nd</sup> reading).Mr. Bragdon motioned to approve all three policies. Mr. Mannino seconded. All in favor 5-0.
  
- a. School Board Goals 2012-2013:  
Mr. Dargie presented the updated School Board goals for 2012 – 2013. There were no questions or comments.

Housekeeping Items:

- a. Approval of Minutes 4/16/12:  
Mr. Bragdon moved and Mr. Drew seconded to approve the 4/16/12 minutes. All in favor 5-0.
  
- b. Approval of Manifests:  
Mr. Willette moved and Mr. Dargie seconded to approve the listed manifests. All in favor 5-0.
  
- c. Nominations:  
Superintendent Suprenant clarified the budgeted salary line for early retirement on the handout. The 11-12 salary should say 12-13 school year.  
Mr. Bragdon moved to approve the nominations. Mr. Mannino seconded. All in favor 5-0.

Public Comment:

There was no public comment.

Mr. Bragdon moved and Mr. Willette seconded to enter non-public session at 8:30 PM. All in favor 5-0.

Non-Public Session RSA 91-A:3II (c):

Mr. Willette moved to accept the Superintendent's recommendation on a staff member's leave request. Mr. Bragdon seconded. All in favor 5-0.

Ms. Chambers apprised the Board of a personnel situation.

Mr. Bragdon moved to exit non-public at 9:30 PM. Mr. Willette seconded. All in favor 5-0.

Adjournment

Mr. Bragdon moved to adjourn the meeting at 9:30 PM. Mr. Willette seconded. All in favor 5-0.

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Chairman of the School Board

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Date of signing

The Mission of the Milford School District is to provide a quality education that challenges all students to succeed.